



California State Fire Training

Bus (916) 445-8444

osfm.fire.ca.gov/training/training



INTERIM SFT PROCEDURES

Instructor II Certification

Procedure Title: Instructor II

Effective Date: May 22, 2014

Section Change: Title: Instructor II Certification

As of December 31, 2016, Fire Instructor II Certification will be retired and replaced with the Instructor II Certification

Prerequisites:

Instructor I or Training Instructor I or Fire Instructor I

Educational Requirements

The following course is required:

- Instructor II: Instructional Development

Certification Exam:

None (at this time)

Certification Task Book:

Instructor II certification task book

Experience:

1. Fire Service
 - a. Have a minimum of one year full-time paid (or two years part-time paid/volunteer) experience in a Recognized Fire Agency in California
2. Teaching
 - a. Have an additional 80 hours for a total of 160 hours teaching/training experience within a fire service-related program (with feedback).
 - i. Teaching must be related to fire or emergency medical services and delivered in a formal classroom or drill ground environment
 - ii. Document all teaching experience in the Certified Instructor Task Book

Rank or Position:

None

Candidate Application:

To apply for a certification task book.

1. Download (from the SFT website), complete and submit:
 - a. The SFT Fee Schedule
 - b. The certification task book application for the job function certification being pursued

This Interim Procedure provides guidance and/or interpretation on State Fire Training Procedures and shall be effective for 12 months from the approval date.

2. A complete certification task book application package includes:
 - a. The SFT Fee Schedule
 - b. Nonrefundable payment by check or money order (payable to CAL FIRE – State Fire Training)
 - c. The certification task book application
 - d. All supporting and verification documentation
3. Submit the complete certification task book application package to:
State Fire Training
Attn: Cashier
PO Box 997446
Sacramento, CA 95899-7446

To apply for Instructor II certification

1. Submit a completed certification task book to State Fire Training and include any additional supporting documents.

New Instructor II Candidates

Candidates beginning to pursue Instructor II certification as of May 22, 2014 should utilize the new Instructor II curriculum.

Current Fire Instructor II Candidates

Candidates pursuing Fire Instructor II Certification under the existing requirements must complete all requirements; submit their fees, application and all supporting documentation to SFT prior to December 31, 2016.

Equivalency Period

There is NO equivalency between the retired Fire Instructor II courses and the new Instructor II courses.

Justification:

The State Board of Fire Services has approved the Instructor II curriculum and associated changes in the certification track educational requirements. These changes are directed at meeting the specific Job Performance Requirements for Instructor II established in NFPA standard 1041.

The current SFT Procedures Manual dated May 2008 only includes the Fire Instructor II Curriculum and certification educational requirements. This creates confusion for candidates attempting to obtain Instructor II.

Point of Contact:

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Approved By:



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