



INTERIM SFT PROCEDURES

Procedure Title: Company Officer

Effective Date: May 22, 2014

Section Change: **Title: Company Officer Certification**

As of December 31, 2016, Fire Officer Certification will be retired and replaced with Company Officer Certification.

Prerequisites:

OSFM Fire Fighter II Certification.

Educational Requirements

The following courses are required:

- Company Officer 2A: HR Management
- Company Officer 2B: General Administrative Functions
- Company Officer 2C: Fire Inspections and Investigation
- Company Officer 2D: All-Risk Command Operations
- Company Officer 2E: Wildland Incident Operations
- Instructor I: Instructional Methodology

Certification Exam:

None (at this time).

Certification Task Book:

Company Officer certification task book.

Experience:

Have a minimum of two (2) years' full-time paid experience in a California fire agency as a fire fighter performing suppression duties **OR**

Have a minimum of four (4) years' part-time or volunteer experience in a California fire agency as a fire fighter performing suppression duties.

Rank or Position:

Appointed to the rank of Company Officer.

Candidate Application:

To apply for a certification task book.

1. Download (from the SFT website), complete and submit:
 - a. The SFT Fee Schedule
 - b. The certification task book application for the job function certification being pursued
2. A complete certification task book application package includes:
 - a. The SFT Fee Schedule
 - b. Nonrefundable payment by check or money order (payable to CAL FIRE – State Fire Training)
 - c. The certification task book application

This Interim Procedure provides guidance and/or interpretation on State Fire Training Procedures and shall be effective for 12 months from the approval date.

- d. All supporting and verification documentation
3. Submit the complete certification task book application package to:
State Fire Training
Attn: Cashier
PO Box 997446
Sacramento, CA 95899-7446

To apply for Company Officer certification

1. Submit a completed certification task book to State Fire Training and include any additional supporting documents.

New Company Officer Candidates

Candidates beginning to pursue Company Officer certification as of May 22, 2014 should utilize the new Company Officer curriculum.

Current Fire Officer Candidates

Candidates pursuing Fire Officer Certification under the existing requirements must complete all requirements; submit their fees, application and all supporting documentation to SFT prior to December 31, 2016.

Equivalency Period

There is NO equivalency between the retired Fire Officer courses and the new Company Officer courses.

Justification:

The State Board of Fire Services has approved the Company Officer curriculum and associated changes in the certification track educational requirements. These changes are directed at meeting the specific Job Performance Requirements for Company Officer established in NFPA standard 1021 and 1051.

The current SFT Procedures Manual dated May 2008 only includes the Fire Officer Curriculum and certification educational requirements. This creates confusion for candidates attempting to obtain Company Officer Certification.

Point of Contact:

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Approved By:



Mike Richwine, Assistant State Fire Marshal