



California State Fire Training



Bus (916) 445-8444

osfm.fire.ca.gov/training/training.php

INTERIM SFT PROCEDURES

Executive Chief Fire Officer

Procedure Title: Management and Command Instructor

Effective Date: November 20, 2014

Section Change: Added Executive Chief Fire Officer 4A, 4B, 4C, 4D, and 4E to Instructor Registration.

New Instructors

New Instructors beginning to pursue instructor registration for the courses listed above should utilize the requirements listed on the subsequent interim procedure pages.

Justification:

The State Board of Fire Services has approved the Executive Chief Fire Officer curriculum and associated educational requirements. These changes are directed at meeting the specific Job Performance Requirements established in NFPA standard 1021.

The current SFT Procedures Manual dated May 2008 does not include these new courses. This interim procedure clarifies the instructor registration requirements for Instructors seeking to teach the new courses.

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Approved By:

Mike Richwine, Assistant State Fire Marshal

This Interim Procedure provides guidance and/or interpretation on State Fire Training Procedures and shall be effective for 12 months from the approval date.

6.8: INSTRUCTIONAL DISCIPLINES

6.8.1: COMMAND INSTRUCTOR

6.8.1.1: Eligible Courses

CFSTES Courses	FSTEP Courses
<ul style="list-style-type: none"> • Command 1A: Structure Fire Command Operations for the Company Officer • Fire Command 1B: Incident Management for Company Officers • Command 1C: WUI Command Operations for the Company Officer • Company Officer 2D: All-Risk Command Operations • Company Officer 2E: Wildland Incident Operations • Chief Fire Officer 3D: Emergency Service Delivery Responsibilities • Executive Chief Fire Officer 4D: Emergency Services Delivery • Fire Command 2A: Command Tactics at Major Fires • Fire Command 2B: Management of Major Hazmat Incidents • Fire Command 2C: High-Rise Fire Fighting Tactics • Fire Command 2D: Planning for Large Scale Disasters • Fire Command 2E: Wildland Fire Fighting Tactics 	None

* **New**

6.8.1.2: General Qualifications

- A. A primary instructor for a CFSTES Command course shall meet the qualifications required of all SFT registered primary instructors.
1. See **6.2.1: Qualifications**.

6.8.1.3: Rank and Professional Experience

- A. A primary instructor for a CFSTES Command course shall meet the rank and professional experience qualifications listed below.
1. Performing in an “acting” capacity does not qualify.

CFSTES Course	Rank and Experience
Command 1A Fire Command 1B	<ul style="list-style-type: none"> • Held the rank of suppression officer within a Recognized Fire Agency in California for a minimum of three years
Command 1C	<ul style="list-style-type: none"> • Held the rank of suppression officer within a Recognized Fire Agency in California that routinely responds to wildland or urban interface fires for a minimum of five years • Performed in the ICS position of division/group supervisor on a minimum of two incidents that extended 24 hours beyond the initial burning phase (first 24 hours)
Company Officer 2D Company Officer 2E	<ul style="list-style-type: none"> • Held the rank of Company officer or higher within a Recognized Fire Agency in California for a minimum of three years • Performed in the ICS position of division/group supervisor on a minimum of two incidents that extended 24 hours beyond the initial burning phase (first 24 hours)
Fire Command 2A Fire Command 2B Fire Command 2C Fire Command 2D Fire Command 2E	<ul style="list-style-type: none"> • Held the rank of suppression officer or higher within a Recognized Fire Agency in California for a minimum of five years • Course-specific expertise
Chief Fire Officer 3D	<ul style="list-style-type: none"> • Held the rank of Chief officer or higher within a Recognized Fire Agency in California for a minimum of three years • Course-specific expertise
*Executive Chief Fire Officer 4D: Emergency Services Delivery	<ul style="list-style-type: none"> • Held the rank of *Executive Chief Fire Officer or higher within a Recognized Fire Agency in California for a minimum of three years • Has specific course-related expertise <p>* An Executive Chief Fire Officer is defined as a Division Chief, Assistant Chief or Deputy Chief assigned to staff position within an organization or any Chief Officer within an organization that has Staff position responsibilities.</p>

***New**

6.8.13: MANAGEMENT INSTRUCTOR

6.8.13.1: Eligible Courses

CFSTES Courses	FSTEP Courses
<ul style="list-style-type: none"> • Fire Management 1: Management/Supervision for Company Officers • Company Officer 2A: Human Resource Management • Company Officer 2B: General Administrative Functions • Chief Fire Officer 3A: Human Resource Management • Chief Fire Officer 3B: Budget & Fiscal Responsibilities • Chief Fire Officer 3C: General Administrative Functions • *Executive Chief Fire Officer 4A: Human Resource Management • *Executive Chief Fire Officer 4B: Community & Gov. Relations • *Executive Chief Fire Officer 4C: Administration • *Executive Chief Fire Officer 4E: Health and Safety • Fire Management 2A: Organizational Development and Human Relations • Fire Management 2B: Fire Service Financial Management • Fire Management 2C: Personnel and Labor Relations • Fire Management 2D: Master Planning • Fire Management 2E: Ethics and the Challenge of Leadership 	<ul style="list-style-type: none"> • Fire Service Supervision: Increasing Personal Effectiveness • Fire Service Supervision: Increasing Team Effectiveness • Volunteer Fire Service Management

*New

6.8.13.2: General Qualifications

- A. A primary instructor for a CFSTES Fire Management course shall meet the qualifications required of all SFT registered primary instructors.
1. See **6.2.1: Qualifications**.

6.8.13.3: Rank and Professional Experience

- A. A primary instructor for a CFSTES or FSTEP Fire Management course shall meet the rank and professional experience qualifications listed below.
1. Performing in an "acting" capacity does not qualify.

CFSTES Courses	Rank and Experience
Fire Management 1 Company Officer 2A Company Officer 2B	<ul style="list-style-type: none"> Held the rank of company officer within a Recognized Fire Agency in California for a minimum of three years
Fire Management 2A Fire Management 2B Fire Management 2C Fire Management 2D Fire Management 2E	<ul style="list-style-type: none"> Held the rank of company officer or higher within a Recognized Fire Agency in California for a minimum of five years Has specific course-related expertise
Chief Fire Officer 3A Chief Fire Officer 3B Chief Fire Officer 3C	<ul style="list-style-type: none"> Held the rank of chief officer or higher within a Recognized Fire Agency in California for a minimum of three years Has specific course-related expertise
<p>*Executive Chief Fire Officer 4A: Human Resource Management</p> <p>*Executive Chief Fire Officer 4B: Community & Gov. Relations</p> <p>*Executive Chief Fire Officer 4C: Administration</p> <p>*Executive Chief Fire Officer 4E: Health and Safety</p>	<ul style="list-style-type: none"> Held the rank of *Executive Chief Fire Officer or higher within a Recognized Fire Agency in California for a minimum of three years Has specific course-related expertise <p>* An Executive Chief Fire Officer is defined as a Division Chief, Assistant Chief or Deputy Chief assigned to staff position within an organization or any Chief Officer within an organization that has Staff position responsibilities.</p>

***New**

FSTEP Courses	Rank and Experience
Fire Service Supervision	<ul style="list-style-type: none"> Held the rank of company officer within a Recognized Fire Agency in California for a minimum of two years
Fire Service Supervision	
Volunteer Fire Service Management	