



**DEPARTMENT OF FORESTRY AND FIRE PROTECTION
OFFICE OF THE STATE FIRE MARSHAL
FIRE ENGINEERING DIVISION**

P.O. Box 944246
SACRAMENTO, CA 94244-2460
(916) 445-8396
Website: www.osfm.fire.ca.gov



**OFFICE OF THE STATE FIRE MARSHAL
Automatic Extinguishing Systems Advisory Committee
Meeting Minutes
February 24, 2015
Main Conference Room, Office of the State Fire Marshal**

COMMITTEE GOAL

To provide a means of communications between the Offices of the State Fire Marshal (OSFM), representatives of industry, the public and the fire service; and to seek comments and specific views on proposed regulations and intended future action.

STAFF

Jeff Schwartz, Committee Chair
James Parsegian, Division Supervisor, Fire Engineering
Vikkie Raby, Support Staff, Fire Engineering

MEMBERS PRESENT

*Darryll Bolden, Los Angeles City Fire Department
*James Carver, El Segundo Fire Department
Tracy Staiger, City of Merced Fire Department
Fred Benn III, Advanced Automatic Sprinkler, Inc.
Darrell Hefley, Jorgensen & Co.
James McLaughlin, Lund Pearson McLaughlin
Allen Quirk, Paraclete Fire & Safety, Inc.
*Jack Thacker, Allan Automatic Sprinkler Corp.
Bruce Lecair, National Fire Sprinkler Association
Randy Dysart, CALSAFE c/o Jorgensen & Co.
Lawrence Shulman, Pacific Gas & Electric
Edie Wade, Brooks Equipment Company
Stanley Smith, Sprinkler Fitters & Apprentices
Randy Roxson, Sprinkler Fitters Association of California
*Robert Rowe, Fire Sprinkler Advisory Board
James Feld, University of California Berkeley
*Robert Nolan, Anaheim Fire Department
*Craig Voelkert, Amerex Corporation
Tom McKinnon, California American Fire Sprinkler
**via conference call*

MEMBERS ABSENT

Robert Raymer, c/o California Building Industry
Vahid Toosi, Orange County Fire Authority
Sandie Hastings, Torrance Fire Department
Chris Heyer, Beverly Hills Fire Department
Ken Liming, Insurance Services Office, Inc.
Brian Weidman, Long Beach Fire Department

GUESTS IN ATTENDANCE

Steve Fox, (ALTERNATE) Sprinkler Fitters & Apprentices

MEETING CALLED TO ORDER

Meeting was called to order by Chairperson Jeff Schwartz at 10:01 A.M. on February 24, 2015.

APPROVAL OF MINUTES

D. Hefley made a motion to approve the December 16, 2014 meeting minutes as written; second by E. Wade. Vote taken; all in favor, none opposed. Minutes were approved by unanimous vote.

OLD BUSINESS

AES Certification Workgroup Update

J. Parsegian stated that the scope of work was established for the workgroup. The next meeting is set in Woodland and will include a conference call on March 25; please contact J. Schwartz for access information for the Go To Meeting presentation. The group has agreed to a 70% vote rather than a majority vote. They have outlined the must haves/cannot haves for the proposed regulations. They are currently working on adding a grandfather/legacy clause. Tom McKinnon states the sample curriculum will be presented to the OSFM as soon as it is drafted.

J. Parsegian reminded the group that guests are welcome to attend the workgroup meetings per the Bagley Keene Act, however he reminded everyone that guests will not be allowed to participate and must submit concerns or discussion items via their workgroup representative. J. Parsegian also informed the group that minutes for both the workgroup and the committees will now be transcribed. J. Feld asked for direction on how an unrepresented person can have their questions answered. J. Schwartz and J. Parsegian will draft procedures for the workgroup.

ACTION ITEM: J. Schwartz to email list of workgroup members to the committee.
J. Schwartz/J. Parsegian to draft procedures for workgroup.
J. Schwartz to distribute a summary of goals for the workgroup along with the minutes from the previous workgroup meetings.

NFPA 25 Update

The contract is still being worked on. The new publishing goal date is July 1, 2015, but is not guaranteed.

Meter Setter Information Bulletin

J. Schwartz is having difficulty getting water purveyors that are willing to participate. If he does not receive a response soon, he will seek further direction from Chief Hoover. J. Feld indicated he does not agree with the term "meter setter" and feels "meter yoke" would be a better term to use and will cut down on confusion. J. Feld will send a former Information Bulletin regarding meter setter vs. meter yoke to J. Schwartz for review.

ACTION ITEM: J. Schwartz to discuss possible Building Materials Listing program listings for meter setters with J. Parsegian.

ACTION ITEM: J. Schwartz to schedule a meeting with a water purveyor for input.

Forms

J. Schwartz and L. Shulman have been working on the forms. They will be working with J. Feld to ensure all errors have been corrected. R. Dysart asked if a Word format would be permitted. He feels this would meet the needs of the end user and OSFM; T. McKinnon agrees that a word document will fulfill the needs of the contractors. Cal Fire IT unit will not allow unlocked forms to be posted to the web. OSFM will continue to try to make the forms as user friendly as possible. J. Schwartz stated we cannot currently link forms together but will look into the possibility of the pages within the same form having the data linked.

J. Schwartz stated that he has not had time to work on the How To Guide for the forms. This issue has been tabled for the next meeting.

L. Shulman made motion to ask Chief Hoover for immediate action on outsourcing the forms corrections needed to ensure the forms are completed properly and are user-friendly. Second by B. Lecair. D. Bolden still feels Beta testing is needed. J. Carver states any changes to forms require regulation changes and that Word documents would be a temporary fix. Vote taken; all in favor, none opposed. Motion carried unanimously.

A. Quirk made motion to pull existing PDF forms and replace them with Word documents temporarily until all changes can be made to the forms. Second by F. Benn. Vote taken; one opposed, all others in favor. Motion carried by majority vote.

J. McLaughlin made motion to postpone the forms How To Guide until revised forms are available. Second by E. Wade. No discussion. Vote taken; all in favor, none opposed. Motion carried unanimously.

ACTION ITEM: J. Schwartz to inquire as to possibility of a separate set of forms being distributed directly to contractors that can be manipulated to their needs.

NEW BUSINESS

A copy of the Bagley Keene Open Meeting Act was distributed to the group in accordance with Section 11121.9.

OPEN FORUM

S. Smith asked T. McKinnon whether the committee will be permitted to participate in the ASFA tour, or if it will just be Chief Hoover. T. McKinnon stated that the original request was just for the Chief, so at this time the tour will not be open to the committee members. T. McKinnon brought up a discussion regarding car stackers. There is currently no definition in NFPA 13. He would like the group to review and possibly define requirements for installation. T. McKinnon is attempting to put together a group to address this issue. L. Shulman states it is similar to boat stackers. There is a concern for heat collection due to solid barriers/dividers between cars/boats. J. Carver requested additional information so that he can take the information to FPO So-Cal. T. McKinnon stated he would provide the information to J. Schwartz for distribution to the committee.

NEXT MEETING

The next meeting will be on May 19, 2015 at 10:00 A.M. in Sacramento at the OFSM. Meeting adjourned at 12:15 P.M.