

OFFICE OF THE STATE FIRE MARSHAL
AUTOMATIC EXTINGUISHING SYSTEMS ADVISORY COMMITTEE
NFPA 25 ADOPTION WORKGROUP

MEETING MINUTES
10/29/03

- 1) Call to Order - Jim Feld, Chairman
- 2) Roll Call/Introductions - Jim Feld
 - Steve Cobb, OCFA
 - Randy Dysart, Beacon Fire Safety – Guest
 - Jim Feld, Feld Engineering, Chairman
 - Steve Hart
 - Sam Husoe, NFSA
 - Bruce Lecair, Woodland Fire Department/Norcal FPO
 - Wayne Martin, FSAB- So Cal
 - Jim McLaughlin, Lund Pearson and McLaughlin
 - Jaymae Wentker, Mountain View Fire Department/NorCal FPO
- OSFM Staff:
 - Mike Waldron, OSFM
 - Yvonne Costa, OSFM
 - Rodney Slaughter, OSFM
- 3) Approval of September 24, 2003 Meeting
 - Moved to accept by Bruce Lecair
 - Second by Sam Husoe
 - Carried
- 4) Old Business - Committee
 - a) Discussion of notification time for reporting deficiencies to AHJ.
 - See changes to Title 19 Paragraph 904.2(j).
 - b) Retention of ITM records
 - See Title 19 Paragraph 904.1(b) and 904.2(c).
 - c) Jim McLaughlin - Inspection of sprinklers above a ceiling.
 - Discussed inspection of sprinklers above ceilings. This is not currently required by NFPA 25. No action taken.
 - d) CSLB Meeting
 - See information provided by Steve Hart at the 1/7/04 meeting of the AES Committee.
 - e) Water Resources Board Meeting
 - See information provided by Steve Hart at the 1/7/04 meeting of the AES Committee.

 - Steve Cobb indicated he had a document regarding water discharges and would send it to Workgroup members.
 - f) Stakeholders List and scheduling meetings with Stakeholders
 - Bruce will prepare a letter for Mike Waldron's signature to inform and notice

stakeholders of the next meeting date. Bruce will send a draft to the Workgroup for review.

- g) NFPA 25 California version - Jim Feld
Wayne will contact NFPA (Ray Bizal).
- h) Division Chiefs' Meeting (10/07/03)
NFPA 25 adoption will be covered at the next Division Chief's Meeting.
- 5) Corrections to Matrix - Jim Feld
Jim will send the matrix to all in pdf format to make sure everyone has the current draft. There were no changes proposed.
- 6) Discussion on OAL Submittal
In Progress - Review for next meeting.
- 7) Discussion on deleting Chapter 7 - Committee
No action taken - on hold pending information regarding water discharge procedures and cost impacts.
- 8) Title 19 Adoption process
 - 1) Changes were made to the Title 19 text. See new draft.
 - 2) It was proposed to relocate the pre-engineered and fixed systems portions of Title 19 to a separate section so as not to confuse those reading it.
 - 3) Jim will send a copy of the draft with revision to Workgroup members.
- 9) Discussion on what licenses are appropriate for ITM work - CSLB / Committee
This would be covered in Steve Hart's work. Send any comments to Steve Hart.
- 10) New Business / Miscellaneous - Committee
None.
- 11) Assignments - Jim Feld
 - Bruce - See Item 4f
 - Wayne - See Item 4g
 - Steve Cobb - See Item 4e
 - Jim - Send matrix and Title 19 mark-up draft to Workgroup members.
- 12) Next Meeting - Jim Feld
We will try to meet on 1/8/04 after the main AES Advisory Committee Meeting if there is time.
- 13) Adjournment - Jim Feld

Respectfully submitted,

Jim Feld, Chairman