



**DEPARTMENT OF FORESTRY AND FIRE PROTECTION
OFFICE OF THE STATE FIRE MARSHAL**

Fire Engineering Division

P.O. Box 944246
Sacramento, CA 94244-2460
Web Site: <http://osfm.fire.ca.gov>
(916) 445-8376
(916) 445-8473 Fax



**STATE FIRE MARSHAL'S
Fire Extinguisher Advisory Committee
Meeting Minutes
April 24, 2008**

Committee Goal: To provide a means of communications between the Office of the State Fire Marshal, representatives of industry, the public and the fire service; and to seek comments and specific views on proposed regulations and intended future action.

Members Present:

James Parsegian, Program Coordinator-OSFM
Mike Waldron, RA-OSFM
Cindy Moore-OSFM
David Casey-DSA
Mike Brand-BRANDCO
Loran Blasdell-Porterville Fire Department
James Carver, El Segundo Fire Department
Bob Gebel, City of Torrance
Kent Miller-Port of Stockton Fire Marshal
Randy Dysart-Cintas
Chris Gilbert, Simplex Grinnell
Darrell Harguth, Brooks Fire Equipment
Darrell Hefley, Jorgensen & Co.
Robert Nolan, ASCIP (Schools)

Members Absent:

Kevin Bass, Orange Co. Fire Authority
Ian Padilla-CASH
Chris Hoiland-Orange County Fire
Craig Voelkert, Amerex Corp.
Edie Wade, Brooks Equipment
Nancy Ahlswede, So Cal Apartment Association
Mathew Hargrove-BOMA
Cynthia Leon-California Manufacturers & Technology Association
Glen Younger-California Small Business Association

MEETING CALLED TO ORDER

Meeting was called to order by Chairperson James Parsegian @ 10:06 a.m., April 24, 2008.

ROLL CALL & INTRODUCTIONS

Roll call was taken, there was a quorum with the late arrival of Dave Casey.

ANNOUNCEMENTS

None at this time.

APPROVAL OF MINUTES

Motion to accept minutes by Chris Gilbert; second by Loran Blasdel.

OLD BUSINESS

I. Work Group Update

Vehicle Inspection Checklist- A vehicle inspection checklist was included with meeting packages. After much discussion, a consensus was reached on minor changes. Cindy Moore will update the checklist and forward to Mike Waldron. Mike will forward the form to all committee members for review and final approval.

After much discussion regarding the use of the vehicle checklist, James Carver suggested that the advisory committee develop training for local Authority Having Jurisdiction's (AHJ) in the proper use of the form as an enforcement tool.

Dave Casey made motion to send a recommendation to the Training Workgroup to develop a presentation for the purpose of training local AHJ's; second by Kent Miller.

James Parsegian called for the question; all in favor.

James Parsegian stated that after this form is approved, it would be available online at the State Fire Marshal's website. He emphasized that this form is an important tool (standard) to help the OSFM and local AHJs with enforcement.

After extensive discussion regarding identification of concern on vehicles, Chris Gilbert made a motion to move the issue to the regulations committee; second by Robert Nolan.

James Parsegian called for the question; all in favor.

Lunch Break

Workgroup Breakouts

James Parsegian explained the need for new workgroups. More balanced workgroups were established by members present. Issues were identified and prioritized by workgroup.

James Parsegian will send an email out to all workgroup members with assignments, goal, and priorities.

Regulations

Bob Gebel	Randy Dysart
Mike Brand	Darrell Harguth

Regulations (continued)

1. DOT Label
2. Personal/Vehicle Identification
3. Verification of Service collar
4. Type 3 Certificate of Registration
5. NFPA 10

Training

Loran Blasdell	James Carver
Robert Nolan	Chris Gilbert

1. Training for local AHJ's (vehicle form)
2. Training for Certificate of Registration & JC Curriculum

Enforcement

Dave Casey	Kent Miller
Darrell Hefley	

1. OSFM/AHJ Investigative cost recovery/complaint packaging/cooperation
2. Disciplinary Action document
3. Inspection of concerns

Initial conference call dates and times were established for all workgroups.

Regulations:	June 19, 2008 from 09:30 to 11:00
Training:	June 19, 2008 from 13:00 to 14:00
Enforcement:	June 19, 2008 from 15:00 to 16:00

During this conference call it is expected that the following three issues will be addressed:

1. Elect a chair
2. Establish a timeline
3. Agree on a work schedule (meeting dates and locations)

NEW BUSINESS

James Parsegian shared language for regulations package regarding fee increases.
(expressed terms below)

TITLE 19. PUBLIC SAFETY DIVISION 1. STATE FIRE MARSHAL CHAPTER 3. FIRE EXTINGUISHERS

ARTICLE 3. GENERAL PROVISIONS

§ 560. General Provisions and Fee Schedule.

(a) No person shall engage in the servicing and maintenance of portable fire extinguishers under the scope of this chapter (Section 550.3) without having first submitted an application and all documents, necessary to demonstrate compliance with and having obtained a license from, the State Fire Marshal in accordance with the provisions of this chapter. Licenses shall be processed in accordance with Title 19, California Code of Regulations, Section 3.33.

(b) Every fire extinguisher concern license or certificate of registration fee required in accordance with the provisions of Section 13189 of the Health and Safety Code shall be paid in legal tender, or by money order or postal note, or valid personal check made payable to the "State Fire Marshal." Fee shall accompany each application for license or certificate of registration.

(c) Every fee shall be paid at or mailed to the Sacramento Headquarters Office of the State Fire Marshal.

(d) The original and annual renewal fee for any license or a certificate of registration issued pursuant to this chapter shall be as follows:

(1) Certificate of Registration ~~\$55~~ 85

(2) A fire extinguisher Concern license for firms engaged in the business of performing for a fee specific acts of servicing portable fire extinguishers pursuant to 595.5 ~~\$625~~

(3) A "L" (Limited) fire extinguisher servicing license for public or private entities not engaged in the business, nor performing for a fee, specific acts pursuant to Section 595.5(a)(7) of servicing their own portable fire extinguishers ~~\$125~~ 325

(e) Application for renewal of a license or for a certificate of registration which has expired for one year shall be considered as an original application.

(f) Application for change of location or any license revision requiring a physical inspection by a State Fire Marshal designee of a licensed concern. ~~\$125~~ 325

(g) Certificate of Registration renewal test fee. \$85

(h) Inspection fee for second and subsequent re-inspections. \$200

(l) Replacement Certificate of Registration or License \$25

Note: Authority cited: Sections 13160 and 13189, Health and Safety Code. Reference: Sections 13160, 13164, 13165, 13176 and 13178, Health and Safety Code.

DOT REQUIREMENTS

Bob Gebel asked for clarification regarding DOT hydrostatic test requirements. Mike Brand

explained the general requirements pertaining to DOT requirements, as well as the proof pressure method requirements regulated by the OSFM. Mike identified an Amerex 4B195 and explained to the group how to easily identify this type of cylinder.

Randy Dysart, Darrell Hefley, and Mike Brand discussed the work being done to ensure that OSFM regulations mirror those of the DOT regarding hydrostatic test labeling requirements.

Security Breach

James Parsegian advised the group about the Certificate of Registration social security numbers posted on our website for 14 days. He thanks Torrance Fire Department for alerting the office to this mistake. James advised committee members about the Hotline number (operational through August 2008). The OSFM has eliminated the use of the social security number as a form of identification in the fire extinguisher program. Bob Gebel commented that the OSFM responded immediately to Torrance's phone call. Social security numbers were pulled from the website within 45 minutes of notification.

OPEN FORUM Kent Miller commented on AB2288 Legislation. James Parsegian explained that the bill is currently in suspense in the appropriations committee. He advised the group that the OSFM is neutral with regards to this bill.

Bob Gebel shared charging sections that the Torrance Fire Department uses when dealing with individuals representing themselves as firefighters.

NEXT MEETING

The next meeting will be held on Wednesday, July 9, 2008, at 09:30 a.m., to be held at the OSFM.