



DEPARTMENT OF FORESTRY AND FIRE PROTECTION
OFFICE OF THE STATE FIRE MARSHAL
FIRE ENGINEERING DIVISION
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Flame Retardant Advisory Committee
MINUTES
Tuesday, June 21, 2011
Meeting/Teleconference

Committee Goal: To provide a means of communications between the Office of the State Fire Marshal (OSFM), representatives of industry, the public and the fire service; and to seek comments and specific views on proposed regulations and intended future action.

SFM STAFF:

Ben Ho, Division Chief
James Parsegian, Chair
Jason DeWitt, Technical Advisor
Vikkie Raby, Assistant Program Coordinator
Diane Arend, Regulations Advisor

MEMBERS PRESENT:

MEMBERS ON LINE:

Amber Anderson, Cosumnes Community Services District
Tom Andrews, Turning Star, Inc.
Ellen Atkins, Delta Pacific Technologies, Flame Retardant/Flameproofing
Benjamin Bagwell, Glen Raven – Custom Fabrics
Juli Case, Industrial Fabrics Association International (IFAI)
Jonathan Curtsinger, Fabric Flameproofing
Wendy Holt, Contract Services Administration Trust Fund
Michael Lantier, City of Napa Fire Department
Joe McNally, Mountain View Christmas Tree Farm
Kathy Newman, Firetect Flame Retardants

MEMBERS ABSENT:

Chris Bowness, QAI Laboratories
Bobby Puett, Diversified Testing Laboratories
Pedro Vega, Dazian Fabrics

GUESTS ON LINE:

Rhonda Byrne, QAI Laboratories
John Gant, Glen Raven

I. CALL TO ORDER

The meeting was called to order at 10:11 A.M., on Tuesday, June 21, 2011.

Self introductions followed and a roll call was conducted; a quorum was established.

II. APPROVAL OF MINUTES

The Chair requested discussion on the May 23, 2011 minutes. Approval of the minutes was tabled until the next meeting due to the fact the minutes were not distributed early enough for everyone to review.

III. OLD BUSINESS

A. Flame-Retardant Treatment of Hay

Mike Lantier shared with the group some of the input he received. The hay can be reused but is no longer food grade. The hay is also not treated as hazardous materials after being treated. The topic is considered closed.

B. Flame-Retardant Product Transmittal

Deputy Jason DeWitt shared with the group that according to previous notes from Jeannie Smith, the transmittal form had already been approved and was being presented to the committee for informational purposes only. Both Kathy Newman and Jonathan Curtsinger disagreed with that information. They felt the form was never approved by the committee and feel the workgroup should continue. James Parsegian stated he will review all previous notes and make a final determination at the next meeting. The issued will be carried over to the next agenda.

C. Task Group Reports

- IFR workgroup date set for July 6th from 1-3 PM Pacific Time
- Certification workgroup date set for June 30th from 10-12 PM Pacific Time

D. Article 7 – Field Testing for Fire Resistance

This issue was tabled due to the group still needing to review the sample test reports. The main issue is the chimney effect that was raised previously. Vikkie Raby was asked to resend the entire regulations package to the group for review. Tom Andrews will resend to the group the Attorney General opinion that was previously shared with the group by Jeannie Smith. All documents should be reviewed prior to the next meeting.

E. Article 8. Flameproofing Certification, Labeling and Installation

All suggested changes to Article 8 should be submitted to the group by June 27th fore review and discussion during the June 30th task group meeting. Jonathan Curtsinger motioned for the subject to be tabled until after the task group meeting; Kathy Newman 2nd; motion carried.

IV. NEW BUSINESS

A. Committee Member Terms

James Parsegian made an announcement that he is pushing for term extensions to June 2012 for all members who wish to remain on the committee. All present would like to remain. James will work to have all appointment letters completed.

V. OPEN FORUM

Tom Andrews would like to review Article 5 again during the next meeting. Tom will put into writing his suggested changes and distribute to the committee for later discussion.

Joe McNally expressed frustration with the progress the committee is making. He would like to see more productivity come from the group instead of every topic being put off time after time. He would like to see things be completed.

Kathy Newman has suggested that all proposed changes be submitted in writing to the group prior to meetings for review so it will speed up the process.

Jonathan Curtsinger proposed that all language in the regulations package be review before it goes out for public comment and that all definitions be clear.

VI. SCHEDULE NEXT MEETING

The next teleconference was scheduled for July 12, 2011 at 11:00 a.m.

VII. MEETING ADJOURNMENT

The meeting adjourned at 11:36 A.M.