

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

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**MINUTES**  
**Residential Care Facility Advisory Committee**  
**February 4, 2010**  
**Office of the State Fire Marshal, Sacramento/Monrovia, California**

**PRESENT:**

Ernie Paez, Chair, Office of the State Fire Marshal (SFM) (teleconference)  
Stephen Hart, National Automatic Sprinkler Association  
Joe Garcia, Tulare County Fire  
Pat Stranahan, San Francisco F.D.  
Bob Gebel, LAAFMA (teleconference)  
Tricia Nishio, Department of Social Services (DSS-CCL)  
Denise Johnson, CRCAC (teleconference)  
Heather Harrison, California Assisted Living  
Walter Brandes, Riverside County Fire Department  
Cristina Flores, San Francisco State University (teleconference)  
Eric Dowdy, Aging Services of California (teleconference)  
Doug Pancake, Irwin Pancake Architects  
Charles Skoien, CRCAC  
Joe Rodrigues, Department of Aging (CDA)  
Rocque Yballa, California Fire Chiefs Association

**PARTICIPANT:**

Debbie Vanek San Ramon Fire Dept. (teleconference)  
Scott Miller, L.A. City Fire Department  
Steve Bunting, Newport Beach Fire Dept.  
Ellen Makenna, Board and Care Owners Association  
Paulette Moses, Board and Care Owners Association  
John Hentsch, L.A. County Fire Department  
Larry Williams, Ventura County Fire  
Michele Krieg, Ventura County Fire  
Steven Fairly  
Shawn Huff, HCD

**ABSENT:**

Diane Arend, Office of the State Fire Marshal (SFM)  
John Avis, Department of Social Services (DSS-CCL)  
Thomas Stahl, Department of Social Services (DSS)  
Edward J. Garza, Small Provider Alliance  
Richard Friend, Friend's Home Care

**STAFF:** Kevin Reinertson, Office of the State Fire Marshal (SFM)  
Vickie Sakamoto, Office of the State Fire Marshal (SFM)  
Steve Guarino, Office of the State Fire Marshal (SFM)

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**I. CALL TO ORDER**

Ernie Paez, Chair, called the meeting to order at **1010** hours at State Fire Marshal Sacramento Headquarters and State Fire Marshal Monrovia Regional Office.

**II. INTRODUCTIONS**

Each attendee gave a brief description of their background and the organization they represent.

**III. APPROVAL OF MINUTES**

Steve Hart motioned to approve November 5, 2009 minutes, Pat Stranahand second. Minutes were approved and have been posted.

**IV. GENERAL DISCUSSION:**

1. **Pat Stranahand and Tricia Nishio** gave an update and made suggestions to the committee on the rollout presentation that was given by Ernie Paez in the City of Roseville on January 26, 2010. Pat Stranahand stated that the Ad-Hoc Committee will spend some time reducing some of the content and repeat information. He also stated that he received a lot positive feedback on the class. Tricia Nishio acknowledged the Ad-Hoc committee for the work that was put into the presentation and stated that licensing benefits as much as the fire service from the class as well. She stated that the class went very well and said that there are some areas that licensing needs to work on internally such as hospice waiver and non-ambulatory exiting. She also stated that there are some consistency issues statewide that need to be worked on. Ernie Paez stated that there was a lot of content that could be removed and the class could/should be about 4 hours long. There was some discussion on the 850 fire clearance and pre-inspection of R3.1 facilities. Tricia stated that her office will be updating the pre-inspection form since licensing is the keeper of that form. Once the presentation is updated we will post on the SFM website. Rocque Yballa stated that it would be a good idea to put an instructor blog on our web-site for questions that could arise during a presentation that could help other instructors.
2. **Walter Brandes** – Exterior ramps Ad-Hoc Committee update. Some issues that have arisen and the Ad-Hoc committee is addressing are: slope, threshold, and other regulation changes to CBC 425.85 to address interior and exterior ramps. They are hoping to have a proposal and presentation to give the advisory committee at our next meeting.
3. **Doug Pancake** – Day Care Ad-Hoc Committee update. Doug stated that there were five areas that the Ad-Hoc committee was focusing on. 1) Conflicting issues in the code between the I-4 and E occupancy. 2) Fire alarm requirement for less than 50 in R-3 day care. 3) Infant care above the first floor in I-4. 4) Use of garages in single family resident's day care. 5) Large family day care in apartments. The committee will be prepared to make a presentation to the advisory committee during our next meeting. Adult Day Care issues will also be discussed by the day Care Ad-Hoc committee.
4. **Larry Williams, Ventura County Fire Department** – Larry Williams requested some time to address the committee on a couple of issues that his department was working on regarding the application and enforcement of the code. Larry provided copies of proposed regulation changes that Ventura County Fire Department had proposed to the SFM. Those proposals will be distributed to the Advisory committee for review and discussed at our next meeting.

**V. ROUND TABLE**

- Ernie Paez mentioned that the SFM has distributed an Information Bulletin on Foster Family Homes.
- Rocque Yballa suggested to the committee that the SFM look into possibly changing regulations to include sprinklers in bathrooms for 13D systems.

**VI. SET MEETING DATE(S)**

Next meeting [May 13, 2010](#) 10:00am – 3:00pm at the South SFM Monrovia Office 602 E. Huntington Dr. Suite A, Monrovia Ca. 91016

Conference room will be available for Northern participants at the SFM Headquarters Office 1131 S. Street Sacramento Ca. 95811. [Conference Phone # \(877\) 213-9444 Participant Code 821139](#)

**VII. MEETING ADJOURNMENT**

Meeting adjourned at 1218 hours.

**Meeting Minutes Developed by:**  
**Ernie Paez, Chief**  
**Fire & Life Safety Division**  
**CAL FIRE/OFFICE OF THE STATE FIRE MARSHAL**  
**602 E. Huntington Dr. Suite A**  
**Monrovia CA, 91016**