

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

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MINUTES
Residential Care Facility Advisory Committee
June 10, 2010
Office of the State Fire Marshal, Sacramento/Monrovia, California

PRESENT:

Ernie Paez, Chair, Office of the State Fire Marshal (SFM) (teleconference)
Stephen Hart, National Automatic Sprinkler Association
Joe Garcia, Tulare County Fire
Tricia Nishio, Department of Social Services (DSS-CCL)
Denise Johnson, CRCAC (teleconference)
Heather Harrison, California Assisted Living
Walter Brandes, Riverside County Fire Department
Doug Pancake, Irwin Pancake Architects
Joe Rodrigues, Department of Aging (CDA)
Laurie Almany, Board and Care Association
John Avis, Department of Social Services (DSS-CCL)

PARTICIPANT:

Debbie Vanek San Ramon Fire Dept. (teleconference)
Scott Miller, L.A. City Fire Department
Ellen Makenna, Board and Care Owners Association
Paulette Moses, Board and Care Owners Association
Larry Williams, Ventura County Fire
Michele Krieg, Ventura County Fire

ABSENT:

Diane Arend, Office of the State Fire Marshal (SFM)
Thomas Stahl, Department of Social Services (DSS)
Edward J. Garza, Small Provider Alliance
Richard Friend, Friend's Home Care
Tricia Nishio, Department of Social Services (DSS-CCL)
Cristina Flores, San Francisco State University
Rocque Yballa, California Fire Chiefs Association

STAFF: Kevin Reinertson, Office of the State Fire Marshal (SFM)
Vickie Sakamoto, Office of the State Fire Marshal (SFM)
Steve Guarino, Office of the State Fire Marshal (SFM)

I. CALL TO ORDER

Ernie Paez, Chair, called the meeting to order at **1000** hours at State Fire Marshal Sacramento Headquarters and State Fire Marshal Monrovia Regional Office.

II. INTRODUCTIONS

Each attendee gave a brief description of their background and the organization they represent.

III. APPROVAL OF MINUTES

Steve Hart motioned to approve February 4, 2010 minutes, Joe Garcia second. Minutes were approved and have been posted.

IV. GENERAL DISCUSSION:

1. **Joe Garcia** - Gave a brief update from the Education Ad-Hoc Committee. There was brief discussion on the RCF presentation that has been given in several locations statewide. Ernie Paez stated that he had delivered the presentation and has made some edits and will be delivering the class on June 29th in Riverside. Joe Garcia stated that he will be making a presentation in San Luis Obispo in September. The committee hopes to post the presentation on the SFM web site with some criteria for the instructor/s. Laurie Almany suggested that the committee come up with an abbreviated version for providers since the class seemed to be a little to technical and is geared more towards the fire official. Scott Miller suggested that the committee approve an abbreviated version. A motion by Scott Miller was made to start working on a "provider awareness" program. Ellen Makenna seconds that motion. All were in favor. Ernie Paez, Scott Miller, Joe Garcia, Heather Harrison, Denis Johnson, Laurie Almany and Ellen Makenna will work on that. It was suggested that the SFM or the Committee issue a certificate.
2. **Walter Brandes** – Exterior ramps Ad-Hoc Committee update. Walter stated that this project has been a year long project. Walter showed the group the proposed code changes regarding the R3.1's. Walter and the Ad-Hoc Committee will present the committee with a full package that includes the nine point criteria and statement of reasons. Some discussion on "cottages" on campus style facilities and do these "cottages" have to meet the requirements for the ramp provisions that are being brought forward to the committee. Kevin Reinertson stated that he thinks that these cottages would also need to meet the Fair Housing Act. The committee felt that the issue regarding ramps for these cottage type facilities sounded more like a design issue than an issue that the ramps ad-hoc committee should deal with.
3. **Doug Pancake** – Day Care Ad-Hoc Committee update. Doug brought up the issue regarding day-cares in apartments and stated that if the day care was not an I-4 or an R3.1 the occupancy would not comply with code. Kevin gave a brief historical overview and what the legislative intent was. He stated that it appears that these were intended to be placed in Single family homes. Steve Guarino stated that he and Kevin Reinertson did have a conversation with licensing and some of the discussion was the SFM put out an interpretation in 2000 that stated that apartments were ok to be used as day cares. Kevin Reinertson stated that licensing is looking into the issue and referring to their legal department for review. Licensing did state that they have issued licenses for child care centers in apartments. Also discussed was the issue of day cares in converted garages. Ernie Paez stated that he will be talking to Nancy Seibert, Policy Manager for child care on this issue to try and get them to put out a memo to all there staff that they verify building permits before issuing a license for the day care.

V. ROUND TABLE

- John Avis stated that he will be passing on the information about the cottage type facilities to staff at licensing.
- Heather Harrison made comment about the new trend for locals to charge for 911 calls in their communities.
- Steve Hart brought up the issue of open flame in RCFE facilities and that there has been a lot of discussion on the LAAFMA web-site. The discussion was focused on candles for use as emergency power. Overall the committee felt this was already addressed in regulation and should be enforced by licensing.

VI. SET MEETING DATE(S)

Next meeting [October 28, 2010](#) 10:00am – 2:00pm at the South SFM Monrovia Office 602 E. Huntington Dr. Suite A, Monrovia Ca. 91016

Conference room will be available for Northern participants at the SFM Headquarters Office 1131 S. Street Sacramento Ca. 95811. [Conference Phone # \(877\) 213-9444 Participant Code 821139](#)

VII. MEETING ADJOURNMENT

Meeting adjourned at 1203 hours.

Meeting Minutes Developed by:
Ernie Paez, Chief
Fire & Life Safety Division
CAL FIRE/OFFICE OF THE STATE FIRE MARSHAL
602 E. Huntington Dr. Suite A
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