

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

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MINUTES
Residential Care Facility Advisory Committee
July 12, 2012
Office of the State Fire Marshal, Sacramento/Monrovia, California

PRESENT:

Ernie Paez, Chair, Office of the State Fire Marshal (SFM)
Steve Hart, National Automatic Sprinkler IP-Fund
Thomas Stahl, Department of Social Services (DSS)
Richard Friend, Friend's Home Care
Joe Garcia, Tulare County Fire
Scott Miller, L.A. City Fire Department
Walt Brandes, Riverside County Fire

ABSENT:

Denise Johnson, CRCAC
Heather Harrison, California Assisted Living
Rocque Yballa, California Fire Chiefs Association
John Avis, Department of Social Services (DSS-CCL)
Joe Rodrigues, Department of Aging (CDA)
Steven Fairly, Melchiori Construction Company Inc.
Doug Pancake, Douglas Pancake Architects
Tricia Nishio, Department of Social Services (DSS)

PARTICIPANT:

Michi Wong, San Francisco Fire Department
Terry Fogarty, San Francisco Fire Department
Debbie Vanek, San Ramon Fire
Daisy Braxton, CCL

STAFF:

Kevin Reinertson, Office of the State Fire Marshal (SFM)
Steve Guarino, Office of the State Fire Marshal (SFM)
Michell Nachtmann, Office of the State Fire Marshal (SFM)

I. CALL TO ORDER

Ernie Paez, Chair, called the meeting to order at **0908** hours at State Fire Marshal Sacramento Headquarters and State Fire Marshal Monrovia Regional Office.

II. INTRODUCTIONS

Each attendee gave a brief description of their background and the organization they represent.

III. APPROVAL OF MINUTES

April minutes approved and posted on the SFM web-site

IV. GENERAL DISCUSSION:

1. Old Business:

Ernie Paez discussed some old business that is still outstanding.

- Heather Harrison and Doug Pancake were not present therefore the CALA/HCD Carbon Monoxide Bulletin and The CBC 1029 Ad-Hoc Committee updates were not given
- Condolences to the S.F. Fire Department regarding the passing of Pat Stranahan.

2. Steve Guarino – Gave a rulemaking overview to the group and discussed where the state currently is with the code adoption process.

3. Ernie Paez – Discussed with the group the issue of “Quite rooms” in R2.1 facilities. Steve Guarino stated that this seems to be a statewide issue and practice. **This issue will be tabled until the next meeting.**

V. ROUND TABLE/NEW BUISNESS

- Joe Garcia asked if the SFM will be putting on any RCF Classes. RCF classes will be put on in Merced, Roseville, and Hayward. SFM will also be putting on the new Statutes and Regulations class in the same locations beginning in October 2012. Ernie Paez stated that he made some changes to the RCF presentation regarding fees. It was also mentioned that we need more photos of small facilities i.e. exiting, ramps, etc.
- Richard Friend stated that he would like to see C.E.U. credits offered for taking classes that the SFM is offering. Ernie Paez will follow-up on this issue.
- Richard Friend made a motion the committee put together a sub-committee to work on a condensed handbook for providers, Joe Garcia Second that motion and all were in favor. Richard Friend, Ernie Paez, Scott Miller, Debbie Vanek, Walter Brandes, and Denise Johnson will be on the sub-committee. Richard Friend stated that the industry would like to see more building and fire training for providers. Joe Garcia suggested I talk with Denise Johnson regarding the C.E.U. issue.
- Terry Fogarty San Francisco Fire Dept. asked the committee if they knew what occupancy group a **warm-in/drop-in facility (shelter)** would be classified as. Ernie Paez stated that SFM has been in discussion with licensing to make that determination due to the request for an 850 fire clearance. Without seeing the facility and knowing more information about the facility and its operation it is hard to make that determination. **This will be placed on the agenda for the next meeting.** Tom Stahl talked about Senate Bill 119 that proposes to establish a new type of warm-in/drop-in shelter.

VI. SET MEETING DATE(S)

Next meeting **January 9, 2013** 9:00 am – 10:30 am

South SFM Monrovia Office 602 E. Huntington Dr. Suite A, Monrovia Ca. 91016

Conference room will be available for Northern participants at the SFM Headquarters Office 1131 S. Street Sacramento Ca. 95811.

Conference Phone # (877) 213-9444 Participant Code 821139

VII. MEETING ADJOURNMENT

Meeting adjourned at 1200 hours.

**Meeting Minutes Developed by:
Ernie Paez, Chief
Fire & Life Safety Division
CAL FIRE/OFFICE OF THE STATE FIRE MARSHAL
602 E. Huntington Dr. Suite A
Monrovia CA, 91016**