

**STATEWIDE TRAINING AND EDUCATION ADVISORY
COMMITTEE MINUTES
Office of the State Fire Marshal
January 21, 2011—Sacramento, California**



	Member	Department	Representing	Present	Absent	Term Exp
1.	Bartley, Ed	Salida Fire Protection District	CA Trng Officers (North)	X		12/31/12
2.	Childress, Dennis	Orange Co. Fire Authority	So Cal Fire Tech Directors	X		12/31/12
3.	Coffman, Dan	CSU Los Angeles	CA Fire Technology Directors Assn.-South	X		12/31/11
4.	Coleman, Ron	OSFM	Chair	X		N/A
5.	Connors, Jim	City College of San Francisco	CA Fire Technology Directors Assn.-North	X		12/31/12
6.	Jennings, Mary	CFFJAC	CFFJAC	X		12/31/12
7.	Kehmna, Ken	Santa Clara Fire Dept.	FDAC	X		12/31/11
8.	Knapp, Chuck	Fire Captain (Ret.)	CSFA	X		12/31/11
9.	Martin, Bruce	Freemont Fire Dept.	CFCA	X		12/31/12
10.	Myers, Ron	North Co. FA	League of California Cities		X	12/31/12
11.	Olson, Kevin	CAL FIRE	CAL FIRE	X		12/31/11
12.	Thomas, Rich	Newport Beach Fire Dept.	CPF	X		12/31/12
13.	Todd, Suzanne	CAL FIRE	CAL FIRE Academy		X	12/31/12
14.	Wagner, Ken	Roseville Fire Dept.	CFCA and Vice-chair		X	12/31/11
15.	Zagaris, Kim	Cal EMA	Cal EMA	X		12/31/12
	Alternate	Department	Representing	Present	Absent	Term
1.	Capehart, Tim	Bakersfield Community College	CA Fire Technology Directors Assn.-South		X	12/31/11
2.	Davidson, Bret	Rancho Santa Fe Fire Dist.	So Cal Training Officers	X		12/31/11
3.	McCormick, Ron	Fremont Fire Dept.	CPF		X	12/31/11
4.	Scranton, Tim	Beverly Hills Fire Dept.	League of California Cities		X	12/31/11
5.	Tollefson, Tennis	Sierra College	CA Fire Technology Directors Assn.-North	X		12/31/12
6.	Wagner, John	Sacramento Metro Fire Department	CA Trng Officers (North)	X		12/31/12
	Staff	Department	Position			
1.	Hamilton, Alicia	OSFM—State Fire Training	Fire Service Training Specialist III	X		
2.	Purkeypille, Mark	OSFM—State Fire Training	Office Technician-Recorder	X		

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3.	Richwine, Michael	OSFM—State Fire Training	Division Chief	X		
4.	Rodriguez, Ramiro	OSFM—State Fire Training	DSFM III	X		
5.	Romer, Mark	OSFM—State Fire Training	RA/Roseville FD (Ret.)	X		
6.	Slaughter, Rodney	OSFM—State Fire Training	DSFM III		X	
7.	Vandevort, William	OSFM—State Fire Training	DSFM III-RA		X	
8.	Wilshire, Mary	OSFM—State Fire Training	Manager, Certification & Instructor Registration	X		
	Guests	Department	Representing			
1.	Clark, Bruce	CA Maritime Academy	CA Maritime Academy	X		
2.	Griggs, Rick	National Fallen Firefighters Foundation	National Fallen Firefighters Foundation	X		
3.	Ostrander, John	CA Maritime Academy	CA Maritime Academy	X		
4.	Stagnaro, Victor	National Fallen Firefighters Foundation	National Fallen Firefighters Foundation	X		
5.	Walsh, Martin	Miramar College	Miramar College	X		

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I. Call to Order/Introductions and Welcome

The meeting was called to order at 9:00 A.M. by STEAC Committee Chair, Ronny J. Coleman. Role call was completed and a quorum was established. The Chair welcomed members and guests.

II. Agenda Review

Discussion: None

III. Approval of Minutes

Issue: Approval of the October 15, 2010 Minutes

Presenter: Chair Ron Coleman

Motion: Chuck Knapp moved to approve the October 15, 2010 minutes. Mary Jennings Seconded.

Discussion: None

Action: Motion carried unanimously.
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Mary Jennings arrives at 9:14 AM

IV. Old Business

A. Issue: Command 1A and 1B Update

Presenter: Alicia Hamilton and Mark Romer

Motion: None

Discussion: The previous classes, Fire Command 1A and Fire Management will now be called Command 1A and Management 1A, respectively. There will be a pilot class for Command 1A in Seaside, California at Monterey College. This pilot class will be primarily scenario-based instruction and will contain 22 hours of scenarios. Photos will be posted to the State Fire Training website in the future.

The Command 1B Student Manual now contains sections on hazardous materials (hazmat), tech rescue, and high rise. This will follow the same format as Command 1A and will begin with case study. Also, like Command 1A, Command 1B will be heavily scenario-based. The pilot class is scheduled for May 2011 at Ben Clark and will be taught by Mike Jennings.

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Alicia Hamilton and Mark Romer are working with Chief Mike Richwine to construct a timeline regarding Command 1B. Although the Student Manual for Command 1B is nearly completed, an instructor guide must still be developed. There will be no book for Command 1B; only a Student Manual. Command 1A is in the process of being published.

Although Jones and Bartlett Learning were considered for the publishing of the course manuals, they were unwilling to draft a new book. State Fire Training deemed that it would be faster to develop the course materials on its own. The course outlines were sent out to the publishers but State Fire Training had received very little response. Jones and Bartlett Learning have been urging State Fire Training to publish in an e-book format.

State Fire Training will be sending out letters to the cadre for Command 1C and the first meeting regarding this course is tentatively scheduled for sometime in the end of March 2011.

Action:	Continue as planned.
Action Plan:	Continue with the development process.

Marty Walsh and Bret Davidson arrive at 9:26 AM.

B. Issue: Driver/Operator 1A/AB 1648 DMV Licensing
Presenter: Alicia Hamilton

Motion:	None
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Discussion: AB 1648, which became effective January 1, 2011, eliminates the class B requirement for fire fighters who currently hold a California driver's license with a fire fighter endorsement. This endorsement allows individuals to drive fire equipment. The law currently states that individuals can take the Driver/Operator I course which would be considered as qualified training in order to apply for a fire fighter endorsement. The Driver/Operator I course has met the NFPA standards regarding this issue. Additionally, State Fire Training has met the requirements by meeting the Class B restricted license requirements.

State Fire Training has a form that students in the Driver/Operator I class can download. They then have their chief sign for form and the student then brings it to the Driver/Operator I class. The form states that, with the student's chief's

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signature, the student is qualified to drive fire equipment in order to participate in the Driver/Operator I class.

CAL FIRE and the Office of the State Fire Marshal met with DMV regarding AB 1648. As of yet, DMV has not produced and frequently-asked-questions (FAQs) regarding the changes resulting from AB1648. Currently, when State Fire Training receives questions regarding this, SFT staff refers them to Kayla Peterson of DMV. Alicia Hamilton and Mark Romer reviewed DMV's test and offered up alternative questions to the test. However, no one in State Fire Training has heard anything regarding this issue.

At present, fire fighters need their valid California driver's licenses on them when driving fire equipment on duty. However, there is some confusion as to whether this is true. Fire fighter endorsements to drive fire apparatus are not valid outside of California. This is pertinent because CAL FIRE has sent strike teams out-of-state to assist.

Action:	None
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C. Issue: STEAC Accomplishments of July 2009 through December 2010

Presenter: Mary Wilshire

Discussion: Mary Wilshire was responsible for compiling the STEAC Accomplishments from July 2009 to December 2010. In doing so, she cross-referenced Blueprint 2020 and produced an internal document that will now keep track of STEAC accomplishments. Chair Ron Coleman noted that every representative of STEAC represents their respective organizations. The hope is that all representatives take the information from the STEAC meetings back to their organizations.

Action:	None
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D. Issue: The Courage to be Safe—Proposed FSTEP Class

Presenter: Ron Coleman and Rick Griggs

Motion:	Bruce Martin motioned to approve the Courage to be Safe program to be eligible to become an FSTEP class in the future. Dan Coffman seconded the motion.
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Discussion: Rick Griggs from the Fallen Firefighters Foundation presented the Courage to be Safe program, previously know as the Everyone Goes Home Initiative. Rick Griggs is the lead advocate for California for the program. This program explains the effects on the families, the department, and the community. It is a multimedia

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presentation with an online support structure with videos imbedded online to access.

The course has 16 life safety initiatives and talks about the principles of risk management and personal responsibility. This course is in a modular format where initiates are read and explained and there is a 57-page Instructor's Manual.

According to Rick Griggs, several states have implemented the Courage to be Safe course and Texas has enacted to make it a state law that compliance is necessary for all Texas fire fighters. The purpose in bringing this course to STEAC is to suggest it as a proposed FSTEP course. Bret Davidson, representing the California Training Officers Association (South), voiced the concern about mitigating an overload of work on State Fire Training staff relating to this issue.

Action:	The motion passed unanimously—issue to be forwarded to State Board of Fire Services.
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The STEAC Committee retired for a break at 10:50 AM and reconvened at 10:15 AM.

V. New Business

A. Issue: Recognizing New STEAC Representatives

Presenter: Ron Coleman and Mike Richwine

Motion:	None
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Discussion: Recognition of Mark Romer, who retired from representing the northern division of the California Training Officers Association. Mark Romer will remain heavily involved in STEAC due to his involvement with State Fire Training.

Action:	None
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B. Issue: Recognizing Past STEAC Representatives of 2010

Presenter: Ron Coleman and Mike Richwine

Motion:	None
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Discussion: STEAC Chair, Ron Coleman and State Fire Training Division Chief, Mike Richwine presented a certificate and letter of appreciation to retiring STEAC representative member, Mark Romer.

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Action:	None
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C. Issue: Accreditation Update: Miramar College

Presenter: Mike Richwine and Marty Walsh

Motion:	Dennis Childress motions to approve the accreditation of Miramar college. Dan Coffman seconded the motion. The motion passed unanimously.
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Discussion: Marty Walsh stated that Miramar College is the premier college in San Diego County for fire training and that partnership is growing in the county. They recently partnered with the San Diego City Academy. Miramar College offers Company Officer certification, a fire prevention degree, and an open water lifeguarding degree. The complete Company Officer series is offered twice a year.

Miramar is currently located by the old Naval Training Center. The Heartland Fire Academy is 15 miles from the main campus. State Fire Training currently ships to both facilities due to maintaining test security.

Action:	The motion passed unanimously—forwarded to State Board of Fire Services
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D. Issue: Fire Inspector 1—New Taskbook Design

Presenter: Mark Romer

Discussion: Currently, State Fire Training does not recognize ranks for Fire Inspector. One reason for this is that it is unknown whether there is a term for the rank of Fire Inspector that is universally recognized. It has been proposed that the taskbook for Fire Inspector I could be a substitute to taking a capstone test. Mary Jennings noted that, if the taskbook were to be a substitute for a capstone test, there is a concern about the financial stability of this proposal. However, STEAC Chair, Ron Coleman stated that it is important that the process be consistent with past business practices.

The departmental Fire Chief or Fire Marshal would be authorized to sign off on the successful taskbook completion of the student. Dan Coffman stated that a capstone test is an instrument to demonstrate confidence, but demonstrating proficiency in tasks is a better method. However, students at the community college level must still demonstrate confidence in course knowledge. State Fire Training still requires a written test, but it will no longer develop any certification or summary tests.

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The purpose of requiring written tests in the past was to bring all of the learning domains under one umbrella. However, as Bruce Martin noted, there was a problem with the relevancy of the test. The STEAC representatives were directed to take the task book back to their respective organizations for a review and provide feedback and guidance for STEAC.

Action:	Place on agenda for the April 15, 2011 STEAC meeting. This item shall be number under the New Business section of the STEAC agenda. STEAC representatives are to present the proposed Fire Inspector I task book to their respective organizations and provide feedback and guidance to STEAC in the future.
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E. Issue: Blueprint 2020: Five-Year Review

Presenter: Mike Richwine

Motion:	None
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Discussion: The plan for a review of this issue is for STEAC representatives to break into small groups to discuss this during the upcoming April 15, 2011 STEAC meeting. Five goals will be provided to the representatives and the hope is to create new intermediate and long-range goals for the future.

Action:	Postpone the STEAC agenda item of Blueprint 2020: Five-Year Review, for the April 15, 2011 STEAC meeting. This item shall be number two in the New Business section on the April 15, 2011 STEAC agenda.
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F. Issue: Out of Air and Aftermath Initiative—Cyanide Poisoning Video

Presenter: Ron Coleman

Motion:	None
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Discussion: The Out of Air and Aftermath Initiative is now available for beta testing to any fire department. The video is 37 minutes long. Shawn Longerich, the Executive Director of the Cyanide Poisoning Treatment Coalition, is working with Chair, Ron Coleman on this video.

Action:	None
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G. Issue: State Fire Training Staff Changes

Presenter: Mary Wilshire

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Motion:	None
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Discussion: Although State Fire Training Manager, Mary Wilshire, noted that her non-cadre personnel positions are now fully staffed, Division Chief Mike Richwine’s cadre positions are not. Mike Garcia, one of State Fire Training’s Deputy State Fire Marshals has accepted a position as the Fire Chief of California City Fire Department. Alicia Hamilton, the Fire Service Training Specialist has also retired. State Fire Training will likely hire retired annuitants to fill at least one of these vacant positions.

Action:	None
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H. Issue: Marine Fire Fighter Training

Presenter: Bruce Clark

Motion:	None
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Discussion: The California Maritime Academy has been in existence since 1939 and is one of the California State University campuses. Its purpose is to train mariners and now includes instruction for tow boat and small craft operators.

Since 9/11, the US Coast Guard (USCG) has been actively involved in maritime firefighting. However, it has since backed from maritime firefighting and offers more assistance to local and state agencies rather than absorbing most of the responsibility. The USCG still holds responsibility for maritime firefighting on the federal level. As a result of the USCG relinquishing primary responsibility for maritime firefighting, municipal and state agencies are needed to fill the gap.

Cal EMA has recognized the presence of disparate activities related to marine firefighting in the State. Previously, there was no method to capture the data regarding the disparate activities. The California Maritime Academy was given a grant to develop a plan and agenda for a series of workshops. These workshops will begin a baseline process. The first workshop will take place February 22, 2011 at the Port of Long Beach. The California Maritime Academy will send out specifics on this workshop. The next workshop will be held in Sacramento in May 2011. These workshops are open to the public and all are invited to attend. Of course, the workshops are structured with maritime firefighting in mind so they are meant for maritime fire fighters.

Bruce Clark believes that STEAC may want to participate in this process, as this program should be endorsed and certified. There is a desire by the California Maritime Academy that all of the necessary requirements are met for this program

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and may want to also obtain a FEMA certification for the marine fire fighting training program.

Kim Zagaris noted that it is sometimes an unknown as to who pays for the training of local departmental personnel for maritime firefighting. It is somewhat simple to state that the responsibility for maritime firefighting is now a local responsibility. However, the local departments do not always have the funds or personnel to operate in that capacity. For example, Oakland has a fireboat but no staff to operate it. Additionally, a concern was mentioned about how much training do land-based fire fighters need in regards to maritime firefighting. If land-based fire fighters do require training, it is unknown whether that would be required to exceed an awareness-level of training.

Bruce Clark proposed that after a maritime firefighting program is developed and instituted, a task force relationship should be looked at. This task force would initiate a call-out list. Bruce Clark added that STEAC will be involved in the process as the program takes shape. Alicia Hamilton noted that, if State Fire Training will be required to create a certification track for this program, there will be many additional issues that will need to be addressed.

Action:	State Fire Training Division Chief, Mike Richwine, designated Deputy State Fire Marshal, Ramiro Rodriguez, to assist Bruce Clark and John Ostrander from the California Maritime Academy in moving ahead with the process of the Maritime Fire Fighting Program.
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VI. Announcements

A. Issue: CSFA-Sponsored Recruitment and Retention Workshop—Rural Fire Service

Presenter: Ron Coleman

Discussion: A CSFA-sponsored recruitment and retention workshop, entitled the Rural Fire Service Leadership Workshop, is a two-day workshop which will be held at the Holiday Inn Capitol Plaza, in Sacramento, on March 12th and 13th, 2011. All expenses are to be paid for all selected attendees.

B. Issue: Exhibit Passes for Firehouse World

Presenter: Ron Coleman

Discussion: The Firehouse World event will take place from February 26—March 2, 2011, at the San Diego Convention Center. Dan Coffman provided passes for STEAC representatives at the Exhibit Hall, February 28—March 2, 2011. The Firehouse World event is done in partnership with the California State Firefighters' Association.

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C. Issue: 9/11 10th Year Anniversary Commemorative Coins

Presenter: Dan Coffman

Discussion: The commemoration coins cost \$100 apiece. The funds that are raised will go to the California Fire Museum, which has been approved for inclusion at the Great Park in Orange County.

D. Issue: Commemoration Coins

Presenter: Dan Coffman

Discussion: There will be a September 9/11 taking place on September 10, 2011. The event will take place at the Phoenix Club in Orange County with an hour-long video presentation. The Phoenix Club is located near Angel's Stadium in Orange County.

E. Issue: Convening a CICCIS Workshop Proposal

Presenter: Kim Zagaris

Discussion: A proposal that a CICCIS workshop be held in the future.

VII. Roundtable

None

VIII Future Meeting Dates

Proposed Date:

April 15, 2011

9:00 A.M. – 4:00 P.M.

Office of the Fire Marshal

1131 S Street

Sacramento, CA 95811

Committee Chair, Ron Coleman adjourned the January 21, 2010 STEAC meeting at 12:14 PM

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January 21, 2011 Statewide Training and Education Advisory Committee minutes posted at:
http://osfm.fire.ca.gov/advisorycommittees/advisorycommittees_steac.php

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