

**Fire Inspector I – New Task Book Design**  
**July 22, 2011 STEAC Agenda Item IV.B. Old Business**

**PROPOSAL:**

Proposal for the Fire Inspector Certification to utilize a Capstone Taskbook *only* for certification opposed to requiring applicants to pass a written Capstone test in addition to a taskbook.

**BACKGROUND:**

Currently the Training Instructor certification requires a capstone task book to be completed prior to entrance to the capstone testing. Most of the documentation contained in the Training Instructor Capstone Task Book is courses attended, prerequisites, and experience which include dates and hours of teaching time. The Fire Chief's responsibility as the authorized representative of the Training Instructor Capstone Task Book is minimal.

The Fire Inspector I Capstone Task Book would be developed to capture competencies and behaviors in various areas of the certification track, thus making it more comprehensive than the Training Instructor capstone task book.

**DISCUSSION:**

To create separate testing processes for each certification track creates more administrative requirements to process, document and oversee. Discussions on the effects this could have on existing policy, procedures and regulations needs to be fully vetted out by the STEAC committee through contacts with their constituents. The following items should be addressed in those discussions.

Consideration or potential consequences related to each of the following areas related to the proposed change:

- ✓ Role of Fire Chief's for authorizing the task book –
- ✓ Value of written test to evaluate the ability of instructors on subjects –
- ✓ Security Risks –
- ✓ Will it be accepted statewide or nationally –
- ✓ Timeframes for relevancy-
- ✓ Fiscally manageable -
- ✓ Operational needs -
- ✓ Legal -
- ✓ Interagency concerns –
- ✓ Records management requirements or expectations-
- ✓ Other-

**RECOMMENDATION:**

After conducting discussions with your constituency, please be prepared to make recommendations or submit additional input on the pros and cons of the

proposal. Please be prepared to submit your recommendations at the July STEAC meeting.

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