



**OFFICE OF THE STATE FIRE MARSHAL  
STATEWIDE TRAINING AND EDUCATION ADVISORY COMMITTEE  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

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**Date:** July 18, 2014

Attachment 3

**To:** Ronny J. Coleman, Chairman  
Statewide Training and Education Advisory Committee  
c/o State Fire Training

**From:** Ken Wagner, Fire Service Training Specialist III

**Subject/Agenda Action Item:** Implementation of IFSAC/Pro Board Certification

**Recommended Actions:** Information/Discussion

**Background Information:**

At the July 19, 2013 STEAC meeting staff presented a detailed staff report proposing required capstone certification examinations and required IFSAC/Pro Board certification. After significant discussion, the consensus of STEAC was to bifurcate these two items for future discussion and action. During the January 17, 2014 STEAC meeting staff presented a detailed report addressing the implementation of the proposed Fire Fighter I certification examination process and an analysis on associated program costs. The purpose of this agenda item is to update STEAC on the steps being taken to prepare for IFSAC/Pro Board Accreditation and implementation.

During the July 19, 2013 STEAC meeting staff presented a proposal to make participation in IFSAC and Pro Board certification a requirement for all candidates seeking California certification. STEAC expressed concerns regarding this proposal.

**Analysis/Summary of Issue:**

In response to STEAC's concerns, staff is preparing for a process that will be implemented as follows:

**California Fire Fighter I Certification – Required**

- As in the past, all candidates will be required to pay the current certification fee and obtain California certification.
- The current Fire Fighter I certification fee is \$40.00.

**IFSAC/Pro Board Certification - Voluntary**

- Candidates will be required to pay an additional fee.
- This fee is estimated to be \$40.00

Notwithstanding a major concern that may surface, staff is planning to bring this Fire Fighter I certification fee proposal back to STEAC for approval at the January 16, 2015 meeting.

SFT has continued to move forward with internal work in preparation for accreditation by IFSAC and Pro Board. The following items are either well underway or have been completed:

- Development of procedures manual to implement certification examinations and certification issuance meeting IFSAC/Pro Board requirements
- Development of internal procedures and forms to aid implementation
- Implementation of an agreement with Performance Training Systems (PTS) for on-line written examination deliver
- Development of an on-line examination application with PTS
- Development of written certification examinations for Fire Fighter I
- Attendance at annual Pro Board Training Conference
- 2013 Fire Fighter I curriculum approved
- Delivery of on-line written certification exam during beta test of Fire Fighter I curriculum at Sierra College
- Delivery of skills examination during beta test of Fire Fighter I curriculum at Sierra College

Once both STEAC and SBFS have approved implementation of the certification examination process and voluntary application of IFSAC/Pro Board certification, SFT will move forward with the IFSAC and Pro Board accreditation processes.