



**OFFICE OF THE STATE FIRE MARSHAL
STATEWIDE TRAINING AND EDUCATION ADVISORY COMMITTEE
DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

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Date: July 17, 2015

Attachment 16

To: Ronny J. Coleman, Chairman
Statewide Training and Education Advisory Committee
c/o State Fire Training

From: Jim Eastman, Fire Service Training Specialist III, State Fire Training

Subject/Agenda Action Item: Interim Procedures for Retirement of Fire Instructor 3 Curriculum for Certification and Prerequisite for Registered Instructor

Recommended Actions: Information Only

Background Information:

The Fire Instructor 3 curriculum is currently one of the educational requirements for Fire Instructor III Certification. In addition, a Registered Instructor who wishes to teach the level 1 & 2 instructor courses must have completed the Fire Instructor 3 curriculum in order to be approved to teach those courses.

The Fire Instructor 3 curriculum contained a formally assigned teaching project for the candidate to research, develop and prepare all related course materials for a formal 30-minute delivery to be made in a classroom-learning environment. This formal delivery was recorded, and didactically reviewed with the candidate by two teams of evaluators, which together provided feedback to the candidate.

State Fire Training (SFT) has recently reevaluated this curriculum and has determined that the critical feedback element is being duplicated with the creation of the 2010 Training Instructor curriculum (Training Instructor 1A, 1B, and 1C) and during completion of the Training Instructor Capstone Task Book (2010). Therefore, a candidate is already demonstrating the necessary teaching experience and is even exceeding the hours of formal instruction that is required in the Fire Instructor 3 curriculum.

With the redundancy of course content and requirements, SFT has elected to retire the Fire Instructor 3 curriculum and therefore has eliminated it as an educational requirement for Fire Instructor III Certification and the requirement that Fire Instructor 3 curriculum is completed prior to being approved to teach level 1 & 2 instructor courses.



INTERIM SFT PROCEDURE

Attachment 16

Fire Instructor III Certification:

Fire Instructor 3 Course Retirement

Effective Date: July 17, 2015

Section Change: As of July 17, 2015 the Fire Instructor 3 course will be retired and will no longer be a requirement for the current Fire Instructor III certification.

Justification: The Fire Instructor 3 curriculum contained a formally assigned teaching project for the candidate to research, develop and prepare all related course materials for a formal 30-minute delivery to be made in a classroom-learning environment. This formal delivery was recorded, and didactically reviewed with the candidate by two teams of evaluators, which together provided feedback to the candidate.

SFT has recently reevaluated this curriculum and has determined that the critical feedback element is being duplicated with the creation of the 2010 Training Instructor curriculum (Training Instructor 1A, 1B, and 1C) and during completion of the Training Instructor Capstone Task Book (2010). Therefore, a candidate is already demonstrating the necessary teaching experience and is even exceeding the hours of formal instruction that is required in the Fire Instructor 3 curriculum. With the redundancy of course content and requirements, State Fire Training has elected to retire the Fire Instructor 3 curriculum and therefore has eliminated it as an educational requirement for Fire Instructor III Certification.

Updated Procedure: Fire Instructor III Certification

Prerequisites:

OSFM certified Fire Instructor II.

Educational Requirements

The following courses are required:

- Fire Management 2E: Contemporary Issues and Concepts

Certification Exam:

None (at this time)

Certification Task Book:

Not required with current Fire Instructor III Curriculum.

Experience:

Fire Service: Have a minimum two (2) years' full time, paid or four (4) years' volunteer or part-time, paid experience in a California fire department as a firefighter performing suppression duties.

Department Training Officer: Have a minimum one (1) year full time, paid or two (2) years' volunteer or part-time, paid experience functioning in the position of a training officer in charge of one or more of the department's training programs. The experience must involve: Planning and developing in-service courses of instruction, analyzing results of written and performance examinations, constructing written and performance

This Interim Procedure provides guidance and/or interpretation on State Fire Training Procedures and shall be effective for 12 months from the approval date.

examinations, researching new information, procedures, and techniques for developing instruction, developing reports, maintaining records, coordinating and supervising the training program(s) assigned, hiring and supervising instructors, and developing and managing training program in budget(s).

Teaching: Have a minimum of 240 hours teaching experience within a fire service related program.

Implementation: Current Fire Instructor III Candidates

Candidates pursuing Fire Instructor III Certification under the existing requirements must complete all requirements; submit their fees, application and all supporting documentation to SFT prior to December 31, 2016.

New Instructor III Candidates

Candidates beginning to pursue Instructor III certification as of July 1, 2015, should utilize the new Instructor III curriculum.

Equivalency Period

There is NO equivalency between the retired Fire Instructor III courses and the new Instructor III courses.

Point of Contact: Lynne Gibboney, Office (916) 445-8154 e-mail: lynne.gibboney@fire.ca.gov

Approved By:

Mike Richwine, Assistant State Fire Marshal



INTERIM SFT PROCEDURE

Fire Instructor 3 Instructor Registration:

Fire Instructor 3 Course Retirement

Effective Date: July 17, 2015

Section Change: As of July 17, 2015 the Fire Instructor 3 course will be retired and State Fire Training (SFT) will no longer accept requests to teach the Fire Instructor 3 curriculum.

Justification: The Fire Instructor 3 curriculum contained a formally assigned teaching project for the candidate to research, develop and prepare all related course materials for a formal 30-minute delivery to be made in a classroom-learning environment. This formal delivery was recorded, and didactically reviewed with the candidate by two teams of evaluators, which together provided feedback to the candidate.

SFT has recently reevaluated this curriculum and has determined that the critical feedback element is being duplicated with the creation of the 2010 Training Instructor curriculum (Training Instructor 1A, 1B, and 1C). Therefore, a candidate is already demonstrating the necessary teaching experience and is even exceeding the hours of formal instruction that is required in the Fire Instructor 3 curriculum. With the redundancy of course content and requirements, State Fire Training has elected to retire the Fire Instructor 3 curriculum as an educational requirement for becoming registered to teach level 1 and 2 Instructor courses.

Updated Procedure: Fire Instructor 3: Instructor Registration

Fire Instructor 3 Registration:

SFT will no longer accept applications to teach Fire Instructor 3 curriculum.

Training Instructor 1A, 1B, 1C, & Fire Instructor 2A, 2B, 2C Registration:

Fire Instructor 3 curriculum will no longer be required for a registered instructor to teach the instructor level courses.

To teach instructor level courses, complete the following course requirements: Training Instructor 1A (or Instructor 1B), Training Instructor 1B (or Instructor 1A), Training Instructor 1C, Fire Instructor 2A, Fire Instructor 2B, and Fire Instructor 2C.

All other requirement shall be completed as documented in the current SFT Procedures Manual (2008) pg. 66.

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Approved By:

Mike Richwine, Assistant State Fire Marshal