



**DEPARTMENT OF FORESTRY AND FIRE PROTECTION
STATEWIDE TRAINING AND EDUCATION ADVISORY COMMITTEE
OFFICE OF THE STATE FIRE MARSHAL**

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Date: January 16, 2015

Attachment 6

To: Ronny J. Coleman, Chairman
Statewide Training and Education Advisory Committee
c/o State Fire Training

From: Mark Romer, Fire Service Training Specialist

Subject/Agenda Action Item: Update to Inspector II Curriculum Prerequisites

Recommended Actions: Information/Discussion

Background Information:

In 2010 STEAC approved the new Fire Inspector curriculum. This new curriculum set the stage for the development of State Fire Trainings (SFT) new Curriculum Development Handbook and a significant shift in how SFT would develop courses and programs for the future.

Since the creation of the Curriculum Development Handbook SFT has identified some inconsistencies in the Inspector II Certification Track course prerequisites. This report is to identify those inconsistencies and to advise STEAC of the changes that have been made to the Course Information and Requirements Manual (CIRM) and course plans.

Analysis/Summary of Issue:

During the development of the Inspector series the cadre worked on the prerequisites for each course and what the requirements are for becoming certified at each level. For Inspector I, each course builds on the other hence the 1A became the prerequisite for 1B and 1B became the prerequisite for 1C etc. But when the cadre looked at and set the prerequisite level for Inspector II series of courses they recommended that a candidate hold a Fire Inspector I Certification. This model does not line up with the recommendation within NFPA 1031 (see below) or with the rest of SFT certification tracks that have been rewritten under the new model.

5.1* General. The Fire Inspector II shall meet the job performance requirements defined in Chapter 4 and Sections 5.2 through 5.4.

To bring the Inspector II courses into alignment with NFPA and our development model the course plans and CIRM were adjusted to reflect the following change:

Prerequisites:

Inspector 2A - Inspector 1A, 1B, 1C and 1D or Fire Prevention 1A, 1B, and 1C
Inspector 2B - Inspector 2A
Inspector 2C - Inspector 2B
Inspector 2D - Inspector 2C



COURSE INFORMATION AND REQUIRED MATERIALS

October 2014

CFSTES

- Course:** Fire Inspector 2A: Fire Prevention Administration (2010)
- Hours:** 16
- Designed For:** The certified Fire Inspector I advancing to the Fire Inspector II classification
- Description:** This course provides students with a basic knowledge of the administrative requirements related to the roles and responsibilities of a Fire Inspector II including processing permit and plan review applications, enforcing permit regulations, investigating complex complaints, recommending modifications to codes and standards, recommending policies and procedures for inspection services, generating written appeals correspondence, initiating legal action, evaluating inspection reports, and proposing technical reference material acquisition.
- Prerequisites:** Fire Inspector 1A, 1B, 1C, and 1D **OR** Fire Prevention 1A, 1B, and 1C
- Certification:** Fire Inspector II
- Standard:** Complete all summative tests with a minimum score of 80%.
Complete all activities and formative tests.
- Max. Class Size:** 40
- Restrictions:** None

REQUIRED STUDENT MATERIALS	EDITION	VENDORS
<ul style="list-style-type: none"> California Fire Code (with Title 19 excerpts) (International Code Council, 2013 edition, ISBN: 9781609834609) 	CURRENT	Various
Reference Manual Options:		
<ul style="list-style-type: none"> Fire Inspection and Code Enforcement (IFSTA, 7th edition, ISBN: 9780879393489 OR: 	7 TH EDITION	Various
<ul style="list-style-type: none"> Fire Inspector: Principles and Practice (International Association of Fire Chiefs, 1ST edition, ISBN: 9780763749392) 	1 ST EDITION	Various
REQUIRED INSTRUCTOR MATERIALS		
<ul style="list-style-type: none"> California Building Code (International Code Council, 2013 edition, ISBN: 9781609834579) 	2013	Various
<ul style="list-style-type: none"> California Code of Regulations (CCR) Title 19 	CURRENT	O.A.L.
<ul style="list-style-type: none"> California Fire Code (with Title 19 excerpts) (International Code Council, 2013 edition, ISBN: 9781609834609) 	CURRENT	Various
Reference Manual Options		
<ul style="list-style-type: none"> Fire Inspection and Code Enforcement Instructor Resource Kit (IFSTA, 7th edition, ISBN: 9780879393557 	7 TH EDITION	Various
Or a combination of the following:		
<ul style="list-style-type: none"> Fire Inspector: Principles and Practice (International Association of Fire Chiefs, 1ST edition, Jones & Bartlett Learning, ISBN: 9780763749392) 	1 ST EDITION	J&B
<ul style="list-style-type: none"> Fire Inspector: Principles and Practice Instructor's ToolKit CD-ROM (International Association of Fire Chiefs, Cdr edition, Jones & Bartlett Learning, ISBN: 9780763798598) 	CDR	J&B
<ul style="list-style-type: none"> Fire Inspector: Principles and Practice Instructor's Test Bank CD-ROM (International Association of Fire Chiefs, Cdr edition, Jones & Bartlett Learning, ISBN: 9780763798581) 	CDR	J&B
<ul style="list-style-type: none"> Online Instructor Resources - Activities 	CURRENT	SFT
VENDORS		
O.A.L.	Office of Administrative Law	www.oal.ca.gov/publications.htm



COURSE INFORMATION AND REQUIRED MATERIALS

October 2014

J&B	Jones & Bartlett Learning	http://www.jblearning.com/
SFT	Online Instructor Resources	http://osfm.fire.ca.gov/training/Insp2.php

FIRE INSPECTOR 2A COURSE CONTENT

Unit 1: Introduction

- Topic 1-1: Orientation and Administration
- Topic 1-2: Fire Marshal Certification Process
- Topic 1-3: Definition of Duties

Unit 2: Processing Permit & Plan Review Applications

- Topic 2-1: Processing Permit Applications
- Topic 2-2: Enforcing Permit Regulations
- Topic 2-3: Processing Plan Review Applications

Unit 3: Complex Complaints

- Topic 3-1: Investigating Complex Complaints

Unit 4: Modification of Codes and Standards

- Topic 4-1: Recommending Modifications to Codes and Standards

Unit 5: Policies, Procedures, & Processes for Inspection Services

- Topic 5-1: Recommending Policies and Procedures for Inspection Services
- Topic 5-2: Generating Written Appeals Correspondence
- Topic 5-3: Initiating Legal Action
- Topic 5-4: Evaluating Inspections Reports

Unit 6: Technical Reference Material Acquisition

- Topic 6-1: Proposing Technical Reference Material Acquisition



Fire Prevention Administration

Course Plan

Course Details

Certification:	Fire Inspector II
CTS Guide:	Fire Inspector II Certification Training Standard (October 2010)
Description:	This course provides students with a basic knowledge of the administrative requirements related to the roles and responsibilities of a Fire Inspector II including processing permit and plan review applications, enforcing permit regulations, investigating complex complaints, recommending modifications to codes and standards, recommending policies and procedures for inspection services, generating written appeals correspondence, initiating legal action, evaluating inspection reports, and proposing technical reference material acquisition.
Designed For:	The certified Fire Inspector I advancing to the Fire Inspector II classification
Prerequisites:	Fire Inspector 1A, 1B, 1C, and 1D OR Fire Prevention 1A, 1B, and 1C
Standard:	Complete all activities and formative tests. Complete all summative tests with a minimum score of 80%.
Hours:	Lecture: 10:30 Activities: 4:30 Testing: 1:00
Hours (Total):	16:00
Maximum Class Size:	40
Instructor Level:	Primary Instructor
Instructor/Student Ratio:	1:40
Restrictions:	None