



STATEWIDE TRAINING AND EDUCATION ADVISORY COMMITTEE MINUTES

July 17, 2015 – Sacramento, California

Members Present:

Timothy Adams, So Cal Training Officers Association
Bradley Arganbright, Nor Cal Training Officers Association
John Binaski, League of California Cities
Robert Briare, California Professional Fire Fighters
Taral Brideau, California Fire Fighter Joint Apprenticeship Committee
Ron Coleman, STEAC Chair
Randy Collins, California Fire Technology Directors' Association (North) (alternate)
Gary Dominguez, California Fire Technology Directors' Association (South)
Lorenzo Gigliotti, California Governor's Office of Emergency Services (Cal OES) (alternate)
Matt Jewett, California Fire Technology Directors' Association (North) (alternate)
Kenneth Kehmna, Fire District Association of California
Michael Lozano, FIRESCOPE
Daren Palacios, California Metropolitan Chiefs
Gaudenz Panholzer, California Fire Chiefs Association
Daniel Stefano, California State Fire Fighters Association
Joe Tyler, CAL FIRE Academy
Kim Zagaris, California Governor's Office of Emergency Services (Cal OES)

Members Absent:

Tony Bowden, Fire District Association of California (alternate)
Bret Davidson, So Cal Training Officers Association
Sam Hoffman, California State Fire Fighters Association (alternate)
Pete Jankowski, League of California Cities (alternate)
Chris Jelinek, Nor Cal Training Officers Association
Mary Jennings, California Fire Fighter Joint Apprenticeship Committee (alternate)
Stephen Shull, California Fire Technology Directors' Association (South) (alternate)
Rich Thomas, California Professional Fire Fighters (alternate)
Ken Wagner, California Fire Chiefs Association, STEAC Vice Chair

State Fire Training Staff:

Joe Bunn, Fire Service Training Specialist III
Jim Eastman, Fire Service Training Specialist III
Mike Garcia, Deputy State Fire Marshal III Specialist
Tonya Hoover, State Fire Marshal
Diane Radford, Division Support
Kris Rose, Staff Services Manager I
Rodney Slaughter, Deputy State Fire Marshal III Specialist

Guests:

Jon Black, Santa Clara County Fire Department
Jim Connors, San Francisco City College
Shane Warner, Columbia College
Alan Lawson, San Pasqual Reservation Fire Department
James Yasloff, San Pasqual Reservation Fire Department
Dr. Pete Villarreal, Director Public Safety Yuba College,
Ann Yoshinaga, Moreno Valley College

I. Introductions and Welcome

The meeting was called to order at 9:01 AM by Chief Ron Coleman.

Chief Hoover was present and welcomed everyone. Chief Hoover advised that we are the first advisory committee to use the new technology that was installed this week in the conference room with new monitors to project the meeting documentation via Wi-Fi.

A. Roll Call/Quorum Established

A quorum was established during introductions.

B. New Organization Appointment to STEAC-FIRESCOPE

Presenter: Ron Coleman
(Attachment 1)

Chief Coleman stated that he wanted to remind everyone that Statewide Training and Education Advisory Committee (STEAC) is an advisory committee to the State Board of Fire Services (SBFS). STEAC came about as a result of an agreement with the Office of the State Fire Marshal (OSFM) and the California Fire Chiefs Association (CFCA) in approximately 1978. A charter was formed to represent a state wide organization for training matters. The original charter spelled out that the members that were designated to represent organizations that were present at that time and the OSFM was given the latitude to make decisions as justified. Chief Coleman then introduced Michael Lozano of FIRESCOPE. He indicated that M. Lozano has 22 years in the Fire Service, and has been with CAL FIRE in the Metro Division as an Assistant Chief for the last 14 years. FIRESCOPE will be added to the record as a new taskforce partnering with STEAC. Chief Coleman added that having FIRESCOPE on board will certainly improve communications between STEAC and the FIRESCOPE Board of Directors. This procedural change provides clarification to the adopted reference in Title 19 of the California Code of Regulations. Rodney Slaughter advised that this will be added to the procedures manual.

C. Member Appointment/Reappointment

1. Tony Bowden, Fire Districts Association of California (FDAC), alternate
Tony Bowden, FDAC, was unable to attend today's meeting.
2. Michael Lozano, FIRESCOPE, Member

II. Agenda Review

III. Approval of the April 17,2015 Minutes

Motion: *Joe Tyler moved to accept the minutes from April 17, 2015.
Ken Kehmna seconded the motion.*

Action: *All members voted unanimously.*

IV. State Board of Fire Services (SBFS) Update

Presenter: Rodney Slaughter

Chief Richwine was unable to attend today's meeting. Rodney Slaughter presented the information on his behalf. State Board of Fire Services (SBFS) met on May, 21, 2015. Many of the items that were already approved at STEAC were on the agenda for final approval by SBFS. Reaccreditations of Santa Rosa Junior College, Oxnard College and Mt. San Antonio College were approved at the last SBFS meeting. Brandon Erickson has been able to update the Accredited Academy website with the updated information on Accredited Regional Training Programs (ARTP). An updated list for the Accredited Local Academies (ALA) is in process. An interactive map of the ALA's and ARTP's has also been added to the website. All of the reaccreditations we discussed today will be forwarded to the SBFS for review and approval at the next meeting on August 20, 2015. At the last SBFS meeting, the Fire Fighter I certification examination was approved. This gives Chief Wagner the opportunity to go forward with the International Fire Service Association Congress (IFSAC) and National Board on Fire Service Professional Qualifications, Inc. (PROBOARD) accreditation process. The plan examiner standards and curriculum were also approved at the last meeting. The meeting minutes are online for review if anyone is interested.

V. Mission Alignment Objectives

Chief Coleman indicated that the visions of mission alignment are carried out by the actions of SFT. He expressed that the OSFM is committed to the concept of accreditation. We are in agreement that we will utilize the ALA's and ARTP's to deliver this process which provides us with some degree of accountability. The next several items on the agenda are all reaccreditations and Chief Coleman advised that going forward he would like all presenters to be prepared to utilize a consent calendar. This would streamline the process and if all are in agreement this process would eliminate the need for discussion.

A. Achieving National Recognition

1. Antelope Valley College Reaccreditation

**Presenter: Mike Garcia
(Attachment 2)**

Mike Garcia indicated that since we are moving towards national recognition, the natural next step is to ensure all reaccreditations needing completed are done. M. Garcia indicated he would touch on finer points only as everyone has a staff memo to refer to. There were no negative issues during the site visit. They are not a large academy, and do not impact or have any competition with Victor Valley, which is approximately 70 miles away. There is no other academy in the greater Los Angeles basin that is close by. So therefore there is no sign of poaching from other sites for students. Women and some minorities are underrepresented at some of the academies, and Antelope Valley is no exception. They are trying to pull diversity into the program with limited success. He completed a review of the equipment and documentation to ensure they are in compliance with the SFT regulations. M. Garcia said that Antelope Valley, who has a cooperative agreement with the Los Angeles County Fire Station 129 to conduct their actual, hands on training, and burn room, should be approved for reaccreditation. Chief Coleman asked who was on the team for the site visit. M. Garcia advised that since this was a reaccreditation, he completed this one individually. He assured Chief Coleman that he did meet with the appropriate staffing personnel and conducted the review as per procedure. He indicated the College is being forthright in preparing for the future. Rodney Slaughter confirmed that procedures allow for solo reaccreditations. Chief Coleman stated that the process is not intended to be disruptive. Our main focus, he indicated, is to have quality and consistency as a basis for the program regardless of the size of the academy.

Motion: *Dan Stefano moved to accept the reaccreditation of Antelope Valley College.*

Randy Collins seconded the motion.

Action: *All members voted unanimously.*

2. San Pasqual Reservation Fire Department Reaccreditation

**Presenter: Mike Garcia
(Attachment 3)**

Mike Garcia stated he is confident, although on probationary status, that STEAC should move to approve the reaccreditation of the San Pasqual Reservation Fire Department. Tribal Native Americans are a majority of the students at this academy, more than any other academy in California. They are International Fire Service Accreditation Congress (IFSAC) accredited, and have been recently reaccredited with them. They will be the only other entity that will have IFSAC accreditation other than SFT when our accreditation is finalized. M. Garcia indicated that he was on site for $\frac{3}{4}$ of a day going through documents and status review. Alan Lawson stated he appreciates the OSFM for

allowing them to participate. He stated that they started the academy for Native American tribes across the United States. Many come from other states specifically to go to their academy. There are 564 tribal nations in the United States and they are privileged to provide a service to the communities and sovereign nations that they represent. Chief Coleman asked if we are recommending accreditation or accreditation with probationary status. M. Garcia stated that we are recommending reaccreditation, but we are not revoking their current probationary status. That status will end in November 2015, and either he or Rodney Slaughter would make a trip to follow up and ensure there are no concerns. Dan Stefano asked to clarify the probationary end date, as the staff report indicates January 2016. M. Garcia indicated that it is November 2015 and he will have the staff report corrected. The accreditation term is 5 years, and they have already passed for the first 3 years, so this reaccreditation provides them an additional 5 years.

Motion: *Ken Kehmna moved to accept the reaccreditation of San Pasqual Reservation Fire Department.
Kim Zagaris seconded the motion.*
Action: *All members voted unanimously.*

3. Victor Valley College Reaccreditation

**Presenter: Mike Garcia
(Attachment 4)**

Victor Valley has a newer facility which allows for the students training on site. Mike Garcia did a solo walk through for this reaccreditation site visit. He met with Pat Luther, Dean of Instruction and Dave Oleson, the EMS coordinator and discussed his findings with them. They have the same situation as most of the academies, in garnering females and other minorities into the academies. It seems to be very systemic throughout. However, they are reaching out to local communities, even to the Junior High 8th grade level to capture some interest. M. Garcia showed them a visionette that Crafton Hills had made that features a female Fire Fighter going through the phases of her first year probation. Outreach allows them to show this and get folks into the program. Their facilities can handle Rescue Systems I and II programs as well. Although they are not required at the Fire Fighter I level, they do have the stand alone free standing facility and the Instructors for the training. M. Garcia indicated that Walmart gave them the property. Walmart paid for the full environmental impact report for all acreage. He indicated that there is additional acreage for a fire station to be staffed in the future.

Motion: *Daren Palacios moved to accept the reaccreditation of Victor Valley College.
John Binaski seconded the motion.*
Action: *All members voted unanimously.*

4. Crafton Hills College Reaccreditation

Presenter: Mike Garcia

(Attachment 5)

Mike Garcia stated that they are in the midst of finalizing a spray wall, instead of building a 4 wall drill tower. They have put up a concrete unit that has supports and windows in which to prop ladders up to. There is also a water reclamation system built into it. In addition they have brand new classrooms. Until recently, they were sharing facilities with the CAL FIRE San Bernardino Unit. Just recently the academy moved to the airport. This does require students to go to different stations to get the needed training. The new facility should be completed within the next 60-90 days. They are making strides to meet all of the SFT requirements. Once the new structure is completed, it will become a better fit. Tim Adams asked if by using the San Bernardino airport and other temporary facilities, they have the facility for the basic skills for Fire Fighter I. M. Garcia stated yes they do. Michael Lozano asked if we need to revisit them once the building is finished. M. Garcia said it would be a good idea and they would need to look at when to schedule that.

Motion: *Randy Collins moved to accept the reaccreditation of Crafton Hills College.*

Gary Dominguez seconded the motion.

Action: *All members voted unanimously.*

5. Moreno Valley College Reaccreditation

Presenter: Mike Garcia

(Attachment 6)

Mike Garcia stated that Moreno Valley College enjoys a close relationship with CAL FIRE at the Riverside Unit and utilize the Ben Clark training facilities. The facilities are outstanding with access to classrooms, and they have an active and robust advisory committee to assist them. Their equipment and facilities are expanding. Ann Yoshanaga indicated that they do have dorm rooms available for students who live out of the area. Timothy Adams stated that he had the privilege of being in that area to take a class. He stated that it is a model facility for Fire Fighter and rescue services. It is a top notch state of the art facility for first responders.

Motion: *Timothy Adams moved to accept the reaccreditation of Moreno Valley College.*

Ken Kehmna seconded the motion.

Action: *All members voted unanimously.*

6. City College of San Francisco Reaccreditation

**Presenter: Rodney Slaughter
(Attachment 7)**

Rodney slaughter stated the goal within SFT is to bring all campuses into alignment as we move towards SFT accreditation. Jim Connors, former STEAC member is on site today representing City College of San Francisco. They have worked with the OSFM since inception of the Fire Fighter I program. The academy is spread out with 10 different locations around campus and many centers around the peninsula. The primary facility is out towards the airport and they use the San Francisco Fire drill towers for their students. Looking at the campuses best practices, R. Slaughter met with Dr. Susan Lam, now Interim Chancellor for the college. The discussion was regarding integrating different disciplinary programs and the progressive thought process that goes along with this. R. Slaughter recommends reaccreditation as they have met all of the SFT requirements. Their first accreditation was in 2007. At that time, R. Slaughter and Chief Richwine completed the review together. J. Connors stated that he appreciates Randy Collins of Santa Rosa Junior College, guidance and assistance. J. Connors also stated that he appreciates the Chief's comment regarding the importance of quality control, especially as we proceed through the national certification process. A short discussion took place regarding quality control, staff contributions and the accreditation process, with Chief Coleman, Ken Kehmna, Timothy Adams and R. Slaughter participating.

Motion: *Gaudenz Panholzer moved to accept the reaccreditation of City College of San Francisco.*

Gary Dominguez seconded the motion.

Action: *All members voted unanimously.*

7. College of the Siskiyou Reaccreditation

**Presenter: Rodney Slaughter
(Attachment 8)**

Rodney Slaughter advised that the site visit took place in April 2015. He advised that Ken Cunningham, a CAL FIRE employee is running the college's fire technology program

on a contract. The facility is impressive and is located in Weed and has a very impressive training tower. They are also gearing up for the Fire Fighter I testing and certification process. In terms of tools and equipment, the facility is top notch. Their record keeping is excellent. Chief Coleman stated that the facility was built with a grant and that the county consists of mostly volunteer Fire Fighters.

Motion: *Kim Zagaris moved to accept the reaccreditation of College of the Siskiyous.*

Michael Lozano seconded the motion.

Action: *All members voted unanimously.*

8. Monterey Peninsula College Reaccreditation

Presenter: Rodney Slaughter

(Attachment 9)

The original fire academy in California was started in Monterey. The campus was moved out to Fort Ord where it is located now. New classrooms were built to accommodate the Fire Academy. They have a facility called the Military Operations in Urban Area (MOUA) which provides great potential for Fire Service Personnel. They are using old military buildings for rescue and ladder training. The site was first accredited in 2008. Monterey College serves the Monterey Bay Area and does not have any competition from any other Accredited Regional Training Programs.

Motion: *Gaudenz Panholzer moved to accept the reaccreditation of Monterey Peninsula College.*

Dan Stefano seconded the motion.

Action: *All members voted unanimously.*

9. Yuba College Reaccreditation

Presenter: Rodney Slaughter

(Attachment 10)

Rodney Slaughter stated that another benefit of the accreditation process is finding out by talking to academy management how on task the clerical support is, and whether they have the proper tools and equipment to perform to SFT standards. This part of the

process works very well. Yuba College was first accredited back in 2000. Dr. Pete Villarreal is here to speak to this proposal. R. Slaughter indicated that the college suffered during the economic downturn. They actually closed the Fire Academy for a couple of years, at the same time they had completed their new state of the art training facility. They are ramping up enrollment and gearing up for the new Fire Fighter curriculum. He indicated that the College President said that his course catalog is important, and he is not concerned about how many attend a course. If only three sign up for a course, the course will be held. They are sandwiched between Sierra College to the South and Butte College to the North. Dr. Villarreal advised that Yuba College is reestablishing itself in the training arena. The budget has been tripled in the last year to support programs that are there. He stated that they look forward to moving forward with training. They are a rural college, and they do have dorms as they house students from Southern California. They want to be a regional training center. They are recruiting for a new facilitator that will set the tone for the academy. Dr. Villarreal passed out his business cards to the STEAC members and advised that he looks forward to active participation.

Motion: *Michael Lozano moved to accept the accreditation of Yuba College.*

Gaudenz Panholzer seconded the motion.

Action: *All members voted unanimously.*

10. Columbia College Reaccreditation

Presenter: Rodney Slaughter

(Attachment 11)

Rodney Slaughter said that a site team was scheduled, but at the last minute the team was unable to attend. R. Slaughter did a solo visit on May 12th in Sonora. Columbia College has been delivering fire programs for 40 years. Shane Warner of Columbia College is here on behalf of the College. They have their own Fire Station, apparatus, and all tools needed. They do not have a training facility, so they use the local fire department facilities. They have unwavering support from the local fire departments as well as CAL FIRE. Because they have their own fire station on campus, this gives students the ability to get more experience as well as an understanding of how a local fire department works. In terms of the campus itself, R. Slaughter stated he was impressed with the facilities. He said that Dr. Fairchild is supportive of the program and is proud of the work S. Warner has done. This will be a 3 year accreditation. S. Warner says he was hired three years ago, and took on the project and has moved it forward. He stated they are supported by the community. They had a fundraiser at Black Oak Casino and in one night raised \$21,000.00. They also received a \$60,000 grant towards the program. He has

been very proactive about asking the community for funding. When he came on board, the program had 13 students and now there are 40 students. He is working to keep a positive relationship with the community and a progressive atmosphere.

Motion: *Kim Zagaris moved to accept the reaccreditation of Columbia College. Ken Kehmna seconded the motion.*
Action: *All members voted unanimously.*

B. Curriculum Development & Delivery

1. Fire Apparatus Driver/ Operator Standards & Curriculum

**Presenter: John Black
(Attachment 12)**

John Black presented on behalf of Mark Romer. J. Black stated that that no concerns have been directed to M. Romer. Chief Coleman asked were there any issues with the Department of Motor Vehicles (DMV) and were these factors considered. J. Black said yes they were taken into consideration when the new curriculum was created. Chief Coleman stated that in order to be an Instructor, a Class C license is required. Tim Adams stated that validating a Class C is a yes, but Occupational Safety and Health Administration (OSHA) says with the new curriculum, annual updates to the defensive driver program, or anything that changes the specifications requires that all operators must go through training. Chief Coleman said this affects CAL FIRE, Metro departments and so forth. T. Adams said that there are no OSHA specifics to the fire service but the formal training required is 2 hours. We cannot train our people in 2 hours. J Black indicated that he would confirm that a Class C license is in place, and discuss with M. Romer further.

A detailed and lengthy discussion took place regarding compliance issues, driving requirements, standards and training. Participants included Chief Coleman, Randy Collins, Timothy Adams, John Binaski, and John Black. Joe Tyler asked what the ground rules are for how we process information at STEAC. Chief Coleman advised that we are governed by the Bagley Keene act, and this requires that we use Roberts Rules of Order. The reason we exist is to do the staff work before going to the SBFS so they don't have to.

Chief Coleman then asked if there were questions that need to be resolved before we agree on a motion. R. Collins said his questions were answered. Further discussion took place with T. Adams, Ken Kehmna, Mike Garcia, and James Eastman. Kim Zagaris commented that the SFT staff will be in the driver's seat to implement this and provide

State Board of Fire Service SBFS some clear direction. Issues with Cal OSHA are separate from OSFM. We need to be on the same page and there are too many different interpretations right now.

Chief Coleman stated he was looking for the STEAC member's confidence level, and asked again were all questions answered. Rodney Slaughter responded that no concerns about this have been brought up to anyone within SFT. Training on individual apparatus is very valuable training. Chief Coleman asked for a hand vote. Two voted yes, all other members abstained from voting. K. Rose said no issues were raised prior to this meeting and if it would assist with a resolution she could get M. Romer on the phone for further discussion. R. Collins stated that we can put issues in writing and address formally. The determination was to take a roll call vote. Chief Coleman asked for a roll call, and advised that he does not vote.

T. Adams asked to bring up a matter of clarification first. He received clear word from the Training Officers (TO's) and the formal minutes, that action is required and the input period is open. He stated that justification from the TO'S came back that they support the curriculum. The concerns are about the instructional days and instructor parameters. T. Adams says he is in support of the curriculum but it is at the down range of the program, and not having all of the answers is why he does not wish to vote it in.

Chief Coleman stated that the purpose of abstention of the vote is that you have no interest or involvement in the process. K. Zagaris stated that the people at this table have full authority to vote on the subject matter. SFT is indicating that they are prepared to make adjustments as necessary. He expressed concerns about the agencies making this all work. Chief Coleman stated that we do need to work out some items; however the next level is to the SBFS. SBFS has the right to ask the same questions. But it is our job do the ground work prior to then. A discussion took place regarding adding or removing the implementation plan as part of the motion. Discussion participants included Kris Rose, Randy Collins, Robert Briare, Ken Kehmna and Chief Coleman. Chief Coleman stated that the determination was that the motion is to approve the curriculum. All other issues need to be resolved at another level. If we move without the implementation plan, that will come back for discussion if we submit to SBFS without it.

K. Kehmna stated that his concerns are about putting something in place we can't get back. He asked if their concerns can be rectified as we go forward if we approve the curriculum. J. Binaski stated that the curriculum is great, and where we are going with the different apparatus is great. His concern was how they are going to implement it at the various agencies. Chief Coleman said there is nothing in the document about implementation if that is what everyone is concerned about. The roll call vote was taken

and the results were unanimous to approve the Driver/Operator standards and curriculum as presented.

Chief Coleman asked R. Slaughter to ascertain what these questions and concerns are. K. Rose suggested that when we talk to M. Romer about this, it would be helpful that all concerns each person has regarding implementation be emailed directly to M. Romer.

Motion: *Gaudenz Panholzer moved to accept Fire Apparatus Driver/Operator Standards & Curriculum. Randy Collins seconded the motion.*
Action: *All members voted unanimously.*

2. Fire Control 4 Curriculum

Presenter: Jim Eastman
(Attachment 13)

Jim Eastman indicated he was presenting on behalf of Mark Romer. He indicated that there were no comments or feedback received on this agenda item. Michael Lozano asked that a change be made to the date as it is listed as March 2015 and should be April 2015 on the staff report.

Motion: *Kim Zagaris moved to accept Fire Control 4 Curriculum Gaudenz Panholzer seconded the motion.*
Action: *All members voted unanimously.*

3. Vehicle Extrication Curriculum

Presenter: Jim Eastman and John Black
(Attachment 14)

Jim Eastman and John Black were asked to present in Mark Romer's absence. It was noted that the staff report date will be corrected to April, 2015. No comments or feedback were received on this agenda item.

Motion: *Kim Zagaris moved to accept Vehicle Extrication Curriculum Ken Kehmna seconded the motion.*
Action: *All members voted unanimously.*

4. Incident Management of Major Fires Curriculum

**Presenter: Joe Bunn
(Attachment 15)**

Joe Bunn stated that he presented this the first time as an informational item on April 17, 2015. The subject was Incident Management of Major Fires. This was developed as a potential Continuing Education (CE) course, but it is a legacy class because the last revision took place in 1985.

J. Bunn indicated that on page 3 of the staff report, Item#2, this is listed as an FSTEP class, but because of the currency of this class there was some discussion to be able to utilize this towards meeting the Chief Officer course requirements until the end of 12/31/16 at which time it would then revert back to an FSTEP class. He requested that it and the present curriculum Command 2A, Command Tactics of Major Fires, would be accepted towards meeting the Chief Officer course requirements.

<p>Motion: <i>Kim Zagaris moved to accept Incident Management of Major Fires Curriculum.</i> <i>Dan Stefano seconded the motion.</i></p> <p>Action: <i>All members voted unanimously.</i></p>

VI. Reconfiguration of State Fire Training

**Presenter: Jim Eastman
(Attachment 16)**

This is a request for approval of an Interim procedure for the retirement of Fire Instructor 3. This update is not intended to talk about the Fire Instructor III certification. Historically we have updated Fire instructor 1A, 1B to Training Instructor 1A, 1B, and 1C. We included a task book for that level of certification back in 2009/2010. In a sense, we have duplicated what we were doing in the Fire Instructor 3 class. In an effort to eliminate that duplication in the process, we were looking to reduce the content; the amounts of the materials required and thus look into retiring that class.

Kris Rose stated that SFT staff worked on this, and it has been reviewed and approved by Chief Richwine. K. Rose advised that this is for information only and that we would move forward with it. If there were any questions or concerns, we would seek to address these, but are not planning on bringing this back for further discussion. Chief Coleman stated that the next step would then be to look to the North and South Training Officer's asking for their input as an informational only item.

VII. Cross Generational Marking

A. SFT E-News Subscription Service

Presenter: Kris Rose

Kris Rose showed how to get to the State Fire Training (SFT) E- NEWS on the SFT website. She advised everyone to sign up for SFT E-NEWS if you have not done so already. Emails are sent out monthly if not weekly, which will refer you to the latest news on the SFT website. Any changes, training or important information will be included here. Currently we have 532 people signed up on E-NEWS. This is a great resource and is helpful information, especially with all of the changes occurring.

VIII. Announcements/Correspondence

Chief Coleman stated that he works with the International Fire Service and received correspondence regarding a young German EMT/Paramedic Fire Fighter who is looking for an internship for about 3 months with a Fire station in California in a metro area. Chief Coleman advised that the Sacramento Metro area would be of interest to him this would be an interesting cultural exchange. Specific questions regarding this should be addressed to Chief Coleman. Jim Eastman stated that he will give one week of full time mentoring to this individual if Sacramento Metro does accept him. Tim Adams indicated that the German exchange Fire Fighter that was in Southern California at the beginning of the year for the Training Officer's general membership meeting was a great asset. He supported the cause, and this was a great exchange of cultural information.

A. Rulemaking Update

Presenter: Rodney Slaughter

A copy of the rulemaking package was sent to all Fire departments, Instructors, State Board of Fire Service (SBFS), and STEAC members. This package reformats the old procedures manual from 2008. Items such as the requirement that Accredited Academies do local processing and certification testing were removed. All the new certification classes will not be included in this version. There will be a second rulemaking package where those items will get incorporated. R. Slaughter stated he is looking for additional comments. Thus far the comments that have come in are not substantial; therefore they are looking at a 45 day comment period. He stated that he does not want to add another 15 day comment period onto the 45 day period if at all

possible. If there are no further comments, the package should then be approved on Oct 1, 2015. The secondary package could then be available in January for review. Kris Rose indicated that this took a long time to review the procedures manual, so if there are any concerns, please let her know. Some errors were missed and she would like to ensure that any further concerns or corrections relayed are addressed prior to the next review. R Slaughter will follow up with the OSFM Regulations Coordinator.

B. Instructor Update Course

Presenter: Kris Rose

A year's worth of instructor update courses are out on the SFT website available for sign up. Only 46 people have attended between the four classes thus far. A mass email and mass mailing went out to 650 instructors who still need to take the course. Some of the feedback we have received is from Instructors who have retired. This contact did help us to clean up our records. There is a hold on any Instructors who have not met this requirement. The Instructor Update Course (IUC) was already held in Modesto, San Diego, Redding and Bakersfield. New Instructors will need to complete the IUC unless they completed Training Instructor 1C after August 1, 2013. Kris Rose reiterated that if you are not on the website as an instructor, you are not eligible to teach.

C. National Accreditation Update

Presenter: Kris Rose on behalf of Ken Wagner

Kris Rose advised that there is updated information on the website regarding achieving national accreditation. We have submitted an application to the International Fire Service Accreditation Congress (IFSAC) and National Board on Fire Service Professional Qualifications, Inc. (Proboard), and we are waiting for the dates of the site visits. K. Rose advised that Ken Wagner hopes by the end of this year the site visits and applications will be approved. Training will then need to take place with the Accredited Regional Training Programs (ARTP) and the Accredited Local Academies (ALA) including lead evaluator and skills evaluator training. SFT staff will also need training on how we will handle prior certified Fire Fighters, including out of state, reciprocity and Department of Defense (DOD). IFSAC is shooting for an October 2015 site visit. Randy Collins asked where the site visit will be held. K. Rose said it will take place at Sierra College.

IX. Roundtable

Kim Zagaris advised that Dave Stone, prior assistant chief from Los Angeles County is starting with them on Monday. The State of California has introduced an MOU with Australia for emergency management issues including drought and wildland fire. The agreement was signed last week.

Dan Stefano gave congratulations to Huntington Beach Fire Chief Pat Macintosh, who went through the Fire Chief Certification process June 30, 2015.

Tim Adams said the Training Officer's group finished their annual meeting in San Simeon in June. They are now in preparation for the fall symposium. This will be the 20th year celebration, and will take place in Fresno. They will be reaching out for guest speakers by the 15th of August. There will be a special invite celebration with California State Fire Fighter's Association (CSFA). There will be local entertainment as well as an honorary awards luncheon. If anyone has historical input, stories or awards, please send updates.

Gary Dominguez, as chair of the California Fire Technology Directors' Association (CFTDA), advised that the next meeting is the 24th of September in Huntington Beach.

Chief Coleman chairs the California State Fire Fighter's Association (CSFA) volunteer committee. This is a training program for regionalization to help volunteer fire departments. He recently met with Gary Smith from Watsonville who runs the Ammonia Safety and Training Institute. They are putting a pilot program together to do three workshops in California based on Fire Fighter involvement in ammonia leaks. If anyone has any interest in this, check out the CSFA website.

X. Future Meeting Dates

A. October 16, 2015, January 15, 2016 and April 15, 2016

XI. Adjournment

Meeting was adjourned at 11:49 AM.