



STATEWIDE TRAINING AND EDUCATION ADVISORY COMMITTEE MINUTES

October 16, 2015 – Sacramento, California

Members Present:

Bradley Arganbright, Nor Cal Training Officers Association
John Binaski, League of California Cities
Robert Briare, California Professional Fire Fighters
Taral Brideau, California Fire Fighter Joint Apprenticeship Committee
Ron Coleman, STEAC Chair
Bret Davidson, So Cal Training Officers Association
Lorenzo Gigliotti, California Governor's Office of Emergency Services (Cal OES) (alternate)
Matt Jewett, California Fire Technology Directors' Association (North) (alternate)
Kenneth Kehmna, Fire District Association of California
Gaudenz Panholzer, California Fire Chiefs Association
Stephen Shull, California Fire Technology Directors' Association (South) (alternate)
Daniel Stefano, California State Fire Fighters Association
Joe Tyler, CAL FIRE Academy
Ken Wagner, California Fire Chiefs Association, STEAC Vice Chair

Members Absent:

Timothy Adams, So Cal Training Officers Association (alternate)
Tony Bowden, Fire District Association of California (alternate)
Randy Collins, California Fire Technology Directors' Association (North) (alternate)
Gary Dominguez, California Fire Technology Directors' Association (South)
Sam Hoffman, California State Fire Fighters Association (alternate)
Pete Jankowski, League of California Cities (alternate)
Chris Jelinek, Nor Cal Training Officers Association
Mary Jennings, California Fire Fighter Joint Apprenticeship Committee (alternate)
Michael Lozano, FIRESCOPE
Daren Palacios, California Metropolitan Chiefs
Rich Thomas, California Professional Fire Fighters (alternate)
Kim Zagaris, California Governor's Office of Emergency Services (Cal OES)

State Fire Training Staff:

Joe Bunn, Fire Service Training Specialist III
Kevin Conant, Fire Service Training Specialist III
Jim Eastman, Fire Service Training Specialist III
Mike Garcia, Deputy State Fire Marshal III Specialist
Mark Romer, Fire Service Training Specialist III
Kris Rose, Staff Services Manager I
Rodney Slaughter, Deputy State Fire Marshal III Specialist

Guests:

Leona Allen, Lake Tahoe Basin Fire Academy
David Barnett, San Jose Fire Department and FIRESCOPE
Rick Cory, Fremont Fire Department
Dana Lipps, Sacramento Metropolitan Fire
Larry Savage, Sacramento Metropolitan Fire
Jeff Seaton, South Bay Consortium

I. Introductions and Welcome

The meeting was called to order at 9:00 A.M. by Ken Wagner.

A. Roll Call/Quorum Established

A quorum was established during introductions.

II. Agenda Review

III. Approval of the July 17,2015 Minutes

Motion: *Joe Tyler moved to accept the minutes from July17, 2015.*

Gaudenz Panholzer seconded the motion.

Action: *All members voted unanimously.*

IV. State Board of Fire Services (SBFS) Update

Presenter: Mike Richwine

Chief Richwine indicated that the State Board of Fire Services met in August, 2015 and approved the reaccreditation of eight Accredited Regional Training Programs (ARTP) and one Accredited Local Academy (ALA). They also approved Columbia College as an ARTP. The following courses were also submitted to them and approved: Fire Control 4, Fire Apparatus Driver Operator, Vehicle Extrication and Incident Management of Major Fires.

V. Consent Items

Presenters: Rodney Slaughter and Mike Garcia

A. Seeking approval for reaccreditation of five Accredited Regional Training Programs/Accredited Local Academies:
Porterville Community College, College of the Sequoias, Lake Tahoe Community College, South Bay Consortium and San Diego Fire-Rescue.

Motion: *Gaudenz Panholzer moved to accept the reaccreditation of Porterville Community College, College of the Sequoias, Lake Tahoe Community College, South Bay Consortium and San Diego Fire-Rescue.*

Dan Stefano seconded the motion.

Action: *All members voted unanimously.*

VI. Mission Alignment Objectives

A. Achieving National Recognition

1. Sacramento Metro Fire Protection District Accreditation

**Presenter: Rodney Slaughter
(Attachment 2)**

Rodney Slaughter indicated that Sacramento Metropolitan Fire Protection District is a new local academy accreditation. R. Slaughter stated that they have the Fire Fighters learn how to build a building and then take it apart. He indicated that they are poised for the future. They are building a new training site out on Zinfandel, which has props that are on the cutting edge. Their headquarters has a state of the art classroom, and they will be an asset to the State Fire Training program.

Chief Richwine asked what the status was in reaccrediting our academies. Rodney Slaughter indicated that there are 40 Accredited Regional Training Programs (ARTP) in the system. There are 12 of these that still need to be reaccredited. Two are scheduled for site visits. Four Accredited Local Academies (ALA) need to be reaccredited of which three of these are already scheduled for site visits. Mike Garcia has five reaccreditations ready to go for the next STEAC meeting. Chief Richwine gave a Thank You to all who are assisting with the reaccreditation effort and to R. Slaughter and M. Garcia for pushing through to get them done.

Motion: John Binaski moved to accept the accreditation of Sacramento Metropolitan Fire Protection District.
Matt Jewett seconded the motion.
Action: All members voted unanimously.

2. National Accreditation Update

Presenter: Ken Wagner

Ken Wagner indicated that we have moved forward with the Fire Fighter examination and the International Fire Service Accredited Congress (IFSAC) and PRO BOARD accreditation. Applications were submitted on July 5, 2015. The IFSAC site visit will be here the first week of November and will have 3 peer reviewers. PRO BOARD will be doing a site visit the first week of December. Brandon Erickson and K. Wagner have spent a lot of time with PRO BOARD discussing necessary changes that they have requested to strengthen the program. We will be working with Sierra College to show the site team our skills exam. The results of the site visits should be available for the January STEAC meeting. We hope to roll out the program along with the evaluator training early next year. PROB OARD and IFSAC are aware that we will be using Accredited Local Academies (ALA) and Accredited Regional Training Programs (ARTP) as our testing bodies.

B. Curriculum Development & Delivery

1. Incident Management of Special Operations

**Presenter: Kevin Conant
(Attachment 3)**

Kevin Conant and Joe Bunn collaborated on this F STEP curriculum. This is a 24 hour course that provides an awareness level of knowledge, skills and abilities. K. Conant indicated that the National Fire Protection Association (NFPA) was silent on what an Incident Commander does when they comes across a Special Operations Incident. In California, we have FIRESCOPE that identifies those risks and the field operations guide. In addition we have a really robust Urban Search and Rescue program. Being the only state that has a task force, we wanted to create alignment with how the Incident Chief Officer handles the first twenty minutes of arriving on scene.

Bret Davidson stated that he appreciates the work that K. Conant and J. Bunn did on this. He indicated that having worked with K. Conant on a prior cadre; they had looked at Command 1A and 1C, but saw that the old 1B was very silent on the United States Search and Rescue (USSAR) disciplines. He believes this was very much needed for the Fire Service. Ken Wagner asked K. Conant what the next steps would be for this. K. Conant stated that he will bring this back to the January STEAC meeting for approval, and then create an implementation plan and an interim procedure on how to utilize this course. Ken Wagner asked that everyone take this information back to their respective groups and let K. Conant know of any further issues, concerns or modifications needed prior to the January STEAC meeting. Chief Richwine stated that everyone needs to make sure we are connecting with the Office of Emergency Services (OES) and with FIRESCOPE.

2. Incident Management of Fire Fighter Emergency

**Presenter: Kevin Conant
(Attachment 4)**

This was originally the Command & Control of Rapid Intervention Crew (RIC) course. This is an 18.5 hour course. Dan Stefano mentioned that it should also be equivalent to the State Fire Training (SFT) Fire Fighter Survival course. Ken Wagner asked again that that everyone take this information back to their respective groups and let K. Conant know of any further issues, concerns or modifications needed prior to the January STEAC meeting.

3. Driver/Operator Series Implementation Plan

Presenter: Mark Romer

(Attachment 5)

This curriculum was approved at the last State Board of Fire Services (SBFS) meeting. This is just the implementation plan showing the new Certification track. The new curriculum will be available starting on November 1 and the old courses and certification will be retired as of December 31, 2016.

The implementation plan provides the requirements to become a registered instructor for the Driver/Operator Series. A question was asked how the students and instructors will be able to differentiate between the old Driver Operator 1A/1B (2008) and the new Driver Operator 1A/1B. SFT will differentiate the two by including (2015) next to the class title.

After thorough discussion, due to the insignificant amount of changes made to this curriculum, it was decided that the old Driver Operator 1A/1B would be accepted towards meeting the new Fire Apparatus Driver/Operator Pump (2015) Certification.

Motion: *Gaudenz Panholzer moved to allow the acceptance of Driver Operator 1A/1B (2008) towards meeting the requirements towards the new Fire Apparatus Driver/Operator Pump (2015) Certification*

Steve Shull seconded the motion.

Action: *All members voted unanimously.*

4. Upcoming Curriculum Projects 2015/2016

Presenter: Mark Romer

(Attachment 6)

Mark Romer provided an overview of the upcoming projects for Fiscal Year 2015/2016. There is still time to be a part of the cadre if anyone is interested. Anyone interested may go to the SFT website and sign up.

VII. Reconfiguration of State Fire Training

Presenter: Jim Eastman

A. Future Instructor Requirements

Chief Richwine opened it up about the need for the change. He wants to raise the bar to require certification in order to teach State Fire Training (SFT) courses. In addition the proposed change would eliminate the confusion between Registered Instructor and Certified Instructor. The proposed changes would not affect currently registered instructors. He thanked J. Eastman for the presentation and advised that this was conceptual. If approved certification would be required in order to teach State Fire Training including the Fire Fighter curriculum. The proposal is to have Ethics be required as part of the new Instructor 1 certification and RIO would be

required as part of the New Instructor II. In addition, Ken Wagner explained the skills evaluators will need to be qualified to teach FFI and FFII.

Bret Davidson said this is needed. Chief Richwine reiterated that there may be impacts on CALJAC so it's important to let us know if it affects them. J. Eastman will present this at the Fresno symposium. In addition, we will be adding this to Regional Instructor Orientation, the Instructor Update Course and the Certification Track Update to get the word out there as much as possible before the changes are implemented. It is expected that if approved the changes will be implemented by December 31, 2017 at the latest. We are encouraging STEAC members to spread the word regarding the proposed changes and provide SFT feedback prior to the next STEAC meeting.

VIII. Cross Generational Marking

A. Course Evaluations

Presenter: Jim Eastman

Jim Eastman presented information regarding course evaluations now being available online. We are no longer accepting paper evaluations. Online evaluations will allow students to feel more comfortable with providing honest feedback about courses that they have recently attended. Since March 2015 we have received 2500 responses from students. We have actually received more feedback related to FSTEP courses than we have CFSTES.

J. Eastman announced the online procedure for registered instructors to receive the evaluation feedback. Registered Instructors will go online and request the information. Jonathan Chavez will send via email the information requested by the instructor. J. Eastman mentioned that Registered Instructors can still do their own surveys but they will still need to offer the students the online evaluation in order for SFT to receive feedback. We have only received 2 requests from Registered Instructors for evaluation responses. J. Chavez will respond to the request within 48 hours.

Ken Wagner spoke about future proposed changes in which students will be unable to receive their course completion certificate unless they have submitted their class evaluation.

J. Eastman also reminded everyone to sign up for Enews in order to get the most up-to-date information related to important changes within SFT.

B. Pre-Service Career Guide

Presenter: Rodney Slaughter

Rodney Slaughter presented information about a new Pre-Service Career Guide now available on the SFT website. Department of Education was interested in how to put together career pathways for various careers. A lot of high school students contact us to find out what is needed to get into a career in the fire service. This information is now available online in a PDF and video format on the SFT homepage.

IX. Announcements/Correspondence

A. Rulemaking Update

Presenter: Rodney Slaughter

The Rulemaking 30 day comment period ended and then due to questions that arose from stakeholders it went out for another 15 day comment period. R. Slaughter is finalizing Statement of Reasons was created and an adoption of the updated Title 19, Course Information Requirements Manual and SFT Procedures Manual. The current regulations package should be approved by January 1, 2016. Immediately following the approval of this regulations package we will be working on submitting another one which will include all of the new certification tracks.

X. Roundtable

Reminder that the 20th Anniversary Symposium will take place on November 16.

Ronnie J. Coleman and Gordon Graham were awarded the Lifetime Achievement Award through IPSELL. Very nice recognition of Chief Coleman's dedication.

SFT has been notified that the database project will be going out to bid soon and therefore we should be able to choose a vendor shortly. More information will be provided at the next STEAC meeting.

Congratulations to Sacramento Metropolitan Fire Protection District on becoming an Accredited Local Academy.

XI. Future Meeting Dates

A. January 15, 2016, April 15, 2016 and October 14, 2016

XII. Adjournment

Meeting was adjourned at 11:21 AM.