



**DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
OFFICE OF THE STATE FIRE MARSHAL**

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## ATTACHMENT 2

**Date:** May 23, 2013

**To:** State Board of Fire Services

**From:** Bill Vandevort, Fire Service Training Specialist III

**Subject/Agenda Action Item:** Curriculum Development Update

**Recommended Actions:** Information/Discussion

### **Background Information:**

As mentioned at previous SBFS meetings a number of curriculum development projects were to be launched in February. A meeting/training session held on February 5, 2013 that included SFT staff, SFT cadre leads, and CSUS editors. The purpose of this training session was to bring the cadre leads together with their project editor to go over the new curriculum development guidelines. It also gave the curriculum development teams an opportunity to begin working on the development of the Certification Training Standard (CTS) document while the developer of the guidelines was present to assist as needed. The projects launched included: Fire Fighter I and II, Company Officer, Chief Officer, Executive Chief Officer, and Training Instructor I, II, and III.

### **Analysis/Summary of Issue:**

To date the clean-up work on Fire Inspector, Plans Examiner and Fire Marshal continues. Draft CTS documents have been completed for all of the other projects and are currently being reviewed by the cadre leads. Per our new curriculum development guidelines the cadre leads are forming up Development and Validation cadres. Once cadre membership has been approved letters will go out advising perspective members of their selection. Letters will also go out to those individuals who were not selected at this time advising them that they will be considered for subsequent projects. Due to contract/budget constraints convening of cadres will be deferred until July 1, 2013 with the exception of Fire Fighter I and II since application for national accreditation is dependent on the completion of this project. We are targeting that all of the projects in this round will be completed before the end of the year with the completion of the Fire Fighter I and II project sometime this summer.