

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION
OFFICE OF THE STATE FIRE MARSHAL**

P.O. Box 944246
SACRAMENTO, CA 94244-2460
(916) 445-8200
Website: www.fire.ca.gov

**ATTACHMENT 3**

Date: November 21, 2013

To: State Board of Fire Services

From: Bill Vandevort
Fire Service Training Specialist III

SUBJECT/AGENDA ACTION ITEM:
Curriculum Development Task Force Update

Recommended Actions:
Information/Discussion

Background Information:

As reported at previous SBFS meetings there are a number of curriculum projects that are being worked on concurrently. When we began the curriculum revision process earlier this year, we also began with a whole new process. This included new, streamlined curriculum development guidelines, multiple project leads, and the use of editors provided by the College of Continuing Education at Sacramento State University. This action has allowed us to update our certification standards and the corresponding curriculum at a fairly quick pace in an effort to keep our materials current.

Analysis/Summary of Issue:

To date the Firefighter I Certification Training Standard (CTS) and Course Plan has been completed and is being presented to the SBFS for review and approval at this meeting. Firefighter II has also been completed and will be considered for approval at the January 17, 2014 STEAC meeting, with subsequent submission to the SBFS. Fire Inspector I and II, which had been previously approved, needed some work to put it in the new curriculum guideline format. The work on both Fire Inspector I and Fire Inspector II has now been completed and the CTS documents and Course Plans are now available on the SFT website. The other projects including Plans Examiner, Company Officer, Chief Fire Officer, Executive Chief Officer, Fire Service Instructor I, II, and III, are all moving toward completion. For these projects the Development Cadre's have completed their work and now Validation Cadres will be brought in to complete the project. Once the work is completed these projects will be presented to STEAC and subsequently to the SBFS for review and approval. We will shortly be initiating work on a new project to develop the CTS and Course Plans for Community Risk Officer. All and all, all of the curriculum cadres are doing well as we learn and work with the new system.

With the curriculum revision process moving so rapidly, additional STEAC meetings will keep the review and approval process for new curriculum on track with the development model. The attached table illustrates the proposed review and approval matrix for STEAC and the SBFS.

State Fire Training Curriculum Approval Schedule
2014

	STEAC January 17 (regular mtg.)	SBFS February 20 (regular mtg.)	STEAC February 28 (special mtg.)	STEAC April 18 (regular mtg.)	SBFS May 22 (regular mtg.)	STEAC July 19 (regular mtg.)	SBFS August 21 (regular mtg.)
Fire Fighter II	Approval	Approval					
Plans Examiner	Review		Approval		Approval		
Company Officer	Review		Approval		Approval		
Chief Fire Officer	Review		Approval		Approval		
Fire Service Instructor I&II	Review		Approval		Approval		
Executive Chief Officer	Review		Approval		Approval		
Fire Instructor III			Review	Approval	Approval		
Community Risk Officer				Review		Approval	Approval