



State Board of Fire Services



MINUTES

Thursday, August 20, 2015
Office of the State Fire Marshal
1131 'S' Street, Sacramento CA

Chair/Ex-Officio
Tonya L. Hoover
State Fire Marshal

Vice Chair
Jerry Davies
Insurance Industry

Members:

Teresa Deloach Reed
California Metropolitan Fire
Chiefs Association

David Gillotte
International Association
of Fire Fighters

Steve Kovacs
Fire Districts Association of
California

Frank Lima
California Labor
Federation

Michael Lopez
CAL FIRE Firefighters,
Local 2881

Robert Magee
City Government

Lou Paulson
California Professional
Firefighters

Russell Rawls
California State
Firefighters Association

Michael Smith
California Fire Chiefs
Association

Anne Walker
Fire District

Michael S. Williams
California State
Firefighters Association

County Government
(vacant)

Ex-Officios:

Janet Barentson
CAL FIRE

Mark Ghilarducci
California Governor's
Office of Emergency
Services

Dan Terry
California Fire Fighter
Joint Apprenticeship
Committee

MEMBERS PRESENT: (* attended via conference call)

Tonya Hoover, Office of the State Fire Marshal
Janet Barentson, CAL FIRE
Jerry Davies, Insurance Industry*
Teresa Deloach Reed, CA Metropolitan Fire Chief Association*
Steve Kovacs, Fire Districts Association of California
Frank Lima, California Labor Association*
Michael Lopez, CAL FIRE Firefighters, Local 2881*
Robert Magee, City Government*
Lou Paulson, California Professional Firefighters
Russell Rawls, California State Firefighters Association
Michael J. Smith, California Fire Chiefs Association*
Anne Walker, Fire District
Michael S. Williams, California State Firefighters Association

MEMBERS ABSENT:

Mark Ghilarducci, California Governor's Office of Emergency Services
David Gillotte, International Association of Fire Fighters
Dan Terry, California Fire Fighter Joint Apprenticeship Committee

STAFF:

Joe Bunn, State Fire Training Division
Sherry Habon, Support Services
Gloria Pietromonaco, Support Services
Mark Romer, State Fire Training Division
Kris Rose, State Fire Training Division
Dave Shew, Planning and Risk Analysis
Rodney Slaughter, State Fire Training Division

GUESTS:

Tara Brideau, California Fire Fighter Joint Apprenticeship
Dana Lipps, Sacramento Metropolitan Fire District
Chris Main, CA Highway Patrol (CHP)
Pete Villarreal, Yuba College
Kim Zagaris, California Emergency Management Agency (Cal EMA)

I. CALL TO ORDER

Tonya Hoover

- ROLL CALL/Determine Quorum
Chair Tonya Hoover called the meeting to order at 10 a.m. Roll was called and a quorum was established.
- Approval of the State Board of Fire Services (SBFS) minutes from May 21, 2015 meeting (*Discussion/Action*) [Attachment 1](#)
Chair Hoover opened the floor for discussion on the May 21, 2015, SBFS meeting minutes. Ann Walker asked that there be a change in the minutes to reflect that Mike Smith was present at the meeting.
Motion – Ann Walker moved to approve the minutes; motion was seconded by Mike Williams. Board members unanimously approved the May 21, 2015, minutes with the modification.

- Announcements – No announcements
- Proposed Agenda Changes – Mike Williams suggested that the board move item IV. Old Business, *A. Joint SBFS/CHP Statement of Cooperation (SOC/letter)*, to before Section III A.1.a.i. Program and Advisory Committee Reports. If we approve the letter it may be something we want to add to the curriculum.

Chief Hoover asked for a motion for approval. Steve Kovacs made the motion, Lou Paulson seconded. Board members unanimously approved.

- Introduction of Guest (listed above)

II. CONSENT ITEMS

A. State Fire Training Division (SFT)

1. Approval of Reaccreditation of Eight Colleges and One Academy. The Accreditation of Columbia College (*Discussion/Public Comment/Action*) [Attachment 2](#). Seeking SBFS approval for Antelope Valley College, City College of San Francisco, College of the Siskiyous, Crafton Hills College, Monterey Peninsula College, Moreno Valley College, Yuba College, and Victor Valley College as Accredited Regional Training Programs (ARTP's) and the San Pasqual Reservation Fire Department as an Accredited Local Academy (ALA). Accreditation of Columbia College as an Accredited Regional Training Program (ARTP's).

Chief Hoover asked for a motion to approve the reaccreditation.

Lou Paulson made the motion, Anne Walker seconded. Board members unanimously approved.

Pete Villareal, Director of Public Safety representing Yuba College commended the State Fire Training staff that assisted them through the accreditation process.

IV. OLD BUSINESS

Tonya Hoover

- A. Joint SBFS and CA Highway Patrol Statement of Cooperation (*Discussion/Public Comment/Action*) [Attachment 11](#).
Clarification of roles and responsibilities on Highway incidents.

Tonya Hoover - Prior to the meeting board members suggested language changes to the Statement of Cooperation, changes were made and the SOC was brought back to the board and to give the CHP an opportunity to discuss.

CHP Chief Chris Main - CHP has no issues with the board's changes to the document.

Chief Hoover opened the subject for discussion asking if there were any needs to modify, change, or suggestions. We incorporated most of Mike Williams's changes as we recrafted the document; and thank you Frank Lima for your thoughts, your passion, it is appreciated.

Anne Walker - Is there a plan to send the letter (document) out to all the departments.

Chief Hoover - The idea is to take the letter signed by CHP and State Board Fire Services and rely on the memberships that are represented on the Board as well as our folks; and the CHP sharing with their folks and office.

Mike Williams – Does this have to be vetted by the AG's (Attorney General) or some other party or is it approved at this stage.

Chief Hoover – I didn't believe so. It was run through our legal office just to be sure.

Lou Paulson made a motion that the SOC be approved. Jerry Davies seconded.

Mark Romer - Chief Richwine wanted State Fire Training to express that the curriculum we are working on this year, we've slated funding for the development of training that will be referred to as Traffic Incident Management (TIM). In the process and working with CHP, we'll develop a cadre to look at putting together a training program that will be utilized statewide.

Chief Hoover asked for all those in favor. Board members unanimously approved. The SOC will be moved forward.

III. PROGRAM and ADVISORY COMMITTEE REPORTS

Mike Richwine

A. State Fire Training Division

1. Mission Alignment Objectives

a. Curriculum Development and Delivery

i. 2015 Fire Control 4 Curriculum (*Discussion/Public Comment/Action*) [Attachment 4](#)

Seeking SBFS approval of the new 2015 Fire Control 4 curriculum, to include the Course Plan and Skills exercises, and instructor task books:

Mark Romer - Fire Control 4 has not been re-written for a number of years and with the re-write of Fire Fighter II Program there was a large section on flammable liquids gas fire training that's required. Since Fire Control 4A/4B was the definitive class that agencies were using before that, it has been decided to take that program, re-vamp it, and bring it in line with the Fire Fighter II. The funding to re-develop the course came from Pipeline Safety Civil Penalties obtained through violations of Pipeline Safety Regulations; we now incorporate an element of Pipeline Safety in the training. The program is now in alignment with the Fire Fighter II. It has a large section of hands-on skills. Some of the funding was available for free training but due to water crisis, it was decided to discontinue for now. We'll still have those funds available for training and we are looking at purchasing flag trailers so that agencies up and down the state have access to them. Mark then asked if there were any questions.

Steve Kovacs - What would happen to the existing 4A & 4B instructors.

Mark Romer - Instructors would be grandfathered in.

Chief Hoover asked for a motion for approval.

Mike Williams made the motion to approve Fire Control 4. Steve Kovacs seconded. Board members unanimously approved.

ii. 2015 Fire Apparatus Driver/Operator Certification Track and Curriculum

(*Discussion/Public Comment/Action*) [Attachment 5](#)

Seeking SBFS approval of the new 2015 Fire Apparatus Driver/Operator Certification Track and curriculum, to include the Certification Training Standards, Course Plans, Task Books, and the Implementation Plan

Mark Romer - The first Driver/Operator program was written in 1988. This consisted of two courses Driver/Operator 1A and 1B. In 2000 a cadre was formed to rewrite the two classes and incorporate the latest National Fire Protection Association (NFPA) standard. The main focus of the rewrite was "pumping apparatus." In September of 2014 a cadre was convened to review and develop the Driver/Operator certification track with the latest NFPA standard. The group rewrote of 2 of the existing courses along with the development of four new course and level of certification. Each of the following has its own certification: Driver/Operator Pump (Driver/Operator 1A and 1B) Driver/Operator Aerial, Driver/Operator Tiller, Driver/Operator Wildland, Driver/Operator Tender.

Russell Rawls – The training for the operator in front and the tiller in back both get the same training?

Mark Romer – There are not separate classes. In the one class, both are trained together and swap positions throughout the class. The cadre thought was that to understand one position they needed to know the other.

Mike Williams – Looking at Operator 1A (April 2013), how did STEAC address the issue of successful completion of Fire Fighter I training?

Mark Romer - That section has been updated for 1A no firefighter training is required, they are only driving; 1B now has that requirement.

Russell Rawls – I thought you need a Class B license to operate a fire apparatus.

Mark Romer - The new standard is Class C firefighter endorsed; that is under the new California Vehicle Code.

Mike Williams – I would like to motion that as a preamble/introduction to the Driver Operator IA, a copy of the SBFS/CHP letter/SOC we just approved; this ties to the SOC.

Tonya Hoover – instead of it being part of the curriculum, it can be a required handout for the class.

Lou Paulson – I understand at the last STEAC meeting there was discussion about implementation and instructor qualifications. Could you address that for the board?

Mark Romer – Current 1A and 1B Instructors moves straight into the 1A/1B; Aerial/Tiller Instructors move into the those classes. The policy is the same, to be an instructor you need to have taken the courses and be in the position for a minimum of three years. For the new courses (Wildland and Tender), the person would have demonstrate the knowledge, skills and ability, as well as to go through PACE II, a review of their qualifications.

Tonya Hoover – Mike was that a motion to make the SBFS/CHP SOC part of the curriculum?

Mike Williams – The suggestion was to make it a mandatory handout, I'm good with that. The objective is to get the message out in a uniform consistent way and 1A is the place to do it. I withdraw the motion.

Chief Hoover asked for a motion for approval.

Anne Walker made the motion, Mike Williams seconded. Board members unanimously approved.

- iii. 2015 Vehicle Extrication Curriculum (*Discussion/Public Comment/Action*) [Attachment 6](#)
Seeking SBFS approval of the new 2015 Vehicle Extrication curriculum, to include the Course Plans and Skills exercises
Mark Romer – With the re-write of Fire Fighter II and Vehicle Extrication moving into Fire Fighter II, we wanted to update the vehicle extrication program and mold them into the Job Performance Requirements (JPR) under the Fire Fighter II. We used the 1006 technical rescue standard in particular the chapter on Level 1, Technician for Vehicle Extrication which addresses Passenger Vehicles. This is a good step because when we address the 1006 standard (CTS or Certification Training), part of the curriculum will already be written. The Vehicle Extrication course increased in hours from 16 hours up to 24 hours and skill sheets were developed so that as we move forward, people can be checked off on the certification level. Everything is pretty much in line and bundled with the certification training standards.

Mike Williams – Regarding prerequisites, how does the instructor verify or enforce?

Mark Romer – I would have the student bring the course certificate in. Some academies would embed Vehicle Extrication into their programs but the language within the prerequisites indicates clearly that no Fire Fighter II training can be taken prior to completing Fire Fighter I. All the academies have been warned to push their Fire Fighter II training off so that the Fire Fighter I training is finished first. Co-mingling classes can be done at the end of Fire Fighter 1.

Chief Hoover asked for a motion for approval.

Mike Williams made the motion, Anne Walker seconded. Board members unanimously approved.

- iv. Incident Management of Major Fires Curriculum
(*Discussion/Public Comment/Action*) [Attachment 7](#)
Seeking SBFS approval of Incident Management of Major Fires Curriculum and Materials
Joe Bunn - This was the first FSTEP going through re-write. The legacy class that this was derived from was the 2A Command Tactics of Major Fires part of the Chief Officer series and is still in place until the end of 2016. The thought process was that the class would turn into a FSTEP class and that it would potentially help with career development and continued education. NFPA 1561 and 11061 was used as the bases. Because of the age of the legacy class when we rewrote this curriculum, it was the cadre's hopes that either class could be used for the certification process of chief officer until 2016, after that it would automatically become a FSTEP class.

Lou Paulson - People would be notified of the changes that they have until 2016.

Joe Bunn - Yes, either class can be used but that the class will also need to be developed in order to facilitate it. Most current instructors are within the realm so it benefits the fire service even if it's on a temporary basis.

Chief Hoover asked for a motion for approval. Steve Kovacs made the motion to approve, Mike Williams seconded. The board unanimously approved with none opposed.

B. Fire Engineering Division

Mike Richwine

1. Fireworks Update (*Information/Discussion*) [[Attachment 8](#)]
Discussion of the ongoing challenges of disposal/destruction of seized dangerous and illegal fireworks.

Tonya Hoover - Chief Richwine is not with us because he was at the Governor's office discussing fireworks. So let me update you on this year's seizures. We currently have a contract with the Hazardous Waste Transport going out and collecting product collected this year and left over from last year's seizures. They are separating, sorting and packaging for disposal. The contractor has taken on that responsibility from July 1, 2015 to January 1, 2016. The Office of the State Fire Marshal is in the management of fireworks business and not the fireworks disposal business. We are not a hazardous waste disposal agency. Currently the contractor has cleaned out Los Angeles County, the Mag Canyon area and should be done with San Bernardino County this week. They are making progress and will be in other areas of southern California, making way to the smaller collection sites in northern California. We needed to get to the larger products first and then move on to the smaller products. Fire departments turn in a seizure form, the contractor (Clean Harbors) will come and package the fireworks for disposal or to be set aside.

Chief Hoover discussed with the Board the proposed legislation establishing the "Extended Producer Responsibility" model. Chief Hoover shared that this information has been provided to many stakeholder groups though out California and this piece of legislation is supported by the Administration.

Ann Walker – Are the numbers being collected down, higher, or the same?

Tonya Hoover - the numbers were about the same with a bump in some areas. What we hear is there is a challenge in some areas as to where to put what is confiscated. Until there was funding available, we could not collect. The product starts moving pretty actively in the state starting in April. Some folks made significant confiscations.

Teresa Deloach Reed – What is the time frame as to when local government responsibility for doing their own disposal?

Tonya Hoover - That has been part of the discussion points and the blast that went out to the chiefs. We are at our last effort, what we hear from the administration there will be no more money. This will put us back to where we were. We will continue to push discussions with administration and industry; and keep in close communication with the Cal Chiefs and the Fire Prevention Officers who have been tracking this one for the Cal Chiefs.

C. Fire Plan/CAIRS

Tonya Hoover

1. California Fire Statistics (*Information/Discussion*) [[Attachment 9](#)]
Quarterly Fire Statistics for the Board's review:

Tonya Hoover - Chief Dave Shew oversees Fire Plan and CAIRS and is here to answer any questions on the CAIRS report statistics, and then he will brief the board on Fire Plan, and 1241 Jurisdictions SRA.

Dave Shew - The Redbook for 2014 (Fire Statistics Report) is currently going through approval process and will be out soon with all the statistics for fire starts in SRA. Does anyone have questions about the CAIRS program or report?

D. Planning and Risk Analysis

Dave Shew

1. 1241 Regulations (*Information/Discussion*) [Attachment 10](#)

Update on recent regulatory action from the Board of Forestry concerning PRC 1241 (related to land use planning and general plans)

Dave Shew - There are regulatory updates to the Public Resources Code (PRC) 4290 and the certification of some basic wildland fire standards. The PRC requires the Board of Forestry and Fire Protection (Board) adopt regulations implementing minimum fire safety standards related to defensible space which are applicable to State Responsibility Area (SRA) lands under CAL FIRE's authority. On March 4, 2015, the Board adopted amendments to the existing requirements. The changes are as a result of testing and research over a two year period by a workgroup of CAL FIRE and local agency planning specialists. As you know, equipment has gotten larger and the road standards have not increased to accommodate that. We continuously find ourselves in a bigger dilemma of our large equipment entering emergency areas when the public is trying to evacuate. This tries to address the newer standards of our larger equipment. Beginning with Title 14, the work group made changes to 16 sections that were adopted by the board, most changes were fairly minor. Primarily the road width went to a twenty foot road width with two ten foot wide lanes; signage for addresses increased slightly from 3/8" stroke to 1/2" stroke; the vertical clearance will be slightly higher; road weight limits will increase to accommodate the heavier equipment, etc. The changes to the 16 section that were adopted by the Board were approved by the Office of Administrative Law on April 27, 2015 and will become effective on January 1, 2016. The action required will affect any jurisdictions that have local amendments. The 4290 standards in place are the minimum state standards. A lot of local jurisdiction passed amendments/ordinances that exceed those minimum standards. With the changes in these regulations these counties/local jurisdiction will need to re-certify their ordinances even if they already exceed the minimum requirements. Re-certification is done by submitting a letter to the Board of Forestry and Fire Protection. We are getting the word out on the January 1, 2016, effective date. Some counties have already submitted letters to the Board. There is one element of 4290 that still needs work. We are working in conjunction with Cal Poly on a research project regarding the length of dead end road standards. Where did the one mile restriction for a dead end ingress and egress roads on parcels of 5 acres or greater come from? Research found that there was no quantifying information to answer that question. We hope that the Cal Poly study will give us parameters to determine dead end road standards.

Russell Rawls - What about canopies?

Dave Shew – The standard is addressed in the amendments.

Dave Shew also said that there is a link regarding the amendments.

IV. OLD BUSINESS

Tonya Hoover
Mike Richwine

A. Joint SBFS and CA Highway Patrol Statement of Cooperation

(*Discussion/Public Comment/Action*) [Attachment 11](#)
Clarification of roles and responsibilities on Highway incidents.

The board voted early in the meeting to hear the item heard before program reports

V. NEW BUSINESS

Tonya Hoover asked if there was any new business.

Russell Rawls – There was some discussion about a working group for energy storage and solar voltaic systems, was that going to be part of this meeting? I heard they were looking for workgroup members.

Tonya Hoover - That is part of the Code Development and Analysis group. They are working on regulatory and code efforts. If you are interested in that Andrew Henning could report about it at the next meeting or I can connect you with Andrew and you can call into that work group.

VI. MEMBERS ORGANIZATION UPDATE

Steve Kovacs - FDAC and CFCA has gotten their Joint Legislative Task Force back together. It is moving along well and active.

Russell Rawls - CSFA is trying to get an increase in active membership for the Board. We will see what happens next month.

Ann Walker – Will there be any SRA grants available for District this year?

Tonya Hoover - There were another series of Fire Prevention Fee grants approved. You should start to get information in September/October with the procedures. You will not have to submit a concept, just the grant; this will speed up the review time. We anticipate grants being awarded about March. Also, if you go the Board of Forestry, or CAL FIRE website there is the Fire Prevention Fee Report; the report that gets updated quarterly. The report shows resources by Unit, how much work is being done, how the fee is being used and types of activities. The information helps with discussions.

Tonya Hoover (OSFM Report) - Cal Chiefs is in September. The ICC is in Long Beach this year right after Cal Chief. We are doing a full court press on the voting. We have a member from California running for their Board of Directors. We would like to see one of our members voted in so that California's issues are being recognized. We filled the two vacant division chief positions. Greg Anderson was hired for Code Development and Analysis and will start September 1. Another person has been selected for The State Fire Training and is currently going through background so we can't announce his name. Once he has passed background we can formally announce him as the Division Chief.

Russell Rawls - LA city has given over public school building inspection, any comment on that.

Tonya Hoover – Through discussion between Los Angeles City and the OSFM, the OSFM has taken back the state buildings inspection responsibility, but the public schools are local government's responsibility. We will continue to work closely with LA City.

VII. PUBLIC COMMENT

None

VIII.SET MEETING DATES

The schedule for the remainder of the 2015 SBFS meetings is as follows: Thursday, November 19.

Tonya Hoover – Would the board be interested in moving the meeting to November 12. We will send out an email with the proposed change and see if there will be a quorum.

Robert McGee and Michael Smith – Will not be able to make the meeting if changed.

IX. MEETING ADJOURNMENT

The meeting was adjourned with a motion by Mike Williams and a second by Steve Kovacs. All were in favor and meeting was adjourned.