



State Board of Fire Services



DRAFT MINUTES Thursday, May 19, 2016 Office of the State Fire Marshal 1131 'S' Street, Sacramento CA

Chair/Ex-Officio
Tonya L. Hoover
State Fire Marshal

Vice Chair
Jerry Davies
Insurance Industry

Members:

Teresa Deloach Reed
California Metropolitan Fire
Chiefs Association

David Gilotte
International Association
of Fire Fighters

Steve Kovacs
Fire Districts Association of
California

Frank Lima
California Labor
Federation

Michael Lopez
CAL FIRE Firefighters,
Local 2881

Robert Magee
City Government

Lou Paulson
California Professional
Firefighters

Russell Rawls
California State
Firefighters Association

Michael Smith
California Fire Chiefs
Association

Anne Walker
Fire District

Michael S. Williams
California State
Firefighters Association

County Government
(vacant)

Ex-Officios:

Janet Barentson
CAL FIRE

Mark Ghilarducci
California Governor's
Office of Emergency
Services

Dan Terry
California Fire Fighter
Joint Apprenticeship
Committee

MEMBERS PRESENT: (* attended via conference call)
Tonya Hoover, Office of the State Fire Marshal
Lou Paulson, California Professional Firefighters
Anne Walker, Fire District
Michael S. Williams, California State Firefighters Association
Jerry Davies, Insurance Industry*
Teresa Deloach Reed, CA Metropolitan Fire Chief Association*
David Gilotte, International Association of Fire Fighters
Steve Kovacs, Fire Districts Association of California*
Frank Lima, California Labor Association*
Michael Lopez, CAL FIRE Firefighters, Local 2881
Robert Magee, City Government
Russell Rawls, California State Firefighters Association*
Michael J. Smith, California Fire Chiefs Association
Dan Terry, California Fire Fighter Joint Apprenticeship Committee*

MEMBERS ABSENT:
Janet Barentson, CAL FIRE
Mark Ghilarducci, California Governor's Office of Emergency Services

STAFF:
Michael Richwine, Assistant State Fire Marshal
Greg Andersen, Division Chief, Code Development and Analysis
Dennis Mathisen, Division Chief, State Fire Training
James Parsegian, Supervising DSFM III, Fire Engineering
David Shew, Staff Chief, Fire Plan / CAIRS / SRA Fire Prevention Program
Rodney Slaughter, DSFM III, State Fire Training
Michele Peterson, AGPA, Fire & Life Safety
Kevin Chan, AGPA, Support Services

GUESTS:
Andrew Murtagh, San Francisco Fire Department
Tara Brideau, California Fire Fighter Joint Apprenticeship
Yvonne de la Peña, California Fire Fighter Joint Apprenticeship Committee (CFF JAC)
Joseph Bunn, Fire Service Training Specialist

I. CALL TO ORDER Tonya Hoover
• ROLL CALL/Determine Quorum
Chair Tonya Hoover called the meeting to order at 10:00. Roll was called.
Quorum established at 10:03.

• Approval of the State Board of Fire Services (SBFS) minutes from February 18, 2016 meeting (*Discussion/Action*) [\[Attachment 1\]](#)
Chair Hoover opened the floor for discussion on the February 18, 2016, SBFS meeting minutes. Anne Walker requests modifications to the minutes. (Members Organization Update: El Dorado Hills change to El Dorado County and concern about Rescue Fire District's curriculum changed to concern about Swift Water Curriculum.)

Motion – Michael Williams made a motion to approve; motion was seconded by Anne Walker. Board members unanimously approved the February 18th minutes with modifications.

- Announcements
Sherry Habon will be absent thru end of July.

II. CONSENT ITEMS

A. State Fire Training Division (SFT)

Reaccreditation of two fire departments as an accredited local academy (ALA), and one college as an accredited regional training program (ARTP) (*Discussion/Public Comment/Action*) [Attachment 2](#)
Seeking SBFS approval for Oakland Fire Department and San Jose Fire Department as an accredited local academy (ALA), and approval for Solano Community College to continue as an accredited regional training program (ARTP).

- Reed – Oakland is ready to move into a large academy and implement new training that has been identified by the state. Chief Reed is concerned about staffing cuts and impacts to limited resources being redirected to training. Need more administrative staff as a part of accreditation.
- Richwine – Making recommendations regarding the level of administration staffing is not a part of the accreditation.
- Slaughter – Confident that Oakland can meet the new Fire Fighter I curriculum, but Chief Reed may need to emphasize the need for more clerical support in the future.
- Reed – There will be 34 individuals who will be going through the Oakland academy with the new curriculum.
- 1. Accreditation of San Francisco Fire Department (*Discussion/Public Comment/Action*) [Attachment 3](#)
Seeking SBFS approval for the accreditation of San Francisco Fire Department as an accredited local academy (ALA).
- Murtagh – 500 new people will be going through the Fire Fighter I curriculum in San Francisco in the next 5 years.
- 2. Accreditation of Fresno Fire Department (*Discussion/Public Comment/Action*) [Attachment 4](#)
Seeking SBFS approval for the accreditation of Fresno Fire Department as an accredited local academy (ALA).
- Slaughter – Fresno Fire Department has been an intricate part of Fire Training since the 1950's, when they opened the first training officer symposium, and is ready to bring the Fire Fighter I program on board.

III. PROGRAM and ADVISORY COMMITTEE REPORTS

A. State Fire Training Division

Dennis Mathisen

1. Mission Alignment Objectives
 - a. Approval of Incident Management of Special Operations
(*Discussion/Public Comment/Action*) [Attachment 6](#)
Seeking SBFS approval of the new Fire Services Training and Education Program (FSTEP) Incident Management of Special Operations curriculum materials.
- Bunn – State Fire Training's recommendation is the approval of the new FSTEP course.
- Williams – Would like an opportunity to review the curriculum on behalf of the board's constituents before making a decision. (Also for item 1b) Requests copies of the curriculum.

Motion – Chief Hoover asked for a motion for approval. Michael Williams made a motion to approve; motion was seconded by Anne Walker. Board members unanimously approved.

- Mathisen – In the past, Fire Officer and Chief Officer certification series didn't cover special operations issues to the point that stakeholders wanted, which this 24 hour FSTEP course addresses. The FSTEP course is a new course in alignment with related National Fire Protection Association (NFPA) standards, Fire Scope, California Office of Emergency Services (Cal OES), and Federal Emergency Management Agency (FEMA) national urban search and rescue reference materials.

- Bunn – Along with Kevin Conant, was able to experience diverse task forces with reputable experience in multiple disciplines. Drew text from NFPA standards for FSTEP, as it has been the basis of the curriculum being used. Utilize common standards that may be of interest to stakeholders on a state and national level.

The program is designed for a company officer or battalion chief, as training to establish command and control, and resource management, on initial arrival on the scene of a bunch of different disciplines.

- Walker – Asks if this a standalone class.
- Bunn – Replies that this is a standalone class. There are no pre-requisites.

b. Approval of Incident Management of the Fire Fighter Emergency Curriculum Attachment 5
(Discussion/Public Comment/Action)

Seeking SBFS approval of the new FSTEP Incident Management of the Fire Fighter Emergency curriculum materials.

- Mathisen – In 2011, Command and Control of Rapid Intervention Crew (RIC) deployment course was introduced as an 8 hour course and, based on significant feedback from instructors, was determined that the course did not provide enough time for activities and simulations. State Fire Training (SFT) was asked to review and develop a course that addresses firefighter emergencies with an appropriate amount of time as well as aligning with NPFA standards. The eight (8) hour course was expanded to 18.5 hours.

The new course will:

- Replace the Command and Control RIC Deployment 2011 FSTEP course
- Align with State Fire Training (SFT) Firefighter Survival 2010
- Align with RIC operations 2011 FSTEP courses
- Align with the International Association of Fire Fighters (IAFF) Fireground Survival Training
- Updated and rebranded to align with the new NFPA 1407 standards.

2. National Recognition (Information/Discussion)

Update on achieving accreditation from both the National Board on Fire Service Professional Qualifications (Proboard) and the International Fire Service Accreditation Congress (IFSAC) for Firefighter I certification.

- Mathisen – Announces that we have received our accreditation from International Fire Service Accreditation Congress (IFSAC) in Oklahoma City in April 2016. California is in alignment with the rest of the country and offer reciprocity.
- Paulson – Addresses an issue with accreditation. The certification program requires that an individual is already in the company officer position to be certified. But, based on the model used by many agencies, the minimum qualifications required to take the exam to become a company officer requires certification. Would like the board to hold the requirement for company officers in abeyance until stakeholders can research an appropriate workaround that won't impact minimum qualifications for promotional exams.
 - New company officer requirements go into effect on January 1st, 2017.
- Williams – It would be beneficial to obtain formal written documentation to present to the board in order to make an evidence based decision.
- Reed – My department will have to go back to the bargaining table in regards to the new certification for the various positions. Our contract expires in October 2017. Anticipated the changes needed for the battalion chief exam and are still in the grievance process about that.

Per State Fire Marshal:

- Fire Officer retires end of 2016
- Chief Officer curriculum retires end of 2016
- Chief Officer certification retires end of 2018
- Hoover – Would like to provide the chart for board members.

- Reed – Asks if the board voted on consent items.

Motion – David Gillotte made a motion to approve; motion was seconded by Teresa Reed. Board members unanimously approved the consent items.

- Paulson – Statewide Training Education and Advisory Committee (STEAC) is working on a white paper in regards to a Police Officer Standards and Training (POST) type certification training for State Fire Training. Is the white paper worth the effort and is training effective? Is there any data to quantify the results of training?
 - Is the overall volume of fires being reduced?
 - Is there a decrease injury rates?
 - Are firefighters better prepared for the job?

- Williams – Supports the idea of quantifying the results of training. The 500 new staff slated to start in San Francisco could be a good evaluation of training.

- Richwine – The goal is to align the curriculum with national standards. It would be good to have comparable data to do a study on the effectiveness of our training programs.

The purpose of the white paper is not to seek new funding sources, but to determine if State Fire Training should go to a POST type system.

- Paulson – POST certification is designed to create mobility. It could create problems in a fire agency allowing officers to move between departments at will.
- Williams – POST also regulates law enforcement agencies for compliance. Fire service may not be ready to have a regulatory body issue licenses to operate.
- Slaughter – The purpose of the white paper is a comparison and contrast of the POST system vs. SFT.

B. Pipeline Safety Division

Mike Richwine

1. Budget Change Proposal (BPC) *(Information/Discussion)*

Update on Budget Change Proposal (BCP) for the Pipeline Safety Division to provide sufficient staffing levels to develop, implement, and oversee new mandates related to Senate Bill 295 (Chapter 607, Statutes of 2015) and Assembly Bill 864 (Chapter 592, Statutes of 2015).

- Richwine – Due to the recent pipeline spill in Refugio, Senate Bill 295 and Assembly Bill 295 placed additional mandates on the Office of the State Fire Marshal's, requiring annual inspections of pipelines and pipeline operators, as well as research new technologies for automatic shutoff. To comply with statute, a budget change proposal for \$1.137 million was submitted to fund 17 additional positions in addition to the existing 14 staff. Recruitment and retention of pipeline engineers has faced challenges due to low compensation for their classification. Vacancies are being filled as a result of gubernatorial approval to assign pipeline safety engineers to bargaining unit 9.

2. Pipeline Safety Advisory Committee *(Information/Discussion)*

Report on the Office of the State Fire Marshal (OSFM) PSAC regarding current issues relating to pipeline safety.

- The Pipeline Safety Advisory Committee (PSAC) met on May 17th in Long Beach
- A workgroup is developing the regulations for the annual inspection program.

3. Pipeline Safety Regulations *(Information/Discussion)*

Update on proposed pipeline safety regulations for Title 19, California Code of Regulations, regarding the Pipeline Safety Division's annual inspections and the use of best available technology on pipelines to reduce the amount of oil released in an oil spill.

C. Fire Engineering Division

James Parsegian

1. Automatic Extinguishing System (AES) *(Information/Discussion)*

Update on proposed regulations of Title 19, California Code of Regulations regarding automatic fire sprinkler fitter's certification program.

- Parsegian – Two years ago, a bill was passed permitting the State Fire Marshal to certify individuals.
 - Hoover – State Fire Marshal held a public hearing and will be reaching out directly to provide clarification by May 21st, 2016.
- D. Fire Plan/CAIRS David Shew
1. Land Use Planning *(Information/Discussion)*
Update on status of Land Use Planning Program.
- Shew – The Land Use Program was established with Senate Bill 1241 in 2012. The program is in place, consisting of 11 Cal Fire personnel working with 56 counties and 189 local jurisdictions. Face to face contact with all jurisdictions is 95% complete and will be completed by July 1st, 2016.

IV. OLD BUSINESS

- A. SBFS/California Highway Patrol Statement of Cooperation *(Information Only)* Mike Richwine
Update the Board on the status.
- Richwine – Made contact with the California Highway Patrol (CHP) in January 2016. CHP is still working with their legal office.
 - Question is asked: Does the board need to be involved in defending fire safety measures and model codes as related to residential sprinklers?
 - Hoover – International Code Cycle B just recently took place in Louisville, Kentucky and the International Residential Code (IRC) was heard. There were 5 code change proposals.
 - Four proposing to take residential sprinklers out of the code.
 - One to add it to the appendix of the code.

The Residential Code Committee maintained the provisions in the residential code. It was a very close vote. The chair stepped down to testify, so the co-chair had to vote. The co-chair is supportive of sprinklers, but not supportive of a mandate in the code. There was a request for a floor action. This means that it's out to the membership to vote, which goes to the general session for a floor vote in October. The State Fire Marshal has 12 voting members who will be voting to support the action of the committee..

V. NEW BUSINESS

Tonya Hoover

- A. Statement
- Davies – Announced that Stephen Gort, from the fire life community in Napa, is the new permanent executive director of the California Fire Safe Council.

Thank you to CAL FIRE for their participation in fire prevention events, the first in San Diego on April 23rd and the second in Grass Valley on May 7th.

VI. MEMBERS ORGANIZATION UPDATE

Tonya Hoover

- Paulson – Office of Emergency Services (OES) streams our firefighter memorial, so there will be a safety stand down on October 15th. Also, because of increasing pressures in behavioral health, we passed a resolution to do a joint conference with California Fire Chiefs this year.
- Lopez – With the help of Dr. Matt Ron of California State University of San Marcos, the Wildland Fire Degree Program is moving forward.
- Chief Hoover has been nominated for re-appointment and Chief Reed has been nominated to the board of directors for the National Fire Protection Association (NFPA).
- Reed – Will take over as president of the California Metro Chiefs in October. Will be attending the Western Chiefs Meeting in Sister Cities, Oregon.

- Rawls – Attended California State Fire Association (CSFA) board meeting in April.
- de la Peña – The Joint Apprenticeship Committee (JAC) program has over 7000 active apprentices and have reimbursed departments for roughly 1.7 million hours of training last fiscal year. JAC has hired a full time recruitment coordinator. Departments are accepting JAC's list of statewide eligible candidates who have passed the Candidate Physical Ability Test (CPAT).
- Brideau – Finished off the Unified Response Violent Incidence Class funded by the grant under Cal OES. Held six classes within the last time period and six classes in 2014, training 157 fire agencies and 152 law enforcement agencies.

VII. PUBLIC COMMENT

- No public comments.

VIII. SET MEETING DATES

A. The schedule for the next meeting may be the week before of the week after August 18th.

- Lima – Next meeting date falls into the same timeline as the International Association of Fire Fighters (IAFF) convention. Requests the meeting date be before or after the convention.

IX. MEETING ADJOURNMENT

Motion: Anne Walker made a motion to adjourn; motion was seconded by Michael Williams. Board members unanimously approved and the meeting was adjourned at 11:32.

This notice has been posted on the Office of the State Fire Marshal web site at <http://osfm.fire.ca.gov/boardfireservices/boardfireservices.php>

Copies of the written materials will be made available to the public at the meeting location, Office of the State Fire Marshal, 1131 'S' Street, Sacramento, CA 95811

For information concerning the Board meeting, please contact Michele Peterson at (916) 445-8434 or michele.peterson@fire.ca.gov

Any written reports being provided to the Board members in advance of the public meeting will also be available to the public upon request.

In accordance with Title II of the Americans with Disabilities Act of 1990, reasonable accommodations are available. Request for reasonable accommodations should be made at least five (5) working days prior to the meeting date. To request reasonable accommodations, including documents in alternative formats, please contact Sherry Habon.