State Board of Fire Services

DRAFT MINUTES
Thursday, August 25th, 2016
Office of the State Fire Marshal
1131 'S' Street, Sacramento CA

Chair/Ex-Officio
Michael Richwine
Acting State Fire Marshal

Vice Chair
Jerry Davies
Insurance Industry

Members:

Teresa Deloach Reed
California Metropolitan Fire Chiefs Association

David Gillotte
International Association of Fire Fighters

Steve Kovacs
Fire Districts Association of California

Frank Lima
California Labor Federation

Michael Lopez
CAL FIRE Firefighters, Local 2881

Robert Magee
City Government

Lou Paulson
California Professional Firefighters

Russell Rawls
California State Firefighters Association

Michael Smith
California Fire Chiefs Association

Anne Walker
Fire District

Michael S. Williams
California State Firefighters Association

County Government
(vacant)

Ex-Officios:

Janet Barentson
CAL FIRE

Mark Ghilarducci
California Governor's Office of Emergency Services

Dan Terry
California Fire Fighter Joint Apprenticeship Committee

MEMBERS PRESENT: (* attended via conference call)
Michael Richwine, Office of the State Fire Marshal
Janet Barentson, Chief Deputy Director, CAL FIRE
Lou Paulson, California Professional Firefighters
Anne Walker, Fire District
Michael S. Williams, California State Firefighters Association
Jerry Davies, Insurance Industry
* Teresa Deloach Reed, CA Metropolitan Fire Chief Association
* Michael Lopez, CAL FIRE Firefighters, Local 2881
* David Gillotte, International Association of Fire Fighters
* Robert Magee, City Government
* Russell Rawls, California State Firefighters Association
* Michael J. Smith, California Fire Chiefs Association

MEMBERS ABSENT:
Dan Terry, California Fire Fighter Joint Apprenticeship Committee
Mark Ghilarducci, California Governor's Office of Emergency Services
Steve Kovacs, Fire Districts Association of California
Frank Lima, California Labor Association

STAFF:
Greg Andersen, Division Chief, Code Development and Analysis
Dennis Mathisen, Division Chief, State Fire Training
Paul Eck, Division Chief, Fire Engineering
Rodney Slaughter, DSFM III, State Fire Training
Kenneth Wagner, Fire Service Training Specialist III, State Fire Training
Joseph Bunn, Fire Service Training Specialist III, State Fire Training
* Kevin Conant, Fire Service Training Specialist III, State Fire Training
Jennifer Bowman, AGPA, Planning and Risk Analysis
Michele Peterson, AGPA, Fire Life Safety
Kevin Chan, AGPA, Support Services

GUESTS:
David Sprague, Captain, Berkeley Fire Department
Taral Brideau, California Fire Fighter Joint Apprenticeship
* Don Merrill, Industrial Relations, Division of Apprenticeship Standards
Phyllis Banducci, Assistant Deputy Director, Cooperative Fire, Safety, and Training

I. CALL TO ORDER — Michael Richwine

- ROLL CALL/Determine Quorum
  Chair Michael Richwine called the meeting to order at 10:00. Roll was called.
  Quorum established at 10:04.

- Approval of the State Board of Fire Services (SBFS) minutes from May 19th, 2016 meeting *(Discussion/Action)* [Attachment 1]
  Chair Richwine opened the floor for discussion on the May 19th, 2016, SBFS meeting minutes.

  Motion – Anne Walker made a motion to approve; motion was seconded by Michael Williams. Board members unanimously approved the May 19th minutes as adjusted.

- Announcements

  Michael Richwine is the acting State Fire Marshal, but will not be pursuing a permanent assignment to the position.

II. CONSENT ITEMS

A. State Fire Training Division

1. Reaccreditation of the CAL FIRE Academy as an Accredited Local Academy (ALA). *(Discussion/Public Comment/Action) [Attachment 2]*
   Seeking State Board of Fire Services (SBFS) approval for the CAL FIRE Academy located in Ione and in Riverside at the Ben Clark Training Center.

2. Accreditation of Santa Monica Fire Department *(Discussion/Public Comment/Action) [Attachment 3]*
   Seeking SBFS approval for accreditation of Santa Monica Fire Department as an Accredited Local Academy (ALA).

3. Accreditation of Berkeley Fire Department *(Discussion/Public Comment/Action) [Attachment 4]*
   Seeking SBFS approval for accreditation of Berkeley Fire Department as an Accredited Local Academy (ALA).

Motion – Michael Williams made a motion to approve; motion was seconded by Janet Barentson. Board members unanimously approved.

- Mathisen – Agency representatives wish to speak on consent items.

- Banducci – Wishes to thank everyone for the collaboration between the Fire Marshal's office and the academy staff and would like to commend the work of Rodney Slaughter.

- Sprague – Also wishes to express a good experience working with Rodney Slaughter and the State Fire Marshal team.

III. PROGRAM and ADVISORY COMMITTEE REPORTS

A. State Fire Training Division — Dennis Mathisen

1. Mission Alignment Objectives

   a. Approval of Incident Management of Special Operations *(Discussion/Public Comment/Action) [Attachment 5]*
      Seeking SBFS approval of the new Fire Services Training and Education Program (FSTEP) Incident Management of Special Operations curriculum materials.

- Bunn – The cadre encompasses 5 disciplines, all of them are awareness level, and none of them touch into the operation or technician level. The course is FSTEP. The National Fire Protection Association (NFPA) is the bloodline of training tracks.

- Conant – There is a great concern by SBFS and the Statewide Training and Education Committee (STEAC) that we have reduced the number of courses in the chief officer curriculum. How will we address the demand placed on company officers and chief officers? Stakeholders stated that there is currently is nothing out there to give the company officer or chief officer initial direction to handle the five most common types of special operations. (Water search, trench and excavation, structural collapse, confined space, and rope rescue) This course would be in perfect alignment at the state and federal level.

Motion – Michael Williams made a motion to approve; motion was seconded by David Gillotte. Board members unanimously approved.

   b. Approval of Incident Management of the Fire Fighter Emergency Curriculum *(Discussion/Public Comment/Action) [Attachment 6]*
      Seeking SBFS approval of the new FSTEP Incident Management of Special Operations curriculum materials.

- Conant – Sacramento is the first agency to have the entire command staff go through the original Command and Control Rapid Intervention Crew (RIC) deployment course, making them the best group to compare and contrast against the new curriculum. Course is in alignment with Fire Scope standard 910 and NFPA standard 1407.

- Reed – Have we moved, as a state, to mayday from emergency traffic?

- Conant – Fire Scope and NFPA recognize mayday as a term of firefighter emergency that involves imminent threat to life or health. Emergency traffic is used for all other measures.

Motion – Lou Paulson made a motion to approve; motion was seconded by Anne Walker. Board members unanimously approved.

2. Fire Fighter I Certification Examination *(Information/Discussion) [Attachment 7]*
   Update on Firefighter I Certification Examination Implementation.

   - Wagner – Total students attending evaluator training this calendar year is 1,043. There were 317 people who attended the ethical leadership in the classroom training. The result is that there have been 125 individuals registered as lead evaluators and 300 individuals registered as skills evaluators, out of the people who have attended this training.

   No action required. Wagner opens to floor to questions.

   - Williams – It is too soon to determine who's passing and who's failing, and if they're failing, what they are failing at? What about people coming in from outside the state?

   - Wagner – We are setting up the process to do an item analysis at the end of every exam. Overall, candidates are doing well, with challenges in the Hazardous Materials written exam. We understand the reason for that and we're working to correct it. We are working on reciprocity for people coming from outside the state.

   - Rawls – How are you addressing the challenges in the Hazardous Material written exam?

   - Wagner – Our curriculum is not from California Specialized Training Institute (CSTI) textbooks, but from the nationally recognized textbooks. We are making candidates are aware that they need to utilize from the textbook that's referenced in the curriculum.

   - Mathisen – We've been meeting with CSTI and have been talking about using the national textbooks for CSTI.

   - Wagner – If CSTI were re-accredited by National Board on Fire Service Professional Qualifications (Proboard), we would accept it.

3. Curriculum/Certification Change Timelines *(Information/Discussion) [Attachment 13]*
   A comprehensive document showing all timelines for all State Fire Training curriculum and certification changes.

B. Fire Engineering Division — Paul Eck

1. Fireworks Disposal Program *(Information/Discussion) [Attachment 8]*
   Update on Fireworks Disposal Program.

   - Eck – Last fiscal year, the legislature appropriated $4.2 million to dispose of the backlog of fireworks in CA, which allowed us to dispose of approximately 600,000 lbs. of seized fireworks. There still exists 100,000 lbs. of fireworks pending disposal and have run out of funds. We are currently working with the legislature and state cooperators to develop solutions.

   - Davies – What is the needed budget to dispose of the remaining 100,000 lbs. of seized fireworks?

   - Eck – Roughly $600,000.

2. Automatic Fire Sprinkler Fitters Certification Program (AES) *(Information/Discussion) [Attachment 9]*
   Update on proposed regulations of Title 19, California Code of Regulations, Automatic Fire Sprinkler Fitters Certification Program.

- Eck – We're working on a regulations package for certification. The 15 day additional comment period has been closed and the comments have been addressed. The package will be moving to the Office of Administrative Law (OAL). The initial concerns raised in the initial 45 day comment period was that we would be suppling an additional or alternative training program, which is not the purpose of the program. The purpose is to evaluate past work experience.

- Williams – Who should be in the training? Installers or inspectors? Is there a way to incorporate the inspector process?

- Eck – Training for inspectors exists. State Fire Training and the National Fire Sprinkler Association (NFSA) already have training programs.

C. Planning and Risk Analysis *(Information/Discussion) [Attachment 10]* Dave Shew

1. Land Use Planning
   Update of Land Use Planning program.

- Richwine – No report at this time. Shew will report at the next meeting.

D. Fire Plan/CAIRS Jennifer Bowman

1. California Fire Statistics *(Information/Discussion) [Attachment 11]*
   Update of quarterly fire statistics for California.

- Bowman – During the 2nd quarter, the total incident count is 308,136, which is an increase of 59,000 from prior year. This indicates an increase in reporting and may not represent an increase in incidents. Fire service injuries, and fatalities, have not changed from prior quarter. Civilian injuries have decreased by 42% and civilian fatalities have also decreased by 42%. This is most likely from increased reporting compliance. There is no change in volume of building fires or fireworks fires. 3rd quarter will likely reflect an increase, based on historical data.

E. Code Development and Analysis Division *(Information/Discussion) [Attachment 12]* Greg Andersen

1. Code Adoption Process
   Provide information on the code adoption process.

- Andersen – This is informational only.

  - The 2016 Title 24 has been published, effective date 01/01/2017. Code Development is working on a supplemental, effective date 07/01/2018, but must be submitted to Building Standards Commission (BSC) by January.
  - We have the Residential Sprinkler Working Group providing clarification on the use tank and pump in houses.
  - We are working with the Wildland Protection Building and Construction Task Force (WPBC WUI) Chapter 7A Workgroup and should be completed in the next month.
  - The Educational Task Force is meeting again next week to clean up process for the educational codes for occupancies.
  - The High Rise Task Force cleaned up a couple issues from previous amendments and the package has gone to the State Fire Marshal for review.
  - The I-3 Task Force is tackling continuing issues with the code uses in prison settings.
  - The Mobile Fueling Task Force is continuing to deal with local code issues.
  - The next code hearing will be in October.

- Richwine – Mobile fueling has been reduced from 1200 gallon tanks to six 5 gallon tanks on the back of the trucks.

4. OLD BUSINESS

A. SBFS/California Highway Patrol Statement of Cooperation *(Information Only)* Mike Richwine
   Update the Board on the status.

- Richwine – No movement on the statement of cooperation. I will reach out to them again.

- Paulson – Fire officer certification is a continuing problem that needs a solution. 35 agencies are impacted by this.

- Mathisen – Let's place this as an agenda item for October and submit this to STEAC.

5. NEW BUSINESS
   A. Statement

- Davies – California Fire Safe Council (cafiresafecouncil.org) has announced the 2016 grants. $2.1 million in grants will go into 20 counties for projects. Information is available on their webpage.

6. MEMBERS ORGANIZATION UPDATE

- Walker – Could we get an update on the State Responsibility Area (SRA) fees?

- Barentson – The department received a one-time grant of $10 million for the current year, with $5 million dedicated towards tree mortality areas and $5 million to be spread throughout the rest of the state. There are criteria being developed for that grant, as well as the $6 million for specific tree mortality grants from the general fund. The applications are due back by the mid-September.

7. PUBLIC COMMENT

- Merrill – There are existing apprentice programs for building inspectors in the state. A simple memo could make them aware of this.

- Richwine – We could let people know by sending out a memo to California Building Officials (CALBO).

- Merrill – I can contact Yvonne de la Peña, chair of the California Apprenticeship Council.

8. SET MEETING DATES

The last meeting scheduled for 2016 calendar year is November 17.

9. MEETING ADJOURMENT

The meeting was adjourned with a motion by Michael Williams and a second by Jerry Davies. All were in favor and meeting was adjourned at 11:40.

This notice has been posted on the Office of the State Fire Marshal web site at http://osfm.fire.ca.gov/boardfireservices/boardfireservices.php

Copies of the written materials will be made available to the public at the meeting location, Office of the State Fire Marshal, 1131 'S' Street, Sacramento, CA 95811

For information concerning the Board meeting, please contact Rose Jordan at (916) 445-8434 or rose.jordan@fire.ca.gov.
Any written reports being provided to the Board members in advance of the public meeting will also be available to the public upon request.

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