



State Board of Fire Services

MEETING MINUTES
Thursday, August 24, 2017
CAL FIRE - Office of the State Fire Marshal
1131 'S' Street, Sacramento CA



Chair/Ex-Officio
Dennis Mathisen
 State Fire Marshal

Vice Chair
Jerry Davies
 California Fire Safe
 Council and Insurance
 Industry

Members:

Vacant
 California Metro Chiefs

David Gilotte
 International Association
 of Fire Fighters

Steve Kovacs
 Fire Districts Association of
 California

Frank Lima
 California Labor
 Federation

Michael Lopez
 CAL FIRE Firefighters,
 Local 2881

Robert Magee
 City Government

Lou Paulson
 California Professional
 Firefighters

Russell Rawls
 California State
 Firefighters Association

Michael Smith
 California Fire Chiefs
 Association

Anne Walker
 Fire District

Michael S. Williams
 California State
 Firefighters Association

Vacant
 County Government

Ex-Officios:

Janet Barentson
 CAL FIRE

Mark Ghilarducci
 California Governor's
 Office of Emergency
 Services

Dan Terry
 California Fire Fighter
 Joint Apprenticeship
 Committee

MEMBERS PRESENT: (* attended via conference call)

Dennis Mathisen, State Fire Marshal, CAL FIRE - Office of the State Fire Marshal
 Jerry Davies, Insurance Industry
 *Janet Barentson, Chief Deputy Director, CAL FIRE
 *Lou Paulson, California Professional Firefighters
 Russell Rawls, California State Firefighter Association
 Anne Walker, Fire District
 Michael S. Williams, California State Firefighter Association
 David Gilotte, International Association of Firefighters
 * Frank Lima, California Labor Federation
 * Robert Magee, City Government
 * Michael Smith, California Fire Chiefs Association

MEMBERS ABSENT:

Mark Ghilarducci, California Governor's Office of Emergency Services
 Dan Terry, California Fire Fighter Joint Apprenticeship Committee
 Steve Kovacs, Fire Districts Association of California
 Michael Lopez, CAL FIRE Firefighters, Local 2881

STAFF:

Michael Richwine, Assistant State Fire Marshal
 Jim Eastman, Fire Service Training Specialist III
 Rose Jordan, Administrative Assistant I

GUESTS:

Kim Zagaris, CAL OES
 John Fox, LARco
 Debra Fox, LARco
 Yvonne de LaPena, Cal-JAC

I. CALL TO ORDER

Dennis Mathisen

- ROLL CALL/Determine Quorum

Chair Dennis Mathisen called the meeting to order at 10:03. Roll was called.
Quorum established at 10:10 am.

- Approval of the State Board of Fire Services (SBFS) minutes from June 15, 2017 meeting:

Dennis Mathisen opened the floor for discussion on the June 15, 2017, SBFS meeting minutes.

Motion – Williams made a motion to approve and the motion was seconded by Walker. Board members approved the June 15, 2017 minutes at 10:13 am.

- Announcements
 - Mathisen introduced Anthony Marino, new executive officer for the California Underground Facilities Safe Excavation Board. He and his staff will be providing regulatory support for the Dig Safe Act.
 - CAL FIRE – Office of the State Fire Marshal continues in their efforts of recruitment.

II. CONSENT ITEMS

A. State Fire Training Division

1. Approval for reaccreditation of Accredited Regional Training Programs/Accredited Local Academies -
(Discussion/Public Comment/Action) [Attachment 2]

Seeking SBFS approval for the reaccreditation of Butte College, Fresno College, Los Medanos College, Imperial Valley College, Glendale College reaccreditation.

2. Livermore-Pleasanton Fire Department Accredited Local Academy (ALA) Application
(Discussion/Public Comment/Action) [Attachment 3]

Seeking SBFS approval for accreditation of Livermore-Pleasanton Fire Department as an Accredited Local Academy (ALA)

3. Clovis Fire Department Accredited Local Academy (ALA) Application
(Discussion/Public Comment/Action) [Attachment 4]

Seeking SBFS approval for accreditation of Clovis Fire Department as an Accredited Local Academy (ALA)

4. Company Officer Standards and Curriculum Update
(Discussion/Public Comment/Action) [Attachment 5]

Seeking SBFS approval for Standards and Curriculum Update.

5. Chief Fire Officer Standards and Curriculum Update
(Discussion/Public Comment/Action) [Attachment 6]

Seeking SBFS approval for Chief Fire Officer Standards and Curriculum Update.

Motion – Williams made a motion to approve all five; motion was seconded by Walker. Board members unanimously approved at 10:20 am.

III. PROGRAM and ADVISORY COMMITTEE REPORTS

A. State Fire Training Division

Jim Eastman

1. Mission Alignment Objectives

A. Curriculum Development and Delivery

- i. AH-330 Strike Team/Task Force Leader

(Discussion/Public Comment/Action) [Attachment 7]

Seeking SBFS approval of the new Fire Services Training and Education Program (FSTEP) AH-330 Strike Team/Task Force Leader curriculum materials.

Motion – Gillotte made a motion to approve; motion was seconded by Williams. Board members unanimously approved at 10:30 am.

- ii. Incident Management of High Rise Fires –
(Discussion/Public Comment/Action) [Attachment 8]

Seeking SBFS approval of the new Fire Services Training and Education Program (FSTEP) Incident Management of High Rise Fires curriculum materials.

Motion – Williams made a motion to approve; motion was seconded by Rawls. Board members unanimously approved at 10:35 am.

- iii. Animal Technical Rescue Standards and Curriculum
(Discussion/Public Comment/Action) [Attachment 9]

Seeking SBFS approval of the new Fire Services Training and Education Program (FSTEP) Animal Technical Rescue curriculum materials.

Motion – Gillotte made a motion to approve; motion was seconded by Williams. Board members unanimously approved at 10:40 am.

- iv. Fire Marshal Standards and Curriculum
(Discussion/Public Comment) [Attachment 10]

Informational only – The list of courses are still going through the STEAC meetings. A group is being put together in order to bring the textbook up to date, if a textbook is going to be used.

- v. Confined Space Rescue Awareness
(Discussion/Public Comment) [Attachment 11]

Informational only

B. Instructor Updates

- i. FSTEP Instructor Curriculum
(Discussion/Public Comment/Action) [Attachment 12]

Seeking SBFS approval of the Fire Services Training and Education Program (FSTEP) Instructor Curriculum

Motion – Williams made a motion to approve; motion was seconded by Rawls. Board members unanimously approved at 10:45 am.

- ii. Certified Instructor Experience Requirement Change
(Discussion/Public Comment/Action) [Attachment 13]

Seeking SBFS approval of the Certified Instructor Experience Requirement Change

Motion – Williams made a motion to approve; motion was seconded by Walker. Board members unanimously approved at 10:50 am.

- iii. Future SFT Instructor Requirements
(Discussion/Public Comment/Action) [Attachment 14]

Seeking SBFS approval of the Future State Fire Training Instructor Requirements

Motion – Williams made a motion to approve; motion was seconded by Gillotte. Board members unanimously approved at 10:55 am.

- C. State Fire Training Database (Acadis) Presentation
(Discussion/Public Comment)

Brandon Erickson

Erickson stated that the new database is currently in the process of being tested. It has a lot of expandability. It will have a student portal and an admin site. This new system uses email addresses and State Fire Training ID numbers instead of social security numbers. Training has started and the plan is to start using the program in the first half of 2018. It will keep track of course completions and students will be able to print their own certificates.

IV. OLD BUSINESS

- A. Position Statement on SBFS/CHP Cooperation (*Information/Discussion/Action*)
[Attachment 15]

Mike Richwine

The attachment is incorrect and an updated/corrected statement will be emailed to board members. Janet Barentson will reach to the CHP once the new commissioner is appointed.

V. NEW BUSINESS

- B. Mathisen - Future SBFS administrative support (Information) – There will be an additional Administrative Assistant that is a governor appointed/exempt position in the near future that will take over the administrative duties that are currently be done by Rose Jordan.
- C. Mathisen - SBFS work plan meeting to be rescheduled (Information) This meeting/conference call will be rescheduled.

IV. MEMBERS ORGANIZATION UPDATES

Walker stated the FDAC Conference will be held at the Monterey Tides in April 2018. Also, she appreciates the information given at the last meeting about the new Wildfire application. She shared it with her board and it was well received.

Gillotte spoke about new behavioral health training. He will bring more information to this meeting when the statewide network is in place.

Davies stated that the California Fire Safe Council is issuing grants throughout the state for tree mortality. More information can be located at CalfireSafeCouncil.org. In 2017 approximately 2.1 million dollars was awarded in grants and in 2018 it will double. There are currently 150 counties that are active in the California Fire Safe Council.

Barentson said that CAL FIRE is in the process of replacing older helicopters with newer ones. There are funds now for one new helicopter. She also stated that the Governor's Cap and Trade bill was approved. This suspended the SRA fee program.

Smith reminded everyone that the California Fire Chiefs Conference will be held September 26-28, 2017.

VI. PUBLIC COMMENT

No public comment received.

VI. MEETING DATES

- A. Meeting dates for 2017 are: February 23rd, June 15th, August 24th and November 16th (moved up one week due to the holiday).

VII. MEETING ADJOURNMENT

The meeting was adjourned with a motion by Walker and second by Williams. All were in favor and meeting was adjourned at 11:45.

This notice has been posted on the Office of the State Fire Marshal web site at <http://osfm.fire.ca.gov/boardfireservices/boardfireservices.php>

Copies of the written materials will be made available to the public at the meeting location, Office of the State Fire Marshal, 1131 'S' Street, Sacramento, CA 95811. Meeting access was also available at the following addresses: 26540 Indian Service Rd., Highland, CA 92346, 16275 Grand Ave, Bldg D, Lake Elsinore, CA 92530, 1571 Beverly Blvd, Los Angeles, CA 90026, 3460 Fletcher Ave, El Monte, CA 91731

For information concerning the Board meeting, please contact Rose Jordan at (916) 445-8434 or rose.jordan@fire.ca.gov.

Any written reports being provided to the Board members in advance of the public meeting will also be available to the public upon request. In accordance with Title II of the Americans with Disabilities Act of 1990, reasonable accommodations are available. Request for reasonable accommodations should be made at least five (5) working days prior to the meeting date. To request reasonable accommodations, including documents in alternative formats, please contact Rose Jordan.