



**DEPARTMENT OF FORESTRY AND FIRE PROTECTION
OFFICE OF THE STATE FIRE MARSHAL**

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Date: August 23, 2018

Attachment 04

To: State Board of Fire Services

From: Jim Eastman, Fire Service Training Specialist, State Fire Training

SUBJECT/AGENDA ACTION ITEM:

Incident Safety Awareness for Hired Vendors (2018) Curriculum Update

Recommended Actions:

Approve the Curriculum - Incident Safety Awareness for Hired Vendors (2018)

Background Information:

Incident Safety Awareness for Hired Vendors (2017) curriculum was approved at the May 24, 2018 SBFS meeting. While finalizing the documents for implementation and completing an interim procedure it was discovered that there were inconsistencies related to the experience requirements for new instructors. This item was brought back to STEAC, and not to SBFS to clarify and receive approval for these new instructor requirements.

Analysis/Summary of Issue:

Staff discovered inconsistent qualifications for new instructors desiring to teach the new Incident Safety Awareness for Hired Vendors (2017) course. The following information regarding experience was approved by STEAC on April 13, 2018. This information is confusing and may have been open interpretation.

- Letter of Documentation:
 - Have a minimum of five (5) years' full-time paid experience in a federal, state, local or provincial fire agency (5 years recognized state fire agency – Chief Officer)

The attached Implementation Plan has been updated with the modification for recommended approval. This will eliminate and prevent confusion by new instructors qualifying for Incident Safety Awareness for Hired Vendors (2017).

- Letter of Documentation:
 - Have a minimum of five (5) years' full-time paid experience in a federal, state, local or provincial fire agency and holds the rank of Company Officer.

This changed was approved by STEAC at the July 13, 2018 meeting.



California State Fire Training

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FSTEP Incident Safety Awareness for Hired Vendors Implementation Plan

This document is intended to provide information for all State Fire Training (SFT) stakeholders on the update of the retiring of a Fire Service Training and Education Program (FSTEP) course titled Fireline Safety Awareness for Hired Vendors (2011). A new course has been updated to include “all-risk” elements, along with recency and relevancy objectives to be designed into the annual redelivery of the curriculum for maximum safety. This course will be identified as Incident Safety Awareness for Hired Vendors (2017).

The new course is designed for annual attendance, usually prior to start of the fire season. The requirement is for annual attendance and completion of this course to re-qualify civilian personnel that will perform at any “all hazard” type incidents when requested as Hired Vendors. This will confirm the national safety standard that supports the theory that all agency personnel, sworn or hired adopt the common goal that everyone goes home.

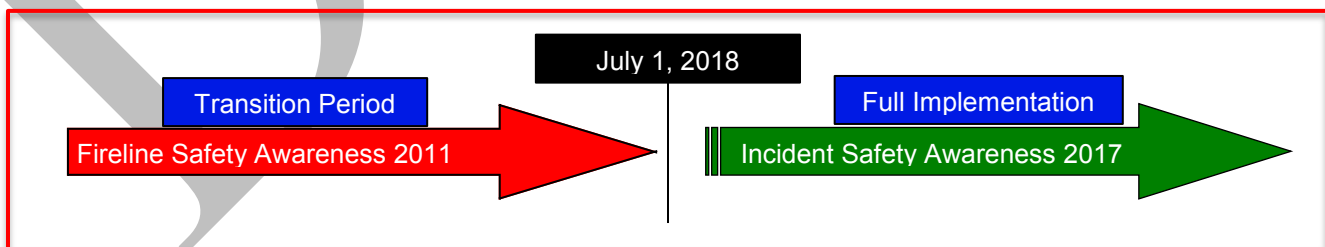
Incident Safety Awareness for Hired Vendors course is designed for hired vendors working with the CAL FIRE or the United States Forest Service on any active “all risk” incident with major focus on wildland fires, including water tender operators, heavy equipment with water operators (Skidgine), dozer operators, crew bus drivers, vehicle drivers, mechanics, fallers, swamper, and chain saw operators.

The purpose of the course is to educate hired vendors who plan to engage in “all risk” incidents, wildland fire suppression and other incident support activities, how to recognize and mitigate risk, and maintain safe and effective practices while working under agency supervision on an incident. Upon successful completion of training, participants will receive a course completion card valid for one (1) year from date of issue.

Updated Course for Incident Safety Awareness for Hired Vendors

Incident Safety Awareness For Hired Vendors 2017 (8 Hours)

FSTEP Incident Safety Awareness for Hired Vendors Change Timeline



COURSE PHASE OUT..... Effective June 30, 2018

Effective June 30, 2018, Fireline Safety Awareness for Hired Vendors (2011) course will no longer be delivered and the curriculum will be retired.

INSTRUCTOR REQUIREMENTS Effective July 1, 2018

Current registered instructors of the Fireline Safety Awareness for Hired Vendors (2011) are authorized to instruct the FSTEP Incident Safety Awareness for Hired Vendors (2017). Instructors will be informed of the new course materials as they request class approval and notified utilizing State Fire Training E-NEWS or requesting a course approval.

New instructors for the FSTEP Incident Safety Awareness for Hired Vendors (2017) shall meet current SFT requirements for Qualified Instructors.

In addition, shall have completed the following:

- Successfully completed the course
- Introduction to Incident Command System (ICS-100),
- Firefighter Training (S-130)
- Introduction to Wildland Fire Behavior (S-190)
- Intermediate Wildland Fire Behavior (S-290)
- Human Factors in the Wildland Fire Service (L-180)
- ICS for Single Resources and Initial Action Incidents (IS-200.B)
- National Incident Management System - An Introduction (NIIMS 700.A)

- Letter of Documentation:
 - **Have a minimum of five (5) years' full-time paid experience in a federal, state, local or provincial fire agency and holds the rank of Company Officer.**
 - Has responded as a Single Resource or Overhead assignment which has gone through the following: check-in, briefing and demob (completed a Shift Ticket) process on a campaign incident
 - Has a working knowledge, skills and abilities working and performing with Incident Command
 - Has been assigned to an incident within the last five (5) years (Red Card currency)

- Recommend that a new instructor co-teach with a primary instructor a first course

SFT STAFF COORDINATION

This course replaces former FSTEP course and will realign under FSTEP curriculum.

POTENTIAL AGENCY IMPACTS

Fire agencies utilizing any existing previous course curriculum shall realign with the FSTEP curriculum. All previous curriculum will retire as the new FSTEP course curriculum has been updated to current instructional standards.

After review, fire agencies should update their job specifications and recruitment documentation to reflect this new course for addressing Hired Vendors. Fire agencies should also evaluate how these new courses may impact their existing contract agreements.

Accredited Regional Training Programs (ARTP), Accredited Local Academies (ALA), community colleges and all other local delivery venues need to review the curriculum and seek approval from their curriculum committee/program sponsor, as deemed appropriate.

DRAFT