MINUTES
State Board of Fire Services
Wednesday, February 28, 2007
Office of the State Fire Marshal, Sacramento, California

PRESENT:
Kate Dargan, Office of the State Fire Marshal
Steve Brown, California Fire Chiefs Association**
Michael D. Esparza, California State Firefighters Association
James Espinosa, Fire Districts Association of California
David Gillotte, International Association of Fire Fighters**
Dallas Jones, California Labor Federation**
Daryl Osby, County Government
Ken McLean, CAL FIRE
Lou Paulson, California Professional Firefighters**
Dan Terry, Chair of the California Fire Fighters Joint Apprenticeship*
John J. Winder, California Department of Forestry Firefighters Local 2881

ABSENT:
Ruben Grijalva, CAL FIRE
Michael Freeman, California Metropolitan Fire Chiefs Association
Emile Mack, City Government
John Eric Pearce, California State Firefighters Association
Henry Renteria, Governor’s Office of Emergency Services
Insurance Industry Representative**

STAFF:
Dee Tokimitsu, Assistant Deputy Director, State Fire Marshal Programs and Administration
Mike Richwine, Division Chief, State Fire Training
Wayne Mitchell, Staff Chief, State Fire Marshal-Fire Protection
Kevin Reinerton, Deputy State Fire Marshal III (Supervisor), Code Development and Analysis
Alicia Hamilton, Fire Services Training Specialist III, State Fire Training
Christy Owen, Staff Services Manager I, State Fire Training
Diane Seiple, Staff Services Analyst, Support Services
Michele Peterson, Management Services Technician, Support Services
Rona Pilar, Office Technician, Support Services

GUESTS:
Scott Vail, Deputy Chief, Governor’s Office of Emergency Services
Curry Mayer, Training and Exercise Executive Liaison, Governor's Office of Emergency Services
Yvonne De La Pena, General Manager, California Fire Fighter Joint Apprenticeship Committee

*attended via telephone conference call for the morning session
**pending appointment of representative by Governor

CONSERVATION IS WISE—KEEP CALIFORNIA GREEN AND GOLDEN
PLEASE REMEMBER TO CONSERVE ENERGY. FOR TIPS AND INFORMATION, VISIT “FLEX YOUR POWER” AT WWW.CA.GOV.
I. CALL TO ORDER
Chief Kate Dargan, Assistant State Fire Marshal, called the meeting to order at 10:05 hours at the Office of the State Fire Marshal (OSFM), 1131 S Street, Sacramento, California.

II. ROLL CALL
Roll Call of the State Board of Fire Services (SBFS) was conducted. No quorum was established.

III. INTRODUCTIONS
Round table - self introductions.

IV. APPROVAL OF MINUTES
Minutes could not be approved without a quorum.

V. GENERAL DISCUSSION
1. Chief Dargan called for additional discussion issues/items. Mike Richwine presented the Statewide Training and Education Committee (STEAC) report to the Board. The report included certification, curriculum and delivery.

   Certification: STEAC approved Training Officer Certification Training Standards (CTS). 
   Curriculum: STEAC approved Level One Fire Instructor Course Outline; Approved workgroup analysis of blocks of SFT courses that may be developed for online delivery; Will develop one day California amendments course, update SFM Statutes and Regulations course and revise fire prevention course work in the fire prevention certification track. 
   Delivery: Accredited Regional Academies work group established to revisit policies and confirm status of accreditation and re-accreditation.

   Discussion regarding the inability to take action due to the lack of a quorum resulted in clarification that members needed to be present in person or by conference telephone and that proxy votes were not valid. Chief Dargan indicated that in advance of future meetings staff will attempt to verify the number of voting members attendance to assure a quorum.

2. Discussion held on fiscal impact of the new California model code for training and fire prevention bureaus. Urgency of the Fire Prevention series to be updated by January 1, 2008. This year will be a fiscally aggressive year training personnel.

3. Alicia Hamilton presented the Low Angle Rope Rescue Operational Course Information (attachment 1). It is the new prerequisite to Rescue Systems 1. Feedback was given regarding the concern of increase of 24 training hours which places an obligation on the fire departments. The question was asked if State Fire Training (SFT) will supply a CD to instructors of this course. SFT will look into the cost.

4. Alicia Hamilton presented the Training Officer-Certification Training Standards (attachment 2). Instructor 1C is a new course that will be required for Training Instructors.

5. Mike Richwine presented the SFT Fee Increase-Issue Paper (attachment 3). SFT would like to implement by July 1, 2007. The fee increases would generate funding to provide more staff to place in the field and support staff in the office. STEAC approved the fee increases unanimously. Although not required, SFT would like to have a support vote from the SBFS for the fee increase in order to move forward. The group reiterated that due to the lack of a quorum a vote was not possible; however, general discussion indicated support for the increases.

6. The latest revised Blueprint 2020 Plan (still in administrative review phase) was handed out by SFT to members in attendance. There is an addition that came through at the last STEAC meeting held on February 8, 2007. STEAC Voted on an 8-2 vote to adopt the 2020 plan.
Recommendation: Provide the most current Blueprint 2020 to the SBFS members for information only at the next meeting. The latest version of the Blue Print 2020 will be provided to the Board via U.S. Mail.

7. Kevin Reinertson, Regulations Coordinator for SFM gave an update for Code Development and Analysis. We are pleased to note that on January 29, 2007, CBSC voted unanimously to adopt the SFM’s Building and Fire Code adoption packages. The new California Building Code and California Fire Code will be published on July 1, 2007 and will become effective on January 1, 2008. A team composed of very dedicated representatives from local government fire and building officials, the State Agencies (SFM, DSA, HCD, OSHPD, BSC, etc.), and the industry stakeholders gave their input and expertise all along the way. With the adoption of the new California Building and Fire Codes, now the State will be working with the most model codes that reflect the new technologies, new terms, and new direction for construction --- all while maintaining the highest levels of Fire and Life Safety.

8. Wayne Mitchell gave a progress report on the fire hazard severity mapping updated project. These maps are integral to the new ignition resistant construction building standards that go into effect January 1, 2008. Fire Hazard Severity Zone Mapping will be adopted by the Director for the SRA and by local government in local jurisdictions. The project will go into a public hearing phase in late spring 2007.

VI. OLD BUSINESS
Scott Vail gave progress report on the California Incident Command Certification System (CICCS) Task force. The CICCS Task Force has held two meetings since the last SBFS meeting. The CICCS Task Force requests the Board to recommend adoption of a voluntary card system with the required information to the FIRESCOPE Board of Directors.

Recommendation: Carry this agenda item over for a Board vote at the next meeting: and add the California version of the 310-1 Standard for the Task Force to adopt the 2006 version verses the 2000 version.

VII. NEW BUSINESS
1. Ken McLean discussed firefighter liability and Peace Officer Bill of Rights (POBR) issues circulating on a national level on incidents and investigations.

Recommendation: Carry this item over to the agenda for the next meeting.

2. Chief Dargan mentioned the nomination of a Vice Chair at the next meeting if there is a quorum. One of the Board members suggested that Michael D. Esparza should continue and/or be re-nominated.

Recommendation: Carry this item over to the agenda for the next meeting.

VIII. SET MEETING DATE(S)
Members present provided the dates of availability and agreed to decide on the next meeting date in the future via e-mail. Sacramento will be the location for the next meeting.

IX. MEETING ADJOURNMENT
Chief Dargan closed the meeting at hours 1430. A notice will be sent out with the date and time of the next meeting.

Meeting Minutes Developed by:
Michele J. Peterson
CDF - Office of the State Fire Marshal
P. O. Box 944246, Sacramento, CA  94244-2460