

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
STATE BOARD OF FIRE SERVICES**

P.O. Box 944246  
SACRAMENTO, CA 94244-2460  
Website: [www.fire.ca.gov](http://www.fire.ca.gov)  
(916) 445-8200



**MINUTES**  
**State Board of Fire Services**  
**Wednesday, February 28, 2007**  
**Office of the State Fire Marshal, Sacramento, California**

**PRESENT:**

Kate Dargan, Office of the State Fire Marshal  
Steve Brown, California Fire Chiefs Association\*\*  
Michael D. Esparza, California State Firefighters Association  
James Espinosa, Fire Districts Association of California  
David Gillotte, International Association of Fire Fighters\*\*  
Dallas Jones, California Labor Federation\*\*  
Daryl Osby, County Government  
Ken McLean, CAL FIRE  
Lou Paulson, California Professional Firefighters\*\*  
Dan Terry, Chair of the California Fire Fighters Joint Apprenticeship\*  
John J. Winder, California Department of Forestry Firefighters Local 2881

**ABSENT:**

Ruben Grijalva, CAL FIRE  
Michael Freeman, California Metropolitan Fire Chiefs Association  
Emile Mack, City Government  
John Eric Pearce, California State Firefighters Association  
Henry Renteria, Governor's Office of Emergency Services  
Insurance Industry Representative\*\*

**STAFF:**

Dee Tokimitsu, Assistant Deputy Director, State Fire Marshal Programs and Administration  
Mike Richwine, Division Chief, State Fire Training  
Wayne Mitchell, Staff Chief, State Fire Marshal-Fire Protection  
Kevin Reinertson, Deputy State Fire Marshal III (Supervisor), Code Development and Analysis  
Alicia Hamilton, Fire Services Training Specialist III, State Fire Training  
Christy Owen, Staff Services Manager I, State Fire Training  
Diane Seiple, Staff Services Analyst, Support Services  
Michele Peterson, Management Services Technician, Support Services  
Rona Pilar, Office Technician, Support Services

**GUESTS:**

Scott Vail, Deputy Chief, Governor's Office of Emergency Services  
Curry Mayer, Training and Exercise Executive Liaison, Governor's Office of Emergency Services  
Yvonne De La Pena, General Manager, California Fire Fighter Joint Apprenticeship Committee

\*attended via telephone conference call for the morning session

\*\*pending appointment of representative by Governor

CONSERVATION IS WISE-KEEP CALIFORNIA GREEN AND GOLDEN

PLEASE REMEMBER TO CONSERVE ENERGY. FOR TIPS AND INFORMATION, VISIT "FLEX YOUR POWER" AT [WWW.CA.GOV](http://WWW.CA.GOV).

**I. CALL TO ORDER**

Chief Kate Dargan, Assistant State Fire Marshal, called the meeting to order at 1005 hours at the Office of the State Fire Marshal (OSFM), 1131 S Street, Sacramento, California.

**II. ROLL CALL**

Roll Call of the State Board of Fire Services (SBFS) was conducted. No quorum was established.

**III. INTRODUCTIONS**

Round table - self introductions.

**IV. APPROVAL OF MINUTES**

Minutes could not be approved without a quorum.

**V. GENERAL DISCUSSION**

1. Chief Dargan called for additional discussion issues/items. Mike Richwine presented the Statewide Training and Education Committee (STEAC) report to the Board. The report included certification, curriculum and delivery.

Certification: STEAC approved Training Officer Certification Training Standards (CTS).

Curriculum: STEAC approved Level One Fire Instructor Course Outline; Approved workgroup analysis of blocks of SFT courses that may be developed for online delivery; Will develop one day California amendments course, update SFM Statutes and Regulations course and revise fire prevention course work in the fire prevention certification track.

Delivery: Accredited Regional Academies work group established to revisit policies and confirm status of accreditation and re-accreditation.

Discussion regarding the inability to take action due to the lack of a quorum resulted in clarification that members needed to be present in person or by conference telephone and that proxy votes were not valid. Chief Dargan indicated that in advance of future meetings staff will attempt to verify the number of voting members attendance to assure a quorum.

2. Discussion held on fiscal impact of the new California model code for training and fire prevention bureaus. Urgency of the Fire Prevention series to be updated by January 1, 2008. This year will be a fiscally aggressive year training personnel.
3. Alicia Hamilton presented the Low Angle Rope Rescue Operational Course Information (attachment 1). It is the new prerequisite to Rescue Systems 1. Feedback was given regarding the concern of increase of 24 training hours which places an obligation on the fire departments. The question was asked if State Fire Training (SFT) will supply a CD to instructors of this course. SFT will look into the cost.
4. Alicia Hamilton presented the Training Officer-Certification Training Standards (attachment 2). Instructor 1C is a new course that will be required for Training Instructors.
5. Mike Richwine presented the SFT Fee Increase-Issue Paper (attachment 3). SFT would like to implement by July 1, 2007. The fee increases would generate funding to provide more staff to place in the field and support staff in the office. STEAC approved the fee increases unanimously. Although not required, SFT would like to have a support vote from the SBFS for the fee increase in order to move forward. The group reiterated that due to the lack of a quorum a vote was not possible; however, general discussion indicated support for the increases.
6. The latest revised Blueprint 2020 Plan (still in administrative review phase) was handed out by SFT to members in attendance. There is an addition that came through at the last STEAC meeting held on February 8, 2007. STEAC Voted on an 8-2 vote to adopt the 2020 plan.

**Recommendation:** Provide the most current Blueprint 2020 to the SBFS members for information only at the next meeting. The latest version of the Blue Print 2020 will be provided to the Board via U.S. Mail.

7. Kevin Reinertson, Regulations Coordinator for SFM gave an update for Code Development and Analysis. We are pleased to note that on January 29, 2007, CBSC voted unanimously to adopt the SFM's Building and Fire Code adoption packages. The new California Building Code and California Fire Code will be published on July 1, 2007 and will become effective on January 1, 2008. A team composed of very dedicated representatives from local government fire and building officials, the State Agencies (SFM, DSA, HCD, OSHPD, BSC, etc.), and the industry stakeholders gave their input and expertise all along the way. With the adoption of the new California Building and Fire Codes, now the State will be working with the most model codes that reflect the new technologies, new terms, and new direction for construction --- all while maintaining the highest levels of Fire and Life Safety.
8. Wayne Mitchell gave a progress report on the fire hazard severity mapping updated project. These maps are integral to the new ignition resistant construction building standards that go into effect January 1, 2008. Fire Hazard Severity Zone Mapping will be adopted by the Director for the SRA and by local government in local jurisdictions. The project will go into a public hearing phase in late spring 2007.

#### VI. OLD BUSINESS

Scott Vail gave progress report on the California Incident Command Certification System (CICCS) Task force. The CICCS Task Force has held two meetings since the last SBFS meeting. The CICCS Task Force requests the Board to recommend adoption of a voluntary card system with the required information to the FIRESCOPE Board of Directors.

**Recommendation:** Carry this agenda item over for a Board vote at the next meeting: and add the California version of the 310-1 Standard for the Task Force to adopt the 2006 version verses the 2000 version.

#### VII. NEW BUSINESS

1. Ken McLean discussed firefighter liability and Peace Officer Bill of Rights (POBR) issues circulating on a national level on incidents and investigations.

**Recommendation:** Carry this item over to the agenda for the next meeting.

2. Chief Dargan mentioned the nomination of a Vice Chair at the next meeting if there is a quorum. One of the Board members suggested that Michael D. Esparza should continue and/or be re-nominated.

**Recommendation:** Carry this item over to the agenda for the next meeting.

#### VIII. SET MEETING DATE(S)

Members present provided the dates of availability and agreed to decide on the next meeting date in the future via e-mail. Sacramento will be the location for the next meeting.

#### IX. MEETING ADJOURNMENT

Chief Dargan closed the meeting at hours 1430. A notice will be sent out with the date and time of the next meeting.