



California Department of Forestry and Fire Protection  
Office of the State Fire Marshal  
California All Incident Reporting System

### FIRE DEPARTMENT INFORMATION CHANGE NOTICE

To update, deactivate, or merge fire department information regarding a Fire Department that was issued a Fire Department Identification (FDID) Number by the California Department of Forestry and Fire Protection (CAL FIRE), Office of the State Fire Marshal (OSFM), please complete the information below and send to:

**Email:** [CAIRS@fire.ca.gov](mailto:CAIRS@fire.ca.gov) or **Mail:** CAIRS/OSFM 1131 S Street, Sacramento CA 95811

Check box  
below if entry is  
a change

FDID Number: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Effective Date: \_\_\_\_\_

- Fire Department Name: \_\_\_\_\_
- Mailing Address: \_\_\_\_\_
- City: \_\_\_\_\_ Zip: \_\_\_\_\_
- Headquarters Address: \_\_\_\_\_
- City: \_\_\_\_\_ Zip: \_\_\_\_\_
- Fire Department Phone: \_\_\_\_\_ Fax: \_\_\_\_\_
- Fire Department Email: \_\_\_\_\_
- NFIRS Contact Person Email: \_\_\_\_\_
- Fire Chief: \_\_\_\_\_
- OES Designator: \_\_\_\_\_
- FD Type: City \_\_\_\_ County \_\_\_\_ District \_\_\_\_ Private \_\_\_\_ State \_\_\_\_ Tribal \_\_\_\_
- Status: Paid \_\_\_\_ Mostly Paid \_\_\_\_ Volunteer \_\_\_\_ Mostly Volunteer \_\_\_\_
- Deactivate FDID: \_\_\_\_\_ Merge with: \_\_\_\_\_ FDID: \_\_\_\_\_  
(Name of Department)
- Reactivate FDID: \_\_\_\_\_

Comments: \_\_\_\_\_

Submitted by: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

*"Thank you, in advance, for sharing your updated information with CAL FIRE"*

Questions or Comments? Contact [Jennifer.Bowman@fire.ca.gov](mailto:Jennifer.Bowman@fire.ca.gov) Phone: (916) 445-8435

*For Internal Use Only:*

Verified by: \_\_\_\_\_

FDID Database Updated by: \_\_\_\_\_ Date updated: \_\_\_\_\_

Date Information sent to State Fire Training: \_\_\_\_\_