

**NOTICE OF PROPOSED RULEMAKING
TO
OFFICE OF THE STATE FIRE MARSHAL
California Code of Regulations, Title 19, Division 1, Chapter 13**

California Fire Service Training and Education Program

The State Fire Marshal (SFM) is providing notice to adopt proposed regulations related to revisions to the certification and training standards for the California fire service described below after considering all comments and objections, or recommendations regarding the proposed action.

WRITTEN COMMENT PERIOD

The SFM will accept written comments regarding this proposed regulatory action for at least 45 days beginning **December 21, 2018 until 5:00 PM on February 4, 2019**. The written comment period **closes at 5:00 p.m. (Pacific Time) on February 4, 2019**. All written comments received by that time will be considered and responded to as part of the compilation of the rulemaking file.

Submit comments to contact via:

- Email: diane.arend@fire.ca.gov (include in the subject line of the email “**State Fire Training Revisions, Comments**”); or
- US Mail (postmarked no later than February 4, 2019) to:

**CAL FIRE/Office of the State Fire Marshal
PO Box 944246
Sacramento, CA 94244-2460
Attn: Diane Arend, Code Development & Analysis**

- Hand deliver to: **(8:00 a.m. to 5:00 p.m.)**

**CAL FIRE/Office of the State Fire Marshal
2251 Harvard Street, 4th Floor
Sacramento, CA 95815
Attn: Diane Arend, Code Development & Analysis**

PUBLIC HEARING

The SFM has not scheduled a public hearing on this proposed action. However, the SFM will hold a public hearing to accept comments if a written request is received from any interested party or their authorized representative no later than 15 days before the close of the 45-day written comment period, pursuant to Government Code Section 11346.8. Submit requests to the contact person indicated above.

AUTHORITY & REFERENCE

The State Fire Marshal is proposing this regulatory action pursuant to Health and Safety Code Section 13155 with reference to 13159(d), Health and Safety Code to verify that minimum curriculum requirements are being met pertaining to, facilities, and faculty standards for schools, seminars, or workshops operated by, or for the state, for the specific purpose of training fire service personnel. The proposed regulations implement, interpret, and make specific sections 13155 through and 13159.10 of the Health and Safety Code.

INFORMATIVE DIGEST - POLICY STATEMENT OVERVIEW

The broad objective of this proposed rulemaking action is to better define the regulatory requirements of the SFM Fire Service Training and Education Program and the enforcement and maintenance of those requirements for students, instructors and academies.

The regulations proposed in this rulemaking action implement, interpret, clarify, and make specific the regulatory requirements of the SFM Fire Service Training and Education Program by making the following changes:

- Update the following documents incorporated by reference as identified in Title 19, California Code of Regulations, Section 1990.00:
 1. State Fire Training Procedures Manual (January 2015) version to the (January 2019) and
 2. Course Information and Required Materials Manual (CIRM) (May 2015) version to the (January 2019) edition.
- Update the forms incorporated by reference in the (January 2015) version of the State Fire Training Procedures Manual to current (January 2019) edition.
- Provide editorial updates, changes without regulatory effect, identified in Title 19 California Code of Regulations.
- Revise and update the forms incorporated by reference identified in Title 19, California Code of Regulations, Section 1990.00(a).
- Revise and update the Certification Training Standards (CTS) identified in Title 19, California Code of Regulations, Section 1990.01.
- Provide editorial updates to instructor developed “Summative Test” in Title 19, California Code of Regulations, Section 1990.03.
- Clarify ethical conduct for students and classes in Title 19, California Code of Regulations, Section 1990.08.
- Update State Fire Training fees for Emergency Vehicle Technician I, II and III in Title 19, California Code of Regulations, Section 1990.12.

Documents Incorporated by Reference for this rulemaking file:

- The State Fire Training (SFT) Procedures Manual (January 2019) updated and reformatted and replaces the 2015 version.

- The Course Information and Required Materials (CIRM) manual (January 2019) updated and reformatted and replaces the 2015 version with new course information and eliminates older out of date class information.
- Certification Training Standards (CTS) Guides based on National Fire Protection Association (NFPA) Standards:
 1. Chief Fire Officer (September 2017);
 2. Emergency Vehicle Technician I, II, III (June 2018); and
 3. Fire Marshal (March 2018).

Forms Incorporated by Reference for this rulemaking file:

- Fee Schedule (January 2018)
- Request for a Student Transcript (February 2017)
- Instructor Application (August 2018)
- Request for Course Scheduling (January 2018)
- Course Returns Checklist (September 2018)
- Certification Examination Request (September 2018)
- Registered Evaluator Code of Conduct (July 2018)
- Certification Examination Retake Application (January 2016)
- Fire Fighter I Certification Upgrade Application (September 2016)
- Fire Fighter I Certification Reciprocity Application (July 2018)

Documents Relied Upon

- Assembly Bill 398, September 6, 2011, Morrell.
- Strategic Plan: Blueprint 2020.

Summary of Existing Laws

Health and Safety Code Section 13157 authorizes the California Fire Service Training and Education Program to be established in the Office of the State Fire Marshal and to:

- (a) Promulgate and adopt rules and regulations necessary for implementation of the program.
- (b) Establish the courses of study and curriculum to be used in the program.
- (c) Establish prerequisites for the admission of personnel who attend courses offered in the program.
- (d) Establish and collect admission fees and other fees that may be necessary to be charged for seminars, conferences, and specialized training given, which shall not be deducted from state appropriations for the purposes of this program.

(e) Collect such fees as may be established pursuant to subdivision (d) of Health and Safety Code, Section 13142.4.

Summary of Existing Regulations

Existing regulations regarding the proposed changes establish the requirements in California Code of Regulations, Title 19, Division 1, Chapter 13 for the California Fire Service Training and Education Program.

The State Fire Marshal is proposing to amend CCR, Title 19, Chapter 13, Sections 1990.00, 1990.01, 1990.02, 1990.03, 1990.04, 1990.07, 1990.08 and 1990.12.

The SFM consulted with the Statewide Training and Education Advisory Committee (STEAC) along with the State Board of Fire Services (SBFS) for recommendations and analysis of the proposed amendments and they concur with this proposal. Further, both advisory committees, STEAC and SBFS, had made recommendations to the State Fire Marshal to adopt these changes. These were conversations only and there were no documents relied upon in connection with these consultations.

Summary of Effect

There is negligible effect of these changes will have on the training system. The largest effect is adding 5 new Certification Training Standards (CTS) Guides which are incorporated by reference: Chief Fire Officer, Emergency Vehicle Technician I, II, III and Fire Marshal. Additionally, the regulations adjust and update a business practice that is firmly established and in-place.

Comparable Federal Statute or Regulations

There are no comparable federal regulations or statutes.

Evaluation of Consistency/Incompatibility with Existing State Regulations

The Office of the State Fire Marshal (OSFM) determined this proposed regulation is not inconsistent or incompatible with existing state regulations. After conducting a review for any regulations that would relate to or affect this area, the OSFM has concluded that this is the only regulation that concerns firefighter training and education for the purposes cited in the Health and Safety Code Section 13157.

Objective and Anticipated Benefits

The broad objective of the proposed action is to further define the regulatory requirements of the SFM fire service training and education program. The specific benefit anticipated from the regulation is the addition of Certification Training Standards (CTS) Guides based on National Fire Protection Association (NFPA) Standards for Chief Fire Officer; Emergency Vehicle Technician I, II, III; and Fire Marshal in both referenced documents, SFT Procedures Manual and the Course Information and Required Materials Manual (CIRM) and providing

new (January 2019) versions. Revising and reformatting these documents reduces redundancy, provides clarity and allows customers to find referenced procedures and forms easier and faster.

The SFM developed the regulations in cooperation and with the knowledge and approval of STEAC and SBFS and has sought out their recommendations and analysis of the proposed amendments. The advisory committee concurred with the proposal. Each recommended change is recorded on the minutes of the quarterly meetings for each of the advisory committees.

OTHER MATTERS PRESCRIBED BY STATUTE APPLICABLE TO THE AGENCY OR ANY SPECIFIC REGULATION OR CLASS OF REGULATIONS

There are no other matters prescribed by statute applicable to the Office of the State Fire Marshal, or to any specific regulation or class of regulations. There are no other matters to identify.

DISCLOSURES REGARDING THE PROPOSED ACTION

The State Fire Marshal has made the following initial determinations:

1. Mandate on local agencies and school districts: **None**
2. Cost or savings to any other State agency: **None**
3. Cost to any local agency or school district which must be reimbursed in accordance with Government Code, Sections 17500-17630: **None**
4. Other non-discretionary cost or savings imposed upon local agencies: **None**
5. Cost or savings in federal funding to the State: **None**
6. Significant statewide adverse economic impact directly affecting business, including the ability of California businesses to compete with businesses in other States: **None**
7. Significant effect on housing costs: **None**

COST IMPACTS ON REPRESENTATIVE PERSON OR BUSINESS:

8. There is no cost impact that a representative private person or business would necessarily incur in reasonable compliance with the proposed action.

DECLARATION OF EVIDENCE

The OSFM has not relied on any other facts, evidence, documents, testimony or other evidence to make its initial determination of no statewide adverse economic impact.

EFFECT ON SMALL BUSINESS

The State Fire Marshal has made the initial determination that the amendments to these regulations will have no effect on small businesses and the State Fire Marshal has not identified any alternatives that would lessen any adverse impact, if any, on small businesses. The proposed regulation will not affect small business because the California Fire Service Training and Education Program targets governmental agencies that employ and/or train fire fighters. Some small

businesses also provide training resources but these proposed regulations will not affect their operation or their ability to profit.

RESULTS OF THE ECONOMIC IMPACT ANALYSIS/ASSESSMENT

The SFM concludes that the adoption of these regulations *will not*:

- a) Create or eliminate jobs within California;
- b) Create new businesses or eliminate existing businesses within California; or
- c) Affect the expansion of businesses currently doing business within California.

The State Fire Marshal has assessed that this regulatory proposal:

- d) Will benefit the public health and welfare of California residents, worker safety, and the environment by providing standardized training throughout the state.

CONSIDERATION OF ALTERNATIVES

In accordance with Government Code Section 11346.5, subdivision (a)(13), CAL FIRE Office of the State Fire Marshal, Division of State Fire Training (SFT), must determine that no reasonable alternative it considered to the regulation or that has otherwise been identified and brought to its attention would be more effective in carrying out the purpose for which the action is proposed, would be as effective and less burdensome to affected private persons than the proposed action described in this Notice, or would be more cost-effective to affected private persons and equally effective in implementing the statutory policy or other provision of law.

State Fire Training invites interested persons to present statements or arguments with respect to alternatives to the proposed regulations during the written comment period.

BUSINESS REPORT

This regulatory proposal does not mandate any new reporting or recordkeeping requirements beyond the business practice that has already been established by the SFM.

CONTACT PERSON(s)

Inquiries concerning the proposed regulatory action, or requests for copies of the proposed text of the regulations, the initial statement of reasons, the modified text of the regulations or other information upon which the rulemaking is based may be directed to:

- CAL FIRE / Office of the State Fire Marshal:
General Inquiries:
Diane Arend, Regulations Coordinator
(916) 568-2917
diane.arend@fire.ca.gov

Substantive or technical questions:

Caryn Petty, Deputy SFM, State Fire Training
(916) 662-0611
caryn.petty@fire.ca.gov

Chris Fowler, Supervising Deputy SFM, State Fire Training
(916) 508-4120
chris.fowler@fire.ca.gov

AVAILABILITY OF STATEMENT OF REASONS AND TEXT OF PROPOSED REGULATIONS

The State Fire Marshal will have the entire rulemaking file available for inspection and copying throughout the rulemaking process at its office indicated above. As of the date this notice is published in the Notice Register, the SFM's rulemaking file consists of this notice, the proposed text of the regulations, the initial statement of reasons for the proposed action, the economic impact assessment contained in the initial statement of reasons and documents incorporated by reference or relied upon. Copies may be obtained through the contact person(s) at the address or telephone number listed above.

AVAILABILITY OF CHANGED OR MODIFIED TEXT

After holding a public hearing, if requested, and considering all timely and relevant comments received by the State Fire Marshal, and following the 45-day comment period, the SFM may adopt the proposed regulations substantially as described in this notice. If modifications are made which are sufficiently related to the originally proposed text, the modified text – with changes indicated – shall be made available to the public for at least 15 days before the SFM adopts, amends, or repeals the regulations as revised. The SFM will accept written comments on the modified regulations for 15 days after the date on which they are made available. To be notified of any modifications, you must submit written/oral comments or request that you be notified of any modified regulations. Please send requests for copies of any modified regulations to the contact person.

AVAILABILITY OF THE FINAL STATEMENT OF REASONS

Upon its completion, copies of the Final Statement of Reasons (FSOR) may be obtained by making a written request to the contact person at the above address or by accessing the website listed below.

AVAILABILITY OF DOCUMENTS ON THE INTERNET

Copies of the Notice of Proposed Action (NOPR), the Initial Statement of Reasons (ISOR), the Text of Proposed Regulations (ET) in underline and strikeout, and any other materials or documents incorporated by reference or relied upon may be accessed through the SFM web site at:
http://osfm.fire.ca.gov/codedevelopment/codedevelopment_title19development.php