



**DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
OFFICE OF THE STATE FIRE MARSHAL**

Fire and Life Safety Division (916) 445-8550 Website: [www.osfm.fire.ca.gov](http://www.osfm.fire.ca.gov)

**Plan Review Triage List**

**Provide the information indicated on your plans and re-submit to obtain a complete plan review. The items outlined below are not all encompassing and re-submittal is NOT considered a back check. Thank you.**

**Data Base #** \_\_\_\_\_

**CSFM File #** \_\_\_\_\_

Completed plan review application available at <http://osfm.fire.ca.gov/firelifesafety/pdf/construction/PlanReviewAppl.pdf>

All plan sheets are present and represented on the sheet index

All sheets have been "wet" stamped and signed

California State Fire Marshal's File Number has been added to the Title sheet.

Please add File #: \_\_\_\_\_

Scope of work

Site Map with compass indicating North

Key Plan where applicable indicating North

List of deferred submittals

Fire Alarm

Automatic Suppression System

Local Fire Authority Access Approval Letter

Applicable code listings and standards for project (Must list current code cycle edition)

Title 19, CCR, Public Safety, SFM Regulations

2013 CA Administrative Code Title 24, Pt 1

2013 CA Building Code (CBC) Title 24, Pt 2

2013 CA Electrical Code (CEC) Title 24, Pt 3

2013 CA Mechanical Code (CMC) Title 24, Pt 4

2013 CA Plumbing Code (CPC) Title 24, Pt 5

2013 CA Energy Code CCR Title 24, Pt 6

2013 CA Fire Code (CFC) CCR Title 24, Pt 9

2013 CA Green Building Standards Title 24, Pt 11

2013 CA Referenced Standards Title 24, Pt 12

(Partial list of standards commonly used, for complete list and year of edition adopted see 2013 CBC chapter 35 and/or 2013 CFC chapter 45)

2013 NFPA 13, Sprinkler Systems (CA amended)

2013 NFPA 14, Standpipe & Hose (CA amended)

2013 NFPA 20, Pumps for Fire Protection

2013 NFPA 24, Fire Service Mains (CA amended)

2013 NFPA 72, Fire Alarm Code (CA amended)

Complete Building Analysis (include all the following)

1. Occupancy classification and use

2. Building construction type

3. Number of stories

4. Actual building height

5. Building area in Square Feet

6. Area of project in Square Feet (i.e. T-I)

7. Separated or Non-separated Use

8. Allowable area per (CBC)

9. Area increase

10. Height increase

11. Fire Sprinklers (Y or N)

Type: (Wet, Dry, Pre-action or Deluge)

12. Fire Alarm (Y or N)

Type: (Manual, Automatic, etc.)

13. Other Fire Protection System, if any (Y or B)

14. Smoke Control System (Y or N)

15. Occupant load for entire building and each floor

16. Year building was constructed

17. In a High Fire Hazard Severity Zone? (Y or N)

18. Seismic Joints (Y or N) if yes, provide location

19. Emergency Responder Radio Coverage

(Y or N)

Drawings are to scale (1/8" applicable for fire alarm)

Drawings with compass indicating North

Floor Plans to identify use and provide room number

Exiting plan to identify egress path of travel to a public right of way

(Indicate occupancy on floor plans, as well as cumulative loads at lobbies and stair ways from all floors)

Fire Alarm Plans shall list submittal documentation per 2013 NFPA 72

Sprinkler System Plans shall be submitted per 2013 NFPA 13 requirements. Provide flow calculations

Other:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_