



**California State Fire Marshal
Fire and Life Safety Division**

**REPORTING FIRES AND EXPLOSIONS IN
STATE-OWNED OR STATE-LEASED FACILITIES**

The California Health and Safety Code Section 13107 require that all fires or explosions in or on state-owned, state-occupied facilities and properties be investigated by the State Fire Marshal (SFM). **Notification of the State Fire Marshal's Office shall be immediate.** The number to contact is **(916) 323-7390**. The Duty Officer will answer this phone on a 24/7 basis. You need to have the following information:

1. Type of incident (fire or explosion, etc)
2. Location of incident
3. Time of incident
4. Was Fire/Police Department dispatched
5. Information on any injury or fatality
6. Name and phone number for a call back

It should be noted that it is the responsibility of the facility to contact the Duty Officer to report the incident. Please do not contact the assigned field deputy (DSFM). The Duty Officer will contact appropriate Division Chief or Supervisors. The Division Chief or Supervisor will make a decision to dispatch an investigator or DSFM. If necessary, both investigator and DSFM will be dispatched.

DUTY CHIEF NUMBER (916) 323-7390