



## OFFICE OF THE STATE FIRE MARSHAL High Rise Building Inspection Guide

The following is to be used as a guide and is not intended to incorporate all applicable SFM requirements.

Building: \_\_\_\_\_ YES NO N/A

### A. CONSTRUCTION

- |   |   |     |     |     |
|---|---|-----|-----|-----|
| 1 | Building construction type and fire resistive rating conforms throughout and is maintained in good repair | [ ] | [ ] | [ ] |
| 2 | Fireproofing of structural members is maintained  | [ ] | [ ] | [ ] |
| 3 | Proper interior and ceiling finish rating is provided   | [ ] | [ ] | [ ] |
| 4 | Fire doors are of proper rating and operate satisfactorily  | [ ] | [ ] | [ ] |
| 5 | Vertical shaft enclosures are in good repair and fire assemblies at opening are properly maintained       | [ ] | [ ] | [ ] |

### B. EXITS

- |   |   |     |     |     |
|---|---|-----|-----|-----|
| 6 | Proper corridor construction and opening protection are provided and maintained. Dead-end corridors do not exceed 20'               | [ ] | [ ] | [ ] |
| 7 | There is access to at least 2 separate means of egress from each floor  | [ ] | [ ] | [ ] |
| 8 | All means of egress are clear, unobstructed, and free of storage. Exit ways and exit signs are properly illuminated and maintained. | [ ] | [ ] | [ ] |
| 9 | Corridors are not used as part of the air distribution system   | [ ] | [ ] | [ ] |

### C. MECHANICAL/ELECTRICAL

- |    |  |     |     |     |
|----|--|-----|-----|-----|
| 10 | Fire dampers, smoke detectors and similar devices are adequate, properly maintained and tested   | [ ] | [ ] | [ ] |
| 11 | All heating, cooling and ventilation equipment is maintained satisfactorily. There are no visible defects                                | [ ] | [ ] | [ ] |
| 12 | Ventilation for the removal of products of combustion from the building is provided and properly maintained                              | [ ] | [ ] | [ ] |
| 13 | Building air circulation systems (when provided) are equipped with override switches in acceptable locations to allow for manual control | [ ] | [ ] | [ ] |
| 14 | Electrical wiring, fixtures, and appliances are properly installed and operate in a safe manner  | [ ] | [ ] | [ ] |

### D. HOUSEKEEPING

- |    |  |     |     |     |
|----|--|-----|-----|-----|
| 15 | Kitchen range hoods, vents, fans, ducts, and filters are maintained in proper condition and free of grease | [ ] | [ ] | [ ] |
| 16 | All areas are free of unusual amounts of storage   | [ ] | [ ] | [ ] |

**E. FIRE EXTINGUISHING**

- 17 All first-aid fire fighting equipment is properly located and maintained [ ] [ ] [ ]
- 18 All fire extinguishing systems are properly maintained and serviced [ ] [ ] [ ]
- 19 Water supply controls are locked/supervised and unobstructed [ ] [ ] [ ]
- 20 Sprinklers are unobstructed and free of paint/corrosion [ ] [ ] [ ]
- 21 Building alterations have not obstructed sprinklers or created unprotected spaces [ ] [ ] [ ]

**F. FIRE ALARM/WARNING SYSTEMS**

- 22 Fire Alarm/warning systems are maintained in an operable condition and tested periodically [ ] [ ] [ ]
- 23 Manual activation stations are properly located, readily visible and unobstructed [ ] [ ] [ ]
- 24 Occupant voice notification system, when required, is maintained and tested periodically [ ] [ ] [ ]
- 25 Fire department communication system is maintained and tested periodically [ ] [ ] [ ]
- 26 An acceptable method is provided for notifying the fire department of a fire or other emergency. This method is maintained in operable condition and tested periodically [ ] [ ] [ ]

**G. MISCELLANEOUS**

- 27 Sensing devices at elevators are maintained and tested [ ] [ ] [ ]
- 28 Elevator lobbies are separated from the corridor and the remainder of the building [ ] [ ] [ ]
- 29 Elevators are equipped with fire department recall [ ] [ ] [ ]
- 30 An emergency pre-fire plan has been established, is acceptable to the fire department and is posted in appropriate places [ ] [ ] [ ]

**COMMENTS**

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Inspected by: \_\_\_\_\_ Date: \_\_\_\_\_