



SECONDARY REGISTRATION FOR FABRICS AND/OR CHEMICALS APPLICATION PROCESS

Secondary Registration: A company desiring to have an already-registered product not manufactured by them listed under their own trade or brand name.

All companies applying for California State Fire Marshal (CSFM) Secondary Registration are required to follow the procedures outlined below. Failure to meet the requirements of these procedures will result in the application package being returned.

SECONDARY REGISTRATION-FABRIC – APPLICATION MUST INCLUDE:

- 1) Complete application <http://osfm.fire.ca.gov/strucfireengineer/pdf/flameretardant/Fabricapp.pdf>
(Include exact fiber content and total weight in ounces.)
- 2) Appropriate fee of \$200.00.
- 3) Test report from a CSFM Approved Laboratory
<http://osfm.fire.ca.gov/strucfireengineer/pdf/lab/FRAppTestingLabs.pdf>.
- 4) A notarized letter addressed to the CSFM from the manufacturer of the fabric or material certifying approval and consent for the registration, sale, distribution, and use of the product under the proposed new name by the applicant concern and stipulate as follows:
 - That all of the fabric or material supplied to the applicant for sale, distribution or use under the new name shall always be identical in all respects to the test sample and/or report last approved and registered by the CSFM, and
 - A production or lot control number will be assigned to each specific unit of such production, and
 - Maintain a record of the amount of fabric or material furnished to the applicant concern and submit this information to the CSFM upon request, and
 - Will notify both the applicant and the CSFM, in writing, of any proposed change in formulation or fire-resistant quality not less than 30 days prior to making such change and obtain approval of such change. A new test report shall be submitted of the changed product.
- 5) A notarized letter addressed to the CSFM from the applicant certifying that the fabric or material sold, distributed, or used under the new name shall always be identical in all respects to the report submitted and determined to be acceptable by the CSFM for approval and registration, and that it will be identified in all records by the same production or lot control number assigned by the manufacturer to a specific unit of production.
- 6) Following registration, the applicant shall furnish an approved Certificate of Flame Resistance covering the registered fabric or material when the product is sold.

SECONDARY REGISTRATION-CHEMICAL – APPLICATION MUST INCLUDE:

- 1) Complete application <http://osfm.fire.ca.gov/strucfireengineer/pdf/flameretardant/chemicalapp.pdf>
(Include exact fiber content and total weight in ounces.)
- 2) Appropriate fee of \$200.00.
- 3) Test report from a CSFM Approved Laboratory
<http://osfm.fire.ca.gov/strucfireengineer/pdf/lab/FRAppTestingLabs.pdf>.
- 4) Product Data Sheet/Manufacturer's Instructions.
- 5) Material Safety Data Sheet with PH noted.
- 6) A notarized letter addressed to the CSFM from the manufacturer of the registered chemical certifying that they agree to furnish the registered chemical to applicant for sale, distribution, or use under the new name.
- 7) A notarized letter addressed to the CSFM from the applicant certifying that the chemical or compound sold, distributed, or used under the new name shall always be identical in all respects to the original registered chemical.

NOTE: Testing shall be done using Title 19, California Code of Regulation. There will be no exceptions. For exterior use fabrics and/or chemicals, water extraction/leaching and accelerated weathering tests are required.