



## **GENERAL OR LIMITED APPLICATOR APPLICATION PROCESS**

**General Applicator:** A Flame-Retardant Application Company that engages in the business of or performs for a fee the application of a flame-retardant compound or chemical to **any textile** including decorative materials.

**Limited Applicator:** A Flame-Retardant Application Company that engages in the business of or performs for a fee the application of a flame-retardant compound or chemical to **nontextile** decorative items, including Christmas trees.

A Flame-Retardant Application Company may employ a number of applicators. Individual applicators in business for themselves shall be considered as Flame-Retardant Application Companies.

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All companies applying for California State Fire Marshal (CSFM) registration as a General or Limited Applicator are required to follow the procedures outlined below. Failure to meet the requirements of these procedures will result in the application package being returned.

### **GENERAL APPLICATOR APPLICATIONS MUST INCLUDE:**

- 1) Complete application <http://osfm.fire.ca.gov/strucfireengineer/pdf/flameretardant/generalapp.pdf>. You will need to provide a description of the method(s) of application used and a summary of practical experience in the flame retardant chemical application process.
- 2) Appropriate fee of \$175.00.
- 3) Photographs of the equipment and facilities that are used in performing your work.

### **The Examination Process:**

- After the CSFM has reviewed and approved the application, a letter of eligibility to take the examination will be mailed to each applicator noted on the Application.
- After receipt of the letter of eligibility, each applicator shall schedule an examination date.
- The examinations are proctored by CSFM staff at three locations within California (Sacramento, Monrovia, and El Segundo).
- The examination includes questions on California flame retardant laws and regulations, the technical aspects of flame-retardant chemicals, fabrics, and materials.
- A score of 70% is considered as minimum for passage.
- Study materials on the laws and regulations can be found at:  
<http://osfm.fire.ca.gov/strucfireengineer/pdf/flameretardant/Flaws.pdf> and  
<http://osfm.fire.ca.gov/strucfireengineer/pdf/flameretardant/FrRegs.pdf>
- After passing the examination, a Certificate of Registration will be mailed to the Flame Retardant Application Company listing the Applicator(s).

## LIMITED APPLICATOR APPLICATIONS MUST INCLUDE:

- 1) Complete application <http://osfm.fire.ca.gov/strucfireengineer/pdf/flameretardant/limitedapp.pdf>. You will need to provide a description of the method(s) of application used and a summary of practical experience in the flame retardant chemical application process.
- 2) Appropriate fee of \$85.00.
- 3) For Christmas trees: Photographs or catalogue pictures of the equipment to be used and photographs or a description of the type of shelter which will be provided to keep the trees dry both before and after applying the chemical treatment.
- 4) For other nontextile items other than Christmas Trees: Photographs of the equipment and facilities that are used.

### The Examination Process:

- After the CSFM has reviewed and approved the application, a letter of eligibility to take the examination will be mailed to each applicator noted on the Application.
- After receipt of the letter of eligibility, each applicator shall schedule an examination date.
- The examinations are proctored by CSFM staff at three locations within California (Sacramento, Monrovia, and El Segundo).
- The examination includes questions on California flame retardant laws and regulations and the general experience and knowledge in the flame retardant application process.
- A score of 70% is considered as minimum for passage.
- Study materials on the laws and regulations can be found at:  
<http://osfm.fire.ca.gov/strucfireengineer/pdf/flameretardant/Flaws.pdf> and  
<http://osfm.fire.ca.gov/strucfireengineer/pdf/flameretardant/FrRegs.pdf>
- After passing the examination, a Certificate of Registration will be mailed to the Flame Retardant Application Company listing the Applicator(s).