



STATE FIRE TRAINING

Community Risk Officer Certification Checklist



Name: _____

SFT ID Number: _____

Section 1: To Receive Task Book

PREREQUISITE

Submit verification of certification

1. Certified Community Risk Specialist.

COMPLETE

EDUCATION

Submit a copy of your course completion certificates

1. Community Risk Officer

COMPLETE

FORMS & PAYMENT

Download from the SFT website

1. Submit & complete Task Book application form
2. Fee & Fee Schedule

COMPLETE

Section 2: To Receive Certification

CERTIFICATION TASK BOOK

Submit original capstone task book to SFT (Be sure to make a copy for your records).

1. Complete all job performance requirements (JPRs)
Additionally the signature verification page lists **all** of the evaluators that signed off in the task book
2. Experience
Have a minimum of three years full-time paid or six years volunteer or part-time paid experience in a Recognized Fire Agency in California in fire and life safety education
3. Signed by the Fire Chief or his/her authorized signatory
Signatures must be original –not stamped

COMPLETE