



California State Fire Training

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Instructor I / II / III Certification Implementation of New Curriculum and Certification Requirements

This document is intended to provide information for all State Fire Training (SFT) stakeholders on the new Instructor I, Instructor II and Instructor III curriculum and certification requirements. Stakeholders are encouraged to study this information carefully and seek clarification from SFT if questions arise.

New Instructor (2014) curriculum and certification requirements will be phased in for the California Fire Service Training and Education System. Three new Certification Training Standards (CTS) and three (3) Course Plans have been developed based on current National Fire Protection Association (NFPA) Standards which includes NFPA 1041, Standard for Fire Instructor Professional Qualifications (2012) and NFPA 1561, Standard on Emergency Services Incident Management System and Command Safety (2014). The CTS and Course Plans are available on the SFT website.

New Course for Instructor I Certification



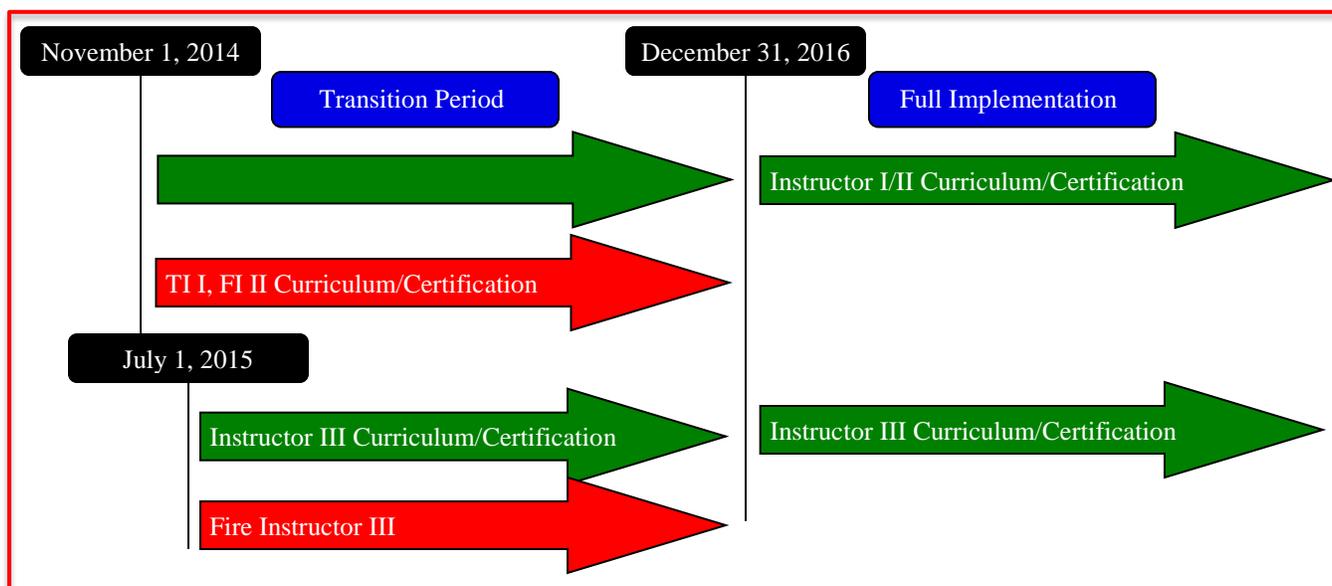
New Course for Instructor II Certification



New Course for Instructor III Certification



Training Instructor I, Fire Instructor II and Fire Instructor III Certification to Instructor I / II / III Certification Change Timeline



Existing Training Instructor I, Fire Instructor II and Fire Instructor III: Certification and courses will continue to be available until December 31, 2016 for those candidates that find it most advantageous to continue pursuing this certification track. Candidates must choose to meet either the existing Training Instructor I, Fire Instructor II, Fire Instructor III or the new Instructor I, Instructor II or Instructor III certification requirements as a cross over between the two will not be allowed. There is NO equivalency between Training Instructor I, Fire Instructor II and Fire Instructor III and the new Instructor series.

Certification Examinations: In response to Blueprint 2020 stakeholder comments, certification examinations will become a standardized process statewide. SFT anticipates implementation of certification examinations for Instructor I, Instructor II and Instructor III Certifications at a future date.

Task Book/Application Form: Implementation of the new Instructor I, Instructor II and Instructor III (2014) requires that candidates complete a comprehensive task book for each level of certification. This task book covers all of the job performance requirements contained in the aforementioned professional qualification standards and CTS. The task book will be made available to candidates by SFT upon completion of all course work with authorization from the fire chief or designee. Occupational experience will be verified by the Fire Chief or designee on file signing the task book upon completion. In addition a new application form will be implemented.

TRANSITION PERIOD FOR INSTRUCTOR I & II...Effective November 1, 2014 - December 31, 2016

SFT recognizes that many candidates are vested in the current Training Instructor I and Fire Instructor II Certification tracks and, therefore, the existing Training Instructor I and Fire Instructor II Curriculum and Certification requirements will be available for those candidates during the transition period. Candidates entering the certification system should enroll in the new Instructor I and Instructor II courses and comply with the new Instructor I and II Certification requirements. There is NO equivalency between the certifications.

TRANSITION PERIOD FOR INSTRUCTOR III Effective July 1, 2015 - December 31, 2016

SFT recognizes that many candidates are vested in the current Fire Instructor III Certification track and, therefore, the existing Fire Instructor III Curriculum and Certification requirements will be available for those candidates during the transition period. Candidates entering the certification system should enroll in the new Instructor III course and comply with the new Instructor III Certification requirements. There is NO equivalency between the certifications.

COURSE/CERTIFICATION PHASE OUT Effective December 31, 2016

Effective December 31, 2016 Training Instructor I, Fire Instructor II and Fire Instructor III Certification will no longer be supported by SFT and will be retired. Courses from this retired certification track with viable content may be reconfigured in some form as Fire Service Training and Education Program (FSTEP) courses.

INSTRUCTOR I & II REQUIREMENTS Effective November 1, 2014

Instructors for the new Instructor I and II courses must continue to meet the SFT requirements for Registered Instructors. In addition, the following transition exceptions apply:

Maintaining primary instructor status:

1. Abide by all published procedures of SFT, including the Instructor Code of Ethics/Conduct.
2. Be the primary instructor for instructor training delivery every three years or participate with

continuing education completing minimum 12 hours every three years within the methodology of topic discipline.

Instructor I (Instructional Methodology): Current Registered Instructors of Training Instructor 1A or 1B or 1C, are authorized to deliver the new Instructor I course.

New instructors will be required to complete Instructor I (Instructional Methodology), Instructor II (Instructional Development) and the current Instructor 2A: Techniques of Evaluation or apply for a PACE II review of their instructor qualifications, including appropriate education and practical experience relating to course content.

Instructor II (Instructional Development): Current Registered Instructors of Training Instructor 1A or 1B or 1C, are authorized to deliver the new Instructor II course.

New instructors will be required to complete Instructor I (Instructional Methodology), Instructor II (Instructional Development) and the current Instructor 2A: Techniques of Evaluation, Instructor 2B: Group Dynamics and Problem Solving, and Instructor 2C: Employing Audiovisual Aids courses.

INSTRUCTOR III REQUIREMENTS Effective July 1, 2015

Instructors for the new Instructor III courses must continue to meet the SFT requirements for Registered Instructors. In addition, the following transition exceptions apply:

Maintaining primary instructor status:

1. Abide by all published procedures of SFT, including the Instructor Code of Ethics/Conduct.
2. Be the primary instructor for instructor training delivery every three years or participate with continuing education completing minimum 12 hours every three years within the methodology of topic discipline.

Instructor III (Instructional Program Management): Current Registered Instructors of Training Instructor 1A or 1B or 1C, and who have successfully completed the current Level II (Instructor 2A: Techniques of Evaluation, Instructor 2B: Group Dynamics and Problem Solving, and Instructor 2C) and Level III (Fire Instructor 3) Instructor courses are authorized to deliver this course. Applicants must also submit a Chief's letter confirming one (1) year experience in a training program management position.

New instructors will be required to complete the new Instructor I (Instructional Methodology), Instructor II (Instructional Development), and Instructor III (Instructional Program Management), and the current Instructor 2A: Techniques of Evaluation, Instructor 2B: Group Dynamics and Problem Solving, and Instructor 2C: Employing Audiovisual Aids courses; and submit a Chief's letter confirming one (1) year experience in a training program management position.

POTENTIAL AGENCY IMPACTS

Fire agencies utilizing the existing Training Instructor Curriculum or Certification as a requirement for their recruitment/promotion activities need to review the new Instructor I, Instructor II and Instructor III Curriculum and certification requirements to be sure that all agency training needs are being met. After review, fire agencies should update their job specifications and recruitment documentation to reflect these new courses and certification requirements. Fire agencies should also evaluate how these new courses and certification requirements will impact their existing labor agreements.

Accredited Regional Training Programs (ARTP), Accredited Local Academies (ALA), community colleges and all other local delivery venues need to review the curriculum and seek approval from their curriculum committee/program sponsor, as appropriate. ARTPs should review the new Chief Fire Officer curriculum and discuss potential impacts with their advisory committees.