



# California State Fire Training

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## INTERIM SFT PROCEDURES

- Procedure Title:** Fire Service Labor/Management Relations (2017)
- Edition:** January 2015 edition of the State Fire Training Procedures Manual
- Effective Date:** August 01, 2017
- Section Change:** Updated section **6.8.13: Management Instructor** requirements.  
*All new text appears in underline.*

### 6.8.13: MANAGEMENT INSTRUCTOR

#### 6.8.13.1: Eligible Courses

CFSTES Courses	FSTEP Courses
<ul style="list-style-type: none"> <li><del>Fire Management 1: Management/Supervision for Company Officers</del></li> <li><del>Fire Management 2A: Organizational Development and Human Relations</del></li> <li><del>Fire Management 2B: Fire Service Financial Management</del></li> <li><del>Fire Management 2C: Personnel and Labor Relations</del></li> <li><del>Fire Management 2D: Master Planning</del></li> <li><del>Fire Management 2E: Ethics and the Challenge of Leadership</del></li> </ul>	<ul style="list-style-type: none"> <li><u>Fire Service Labor/Management Relations</u></li> <li>Fire Service Supervision: Increasing Personal Effectiveness</li> <li>Fire Service Supervision: Increasing Team Effectiveness</li> <li>Volunteer Fire Service Management</li> </ul>

#### 6.8.13.2: General Qualifications

- A. A primary instructor for a ~~CFSTES~~ or FSTEP Fire Management course shall meet the qualifications required of all SFT registered primary instructors.
- See **6.2.1: Qualifications**.

#### 6.8.13.3: Rank and Professional Experience

- A. A primary instructor for a CFSTES or FSTEP Command course shall meet the rank and professional experience qualifications listed below.
- Performing in an “acting” capacity does not qualify.

CFSTES Course	Rank and Experience
Fire Management 1	<del>Held the rank of company officer within a Recognized Fire Agency in California for a minimum of three years</del>
Fire Management 2A	Both required:

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*This Interim Procedure provides guidance and/or interpretation on SFT Procedures and shall be effective for 12 months from the approval date.*

	<ul style="list-style-type: none"> <li>• Held the rank of company officer or higher within a Recognized Fire Agency in California for a minimum of five years</li> <li>• Has specific course-related expertise</li> </ul>
Fire Management 2B	
Fire Management 2C	
Fire Management 2D	
Fire Management 2E	

FSTEP Course	Rank and Experience
<u>Fire Service Labor/Management Relations</u>	<ul style="list-style-type: none"> <li>• <u>Held the rank of fire fighter or higher within a Recognized Fire Agency in California for a minimum of two years</u></li> <li>• <u>Has specific expertise in labor/management relations</u></li> </ul>
Fire Service Supervision: Increasing Personal Effectiveness	
Fire Service Supervision: Increasing Team Effectiveness	<ul style="list-style-type: none"> <li>• Held the rank of company officer within a Recognized Fire Agency in California for a minimum of two years</li> </ul>
Volunteer Fire Service Management	

#### **6.8.13.4: Instructor Registration Equivalency**

##### **A. Fire Service Labor/Management Relations (2017) Registration**

- a. Fire Service Training and Education Program Instructors who are registered to teach Fire Management 2C: Personnel and Labor Relations (2009) are authorized to instruct the Fire Service Labor/Management Relations (2017).

**Justification:** The State Board of Fire Services (SBFS) has approved the Fire Service Labor/Management Relations (2017) curriculum.

The current SFT Procedures Manual dated January 2015 does not include this new course. This interim procedure clarifies the instructor registration requirements for Instructors seeking to teach the new course.

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