

# **Sierra College Regional Fire Academy**

## **Class 15-1 FF I Psychomotor Skills Testing**



### ***Incident Action Plan***

**May 9 through May 16, 2015**

<h1 style="margin: 0;">INCIDENT OBJECTIVES</h1> <p style="margin: 0; font-size: small;">ICS 202</p>	<p style="margin: 0; font-size: small;">1. INCIDENT NAME</p> <p style="margin: 0;"><b>Class 15-1 FFI Psychomotor Skills Testing</b></p>	<p style="margin: 0; font-size: small;">2. DATE PREPARED</p> <p style="margin: 0;"><b>4/24/2015</b></p>	<p style="margin: 0; font-size: small;">3. TIME PREPARED</p> <p style="margin: 0;"><b>1800 hours</b></p>									
<p style="margin: 0; font-size: small;">4. OPERATIONAL PERIOD (DATE/TIME)</p> <p style="margin: 0; text-align: center;">May 9, 2015, 0800 hours through May 16, 2015, 1800 hours</p>												
<p style="margin: 0; font-size: small;">5. GENERAL CONTROL OBJECTIVES FOR THE INCIDENT (INCLUDE ALTERNATIVES)</p> <ul style="list-style-type: none"> <li>• Provide for candidate safety at all times while ensuring an effective evaluation environment.</li> <li>• Complete all final hands on testing for Firefighter I curriculum as required by California State Fire Training.</li> <li>• Evaluations supervised by subject matter experts in a fair and unbiased manner.</li> <li>• Provide candidates secure-quiet waiting area during testing.</li> <li>• Test ground accountability maintained by Staging Officer in student waiting area.</li> <li>• Good coordination with all test stations/evaluators and Staging Officer in student waiting area.</li> <li>• Candidates moved on testing grounds by escort to and from specific test locations.</li> <li>• All test materials and test results to be maintained in secure manner by evaluators.</li> <li>• Completed evaluation forms to be given to IC at end of evaluations.</li> <li>• Candidates failing first attempt of a skill evaluation shall be given instructions on retesting by IC or Operations Chief as soon as possible. Retesting of a skill shall occur at the end of skill evaluation set or as soon as practical prior to the conclusion of the test period contained in this IAP.</li> <li>• A second failure of testing in any skill evaluation shall result in student’s failure of that skill. Candidate / student will be escorted off testing grounds and will need to schedule a “retest” if available through State Fire Training at a later date.</li> </ul>												
<p style="margin: 0; font-size: small;">6. WEATHER FORECAST FOR OPERATIONAL PERIOD</p> <ul style="list-style-type: none"> <li>• May 9, Clear skys with high near 90, low 56</li> <li>• May10, Clear skys with high near 90, low 54</li> <li>• May 12, Clear skys with high near 90, low 58</li> </ul>												
<p style="margin: 0; font-size: small;">7. GENERAL SAFETY MESSAGE</p> <ul style="list-style-type: none"> <li>• Hydrate and eat.</li> <li>• Doff PPE when it is not needed...stay cool.</li> <li>• Report any injuries immediately – no matter how small.</li> <li>• Be sure information is fully understood...ask questions...seek clarity!</li> <li>• Inspect safety equipment after each rotation.</li> <li>• Maintain accountability</li> </ul>												
<p style="margin: 0; font-size: small;">8. ATTACHMENTS (✓ IF ATTACHED)</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><input checked="" type="checkbox"/> ORGANIZATION LIST (ICS 203)</td> <td style="width: 33%;"><input checked="" type="checkbox"/> MEDICAL PLAN (ICS 206)</td> <td style="width: 33%;"><input checked="" type="checkbox"/> Staging Area Worksheet</td> </tr> <tr> <td><input checked="" type="checkbox"/> ASSIGNMENT LIST (ICS 204)</td> <td><input checked="" type="checkbox"/> Organization Chart (ICS 207)</td> <td><input type="checkbox"/> _____</td> </tr> <tr> <td><input type="checkbox"/> COMMUNICATIONS PLAN (ICS 205)</td> <td><input checked="" type="checkbox"/> INCIDENT MAP</td> <td><input type="checkbox"/> _____</td> </tr> </table>				<input checked="" type="checkbox"/> ORGANIZATION LIST (ICS 203)	<input checked="" type="checkbox"/> MEDICAL PLAN (ICS 206)	<input checked="" type="checkbox"/> Staging Area Worksheet	<input checked="" type="checkbox"/> ASSIGNMENT LIST (ICS 204)	<input checked="" type="checkbox"/> Organization Chart (ICS 207)	<input type="checkbox"/> _____	<input type="checkbox"/> COMMUNICATIONS PLAN (ICS 205)	<input checked="" type="checkbox"/> INCIDENT MAP	<input type="checkbox"/> _____
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<p style="margin: 0; font-size: small;">9. PREPARED BY (PLANNING SECTION CHIEF)</p> <p style="margin: 0; text-align: center;">John Palmer</p>	<p style="margin: 0; font-size: small;">10. APPROVED BY (INCIDENT COMMANDER)</p> <p style="margin: 0; text-align: center;">Mark Romer</p>											

<b>ORGANIZATION ASSIGNMENT LIST</b> ICS 203	1. INCIDENT NAME Class 15-1 FFI Psychomotor Skills Testing	2. DATE PREPARED 4/24/2015	3. TIME PREPARED 0800 hours
4. OPERATIONAL PERIOD (DATE/TIME) May 9, 2015, 0800 hours through May 16, 2015, 1800 hours			
5. INCIDENT COMMANDER AND STAFF		9. OPERATIONS SECTION	
INCIDENT COMMANDER	Mark Romer	CHIEF	John Palmer
DEPUTY		DEPUTY	
SAFETY OFFICER		a. BRANCH I- May 9, 2015	
INFORMATION OFFICER		BRANCH DIRECTOR	
LIAISON OFFICER	Tim Palmer	DEPUTY	
6. AGENCY REPRESENTATIVES		DIVISION/GROUP	Test 1 & 3 M. Jewett
AGENCY	NAME	DIVISION/GROUP	Test 2 & 5 J. Sunde
Sierra Col.	Tim Palmer	DIVISION/GROUP	Test 4 D. Morra & B. Midtlyng
		DIVISION/GROUP	Test 5 D. Ray
		DIVISION/GROUP	
		b. BRANCH II- May 10, 2015	
		BRANCH DIRECTOR	
		DEPUTY	
7. PLANNING SECTION		DIVISION/GROUP	Test 7 M. Jewett
CHIEF	John Palmer	DIVISION/GROUP	Test 8 P. Mason
DEPUTY		DIVISION/GROUP	Test 9 D. Ray
RESOURCES UNIT	John Palmer	DIVISION/GROUP	Test 10 D. Morra
SITUATION UNIT		DIVISION/GROUP	Test 11 M. Buttron
DOCUMENTATION UNIT	John Palmer		
DEMOBILIZATION UNIT		c. BRANCH III- May 12, 2015	
TECHNICAL SPECIALISTS		BRANCH DIRECTOR	
		DEPUTY	
		DIVISION/GROUP	Test 12 T. Palmer
		DIVISION/GROUP	Test 13 A. Taylor
		DIVISION/GROUP	Test 14 D. Baldwin
		DIVISION/GROUP	Test 15 M. Jewett
		DIVISION/GROUP	
8. LOGISTICS SECTION		DIVISION/GROUP	
CHIEF	Dean Morra	AIR OPERATIONS BR. DIR.	
DEPUTY		AIR TACTICAL GROUP SUP.	
a. SUPPORT BRANCH		AIR SUPPORT GROUP SUP.	
DIRECTOR		HELICOPTER COORDINATOR	
SUPPLY UNIT		AIR TANKER/FIXED WING CRD.	
FACILITIES UNIT			
GROUND SUPPORT UNIT			
b. SERVICE BRANCH		10 FINANCE/ADMINISTRATION SECTION	
DIRECTOR		CHIEF	
COMMUNICATIONS UNIT		DEPUTY	
MEDICAL UNIT		TIME UNIT	
FOOD UNIT		PROCUREMENT UNIT	
		COMPENSATION/CLAIMS UNIT	
		COST UNIT	
PREPARED BY (RESOURCES UNIT) John Palmer			





<b>DIVISION ASSIGNMENT LIST ICS 204</b>		1. Branch Branch 1		2. Division/Group Skill Number			
3. Incident Name <b>Class 15-1 FFI Psychomotor Skills Testing</b>		4. Operational Period Date: 5/09/15 through 5/16/2015      Time: 0800-1800					
5. Operations Personnel							
Operations Chief	John Palmer	Division/Group Supervisor		Skills Evaluator			
Branch Director		Air Attack Supervisor No.					
6. Resources Assigned this Period							
Strike Team/Task Force/ Resource Designator	Leader	Number Persons	Trans. Needed	Drop Off PT./Time	Pick Up PT./Time		
Volunteers							
7. Control Operations							
<ul style="list-style-type: none"> <li>• Skills evaluator to provide escort for candidates to and from staging in the main classroom</li> <li>• Skills evaluator to ensure candidate has proper safety gear prior to beginning of evaluation</li> <li>• Skills evaluator to read candidate examination information to candidate</li> <li>• Skills evaluator to complete candidate rating sheet for each candidate evaluated</li> <li>• Skills evaluator to return all completed candidate rating sheets to staging officer</li> <li>• If a candidate fails an evaluation, they shall notify Ops</li> <li>• Skills evaluator shall provide supervision of all assistants and volunteers</li> </ul>							
8. Special Instructions							
<ul style="list-style-type: none"> <li>• Skills evaluator to maintain test confidentiality</li> <li>• Retesting of a skill shall occur at the end of skill evaluation set or as soon as practical prior to the conclusion of the test period contained in this IAP. Retesting shall be by another evaluator and with the IC / lead evaluator present during the evaluation</li> <li>• Evaluators and assistants shall not coach / teach candidates during the examination week</li> <li>• Candidates that fail a second attempt to complete a skill evaluation shall be dismissed from the drill grounds</li> <li>• Report all medical or safety problems to the IC</li> </ul>							
9. Division/Group Communication Summary							
Function	Frequency	System	Channel	Function	Frequency	System	Channel
Command				Logistics			
Tactical Div/Group				Air to Ground			
Prepared by (Resource Unit Leader) John Palmer		Approved by (Planning Section Chief) John Palmer		Date 4/24/2015		Time 0800	

<b>MEDICAL PLAN</b> ICS-206	<b>1. INCIDENT NAME</b> Class 15-1 FFI Psychomotor Skills Testing	<b>2. DATE PREPARED</b> 4/24/2015	<b>3. TIME PREPARED</b> 0800	<b>4. OPERATIONAL PERIOD</b> 5/09/15 to 5/16/15 0800-1800
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**5. INCIDENT MEDICAL AID STATIONS**

MEDICAL AID STATIONS	LOCATION	PARAMEDICS	
		YES	NO
	ICP		X

**6. TRANSPORTATION**

**A. AMBULANCE SERVICES**

NAME	ADDRESS	PHONE	PARAMEDICS	
			YES	NO
AMR	N/A	Radio or 911	✓	
Roseville FD	N/A	Radio or 911	✓	

**B. INCIDENT AMBULANCES**

NAME	LOCATION	PARAMEDICS	
		YES	NO
NONE	N/A		

**7. HOSPITALS**

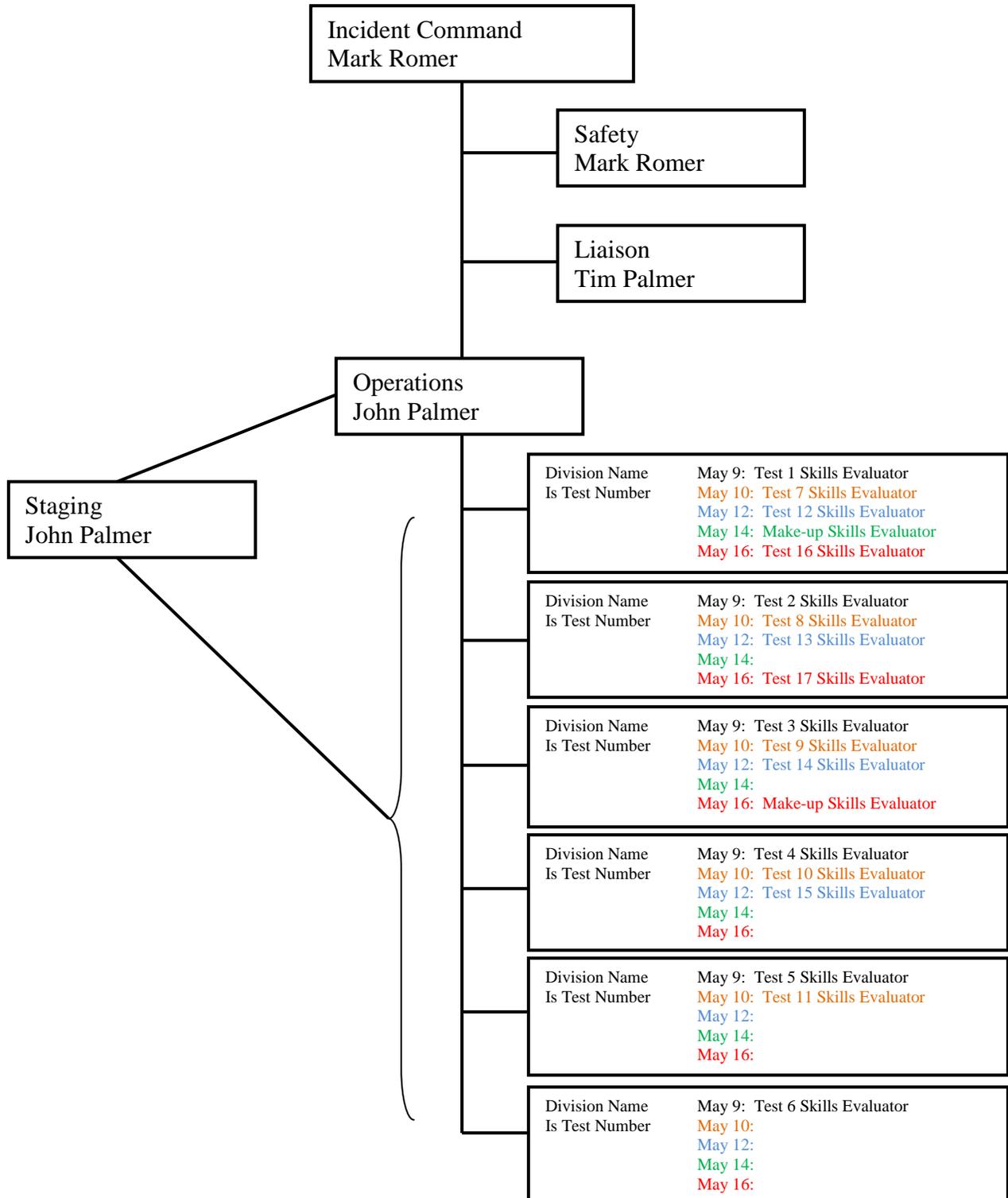
NAME	ADDRESS	TRAVEL TIME		PHONE	HELIPAD		BURN CENTER	
		AIR	GRND		YES	NO	YES	NO
Sutter Roseville	Roseville	2 min	10 min	Radio	X			X
UC Davis	2315 Stockton Blvd	10 Min	25 min		X		X	

**8. MEDICAL EMERGENCY PROCEDURES**

All injuries regardless of nature and/or severity will be reported to the incident Safety Officer or IC. The incident will be documented by the Safety Officer. If treatment is warranted, the Incident Commander will be notified for coordination and documentation/notification. The incident will be shut down for any serious injury.

<b>9. PREPARED BY (OPERATIONS)</b> John Palmer	<b>10. REVIEWED BY (IC)</b> Mark Romer
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<b>ORGANIZATION</b> ICS-207	<b>1. INCIDENT NAME</b>	<b>2. DATE PREPARED</b>	<b>3. TIME PREPARED</b>	<b>4. OPERATIONAL PERIOD</b>
	Class 15-1 FFI Psychomotor Skills Testing	4/24/2015	0800 hours	5/09/15 to 5/16/15 0800-1800



<b>SAFETY PLAN</b> <b>ICS-208</b>	1. INCIDENT NAME	2. DATE PREPARED	3. TIME PREPARED	4. OPERATIONAL PERIOD
	Class 15-1 FFI Psychomotor Skills Testing	4/24/2015	0800 hours	5/09/15 to 5/16/15 0800-1800

THE INCIDENT COMMANDER AND/OR SAFETY OFFICER WILL ENSURE THE FOLLOWING:

**1. Briefing Session:**

- Safety is the first priority.
- A briefing shall be conducted prior to hands on testing.
- Report any and all injuries to the Safety Officer or IC.
- All candidates must be in full PPE with SCBA unless instructed otherwise by an evaluator or Staging Officer.
- Test ground accountability will be maintained at all times by the Staging Officer.
- Assignments and responsibilities shall be clearly explained to all candidates.
- No unnecessary materials or equipment are to be moved by candidates from staging area to evaluation site locations.
- All skill evaluation sites to be set up completely before student is escorted to site.

**2. PPE, SCBA, & Safety Equipment Inspection:**

- All personnel and candidates will inspect their PPE and SCBA prior to testing.
- All PPE and SCBA will be maintained throughout the evaluation process (checked after each use).
- All personnel and candidates will wear appropriate PPE and SCBA for conditions commensurate for the evaluation station.
- Damaged safety gear will be reported immediately to the Safety Officer or IC.
- Class “B” pants may be shed for gym shorts per the heat policy if weather conditions dictate.
- All safety equipment at evaluation/test sites will be inspected by the lead evaluator and safety officer prior to testing.

<b>SAFETY PLAN</b> ICS-208	<b>1. INCIDENT NAME</b>	<b>2. DATE PREPARED</b>	<b>3. TIME PREPARED</b>	<b>4. OPERATIONAL PERIOD</b>
	Class 15-1 FFI Psychomotor Skills Testing	4/24/2015	0800 hours	5/09/15 to 5/16/15 0800-1800

### 3. Position Responsibilities:

- **Incident Command (IC) / Lead Evaluator**
  - Oversees Evaluation Ground Operations
  - Has ultimate authority to stop operations at any time.
  - Approves IAP
  - Scene safety
  - Monitor activities to ensure safety
  - Briefs evaluators on responsibilities
  - Informs candidate / students of test/evaluation retake rules and timelines in the event of a failure.
  - Oversees evaluation of a hands-on retest examination.
  
- **Safety Officer**
  - Reports directly to the IC
  - If not appointed, responsibilities assumed by IC
  - The safety officer is responsible for the prevention of unsafe and elimination of unsafe conditions.
  - The safety officer shall have the authority to intervene in any aspect of the operations to prevent accidents, unsafe acts, or conditions from occurring.
  - The safety officer shall provide for the safety of all personnel on scene. All unauthorized personnel shall be denied from entering testing areas.
  
- **Liaison Officer**
  - Reports directly to the IC
  - Assists IC with interagency needs/requests.
  - Maintains position in command post.
  
- **Operations Chief (Ops)**
  - Reports directly to the IC
  - Oversees all Division/Group Supervisors and Staging Officer.
  - Responsible for safety.
  - Informs candidate / students of test retake rules and timelines in the event of a failure.
  - Responsible to collect all test results from division/group supervisors.
  
- **Staging Officer**
  - Reports directly to the Operations Chief (Ops)
  - Responsible for the oversight of candidates not being tested.
  - Responsible to dispatch candidates with appropriate PPE to correct test/evaluation site location.
  - Responsible to ensure candidates have escort to test/evaluation site.
  - Allow candidates to check PPE upon returning to Staging Area.
  - Responsible for safety in the staging area.

<b>SAFETY PLAN</b> ICS-208	<b>1. INCIDENT NAME</b> Class 15-1 FFI Psychomotor Skills Testing	<b>2. DATE PREPARED</b> 4/24/2015	<b>3. TIME PREPARED</b> 0800 hours	<b>4. OPERATIONAL PERIOD</b> 5/09/15 to 5/16/15 0800-1800

- Division/Group Supervisor (Skills Evaluator)**

- Reports directly to the Operations Chief (Ops).
- Responsible for safety within their assigned test/evaluation area.
- The Division/Group Supervisor shall perform the duties of evaluating hands on testing of candidates at an assigned location in a fair and impartial manner.
- The Division/Group Supervisor is responsible for safety and accountability of all personnel at their test location.
- The Division/Group Supervisor is responsible to ensure candidate is returned to the staging area directly at the conclusion of testing with an escort.
- The Division/Group Supervisor shall notify Ops anytime a candidate is unable to complete hands on skills evaluation unsuccessfully.
- The Division/Group Supervisor will notify the IC anytime a retest is to be administered.

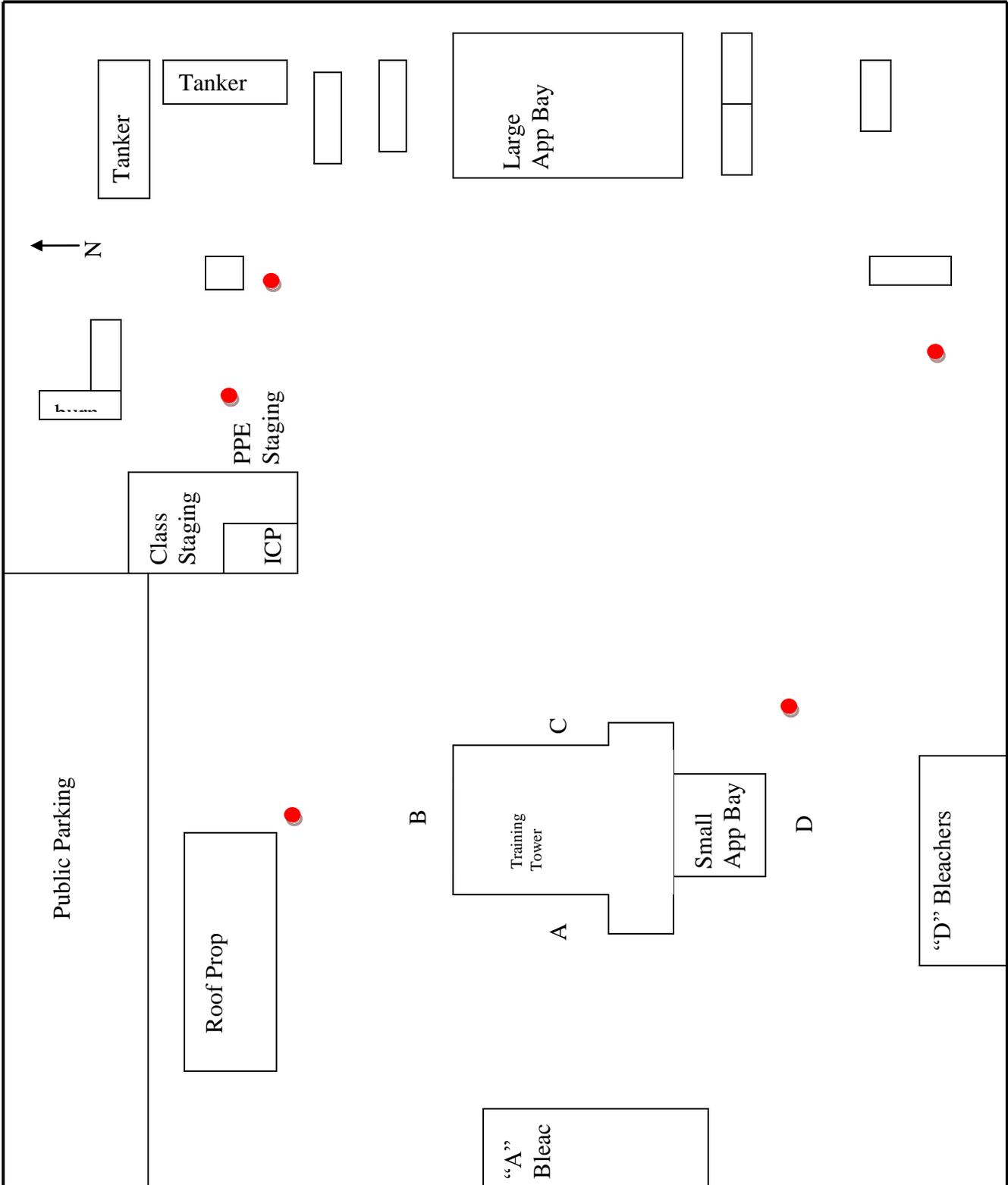
**Summary:** The time has come to celebrate knowledge. During this semester, Sierra College Regional Academy Class 14-2 has prepared for the job of firefighter. All have participated in both the didactic and hands on skills necessary to attain careers. Now is the time to prove they have what it takes to be successful during their career. During the evaluations process, candidates will *SAFELY* demonstrate they have mastered the prerequisite hands on skills as identified by California State Fire Training.

Instructors will ensure instruction is clear and precise and that evaluation is fair and impartial.

Good luck and best wishes,

*Incident Commander*  
*Mark Romer*

<b>Site Map</b>	<b>1. INCIDENT NAME</b>	<b>2. DATE PREPARED</b>	<b>3. TIME PREPARED</b>	<b>4. OPERATIONAL PERIOD</b>
	Class 15-1 FFI Psychomotor Skills Testing	4/24/2015	0800 hours	5/09/15 to 5/16/15 0800-1800











<b>Staging Area Worksheet</b>	<b>1. INCIDENT NAME</b>	<b>2. DATE PREPARED</b>	<b>3. TIME PREPARED</b>	<b>4. OPERATIONAL PERIOD</b>
	Class 15-1 FFI Psychomotor Skills Testing	4/24/2015	0800 hours	5/09/15 to 5/16/15 0800-1800

## *Confidential Page*

### Sierra College Regional Fire Academy Class 14-2 Firefighter I Psychomotor Skills Testing Schedule

<b>Test #</b>	<b>Test Date</b>	<b>Skill #</b>	<b>Required</b>	<b>Discipline</b>	<b>Firefighter I Psychomotor Skill Testing</b>
1	May 9	8-2.1	Req.	Wildland	Don, doff, & prepare wildland PPE
2	May 9	8-2.2	Req.	Wildland	Deploy a fire shelter
3	May 9	8-5.1	Req.	Wildland	Assume the safe position for an airtanker drop
4	May 9	8-7.1	Req.	Wildland	Perform a progressive hose lay (2-person)
5	May 9	9-1.1	Req.	Haz-Mat	Identify haz-mat, hazards, & appropriate PPE
6	May 9	8-7.2		Wildland	Use hand tools to construct a fireline
7	May 10	5-4.1	Req.	Structural	Perform forward hose lay
8	May 10	2-3.1	Req.	Structural	Don & doff SCBA
9	May 10	2-2.1	Req.	Structural	Don, doff, & prepare structural PPE
10	May 10	5-7.1	Req.	Structural	Lift, carry & raise an extension ladder (24 foot)
11	May 10	9-4.1		Haz-Mat	Perform control, contain, and confine of haz-mat
12	May 12	5-5.4		Structural	Build hose roll
13	May 12	5-13.1		Structural	Perform salvage of a room and contents
14	May 12	5-13.5		Structural	Cover building openings
15	May 12	9-2.1		Haz-Mat	Implement a haz-mat response
xx	May 14	Make up testing ?			
16	May 16	8-8.2		Wildland	Assemble & use a drip torch
17	May 16	5-10.1	Req.	Structural	Structure fire attack – interior at, above, or below grade

Staging Area Worksheet	1. INCIDENT NAME	2. DATE PREPARED	3. TIME PREPARED	4. OPERATIONAL PERIOD
	Class 15-1 FFI Psychomotor Skills Testing	4/24/2015	0800 hours	5/09/15 to 5/16/15 0800-1800

# Confidential Page

## Sierra College Regional Fire Academy Class 14-2

### Firefighter I Psychomotor Skills Testing Assignments

Saturday, May 9, 2015, 0800 to 1800 hours (9 hours)

M. Romer - IC

J. Palmer – Ops/Staging

M. Jewett

**J. Sunde**

M. Jewett

D. Morra – B. Midtlyng

**J. Sunde**

D. Ray

Test 1*	8-2.1 – Don & doff wildland PPE
Test 2*	8-2.2 – Deploy a fire shelter lying down method
Test 3*	8-5.1 – Assume the safe position for an airtanker drop
Test 4*	8-7.1 – Perform a progressive hose lay – two person 500 feet
Test 5*	9-1.1 – Identify hazardous materials, their potential hazards, & PPE
Test 6	8-7.2 – Use Hand tools to construct fireline

Sunday, May 10, 2015, 0800 to 1800 hours (9 hours)

M. Romer - IC

J. Palmer – Ops/Staging

M. Jewett

P. Mason

D. Ray

D. Morra

M. Buttron

Test 7	5-4.1 – Perform a forward hose lay
Test 8	2-3.1 – Don & doff SCBA
Test 9	2-2.1 – Don, doff and prepare structural PPE for reuse
Test 10	5-7.1 – Lift, carry, & raise an extension ladder (24')
Test 11	9-4.1 – Perform control, containment, and confinement of haz-mat

Tuesday, May 12, 2015, 1800 to 2230 hours (4.5 hours)

M. Romer - IC

J. Palmer – Ops/Staging

T. Palmer

A. Taylor

D. Baldwin

M. Jewett

Test 12	5-5.4 – Build hose roll
Test 13	5-13.1 – Perform salvage of a room and contents
Test 14	5-13.5 – Cover building openings
Test 15	9-2.1 – Implement a haz-mat response

Thursday, May 14, 2015, 1800 to 2230 hours (4.5 hours)

M. Romer - IC

J. Palmer – Ops/Staging

T. Palmer

D. Morra

Adams

Test 0	Make up tests
Test 0	Make up tests
Test 0	Make up tests

Saturday, May 16, 2015, 0800 to 1800 hours (9 hours)

M. Romer – IC

J. Palmer – Ops/Staging

M. Jewett & O Clemens

M. Buttron & D. Morra

Test 16	8-8.2 – Assemble a drip torch
Test 17	5-10.1 – Structure fire attack

\* Module III hands on test