



STATE FIRE TRAINING

Fire Marshal Certification Checklist

Retiring 12-31-2018



Name: _____

SFT ID Number: _____

INSTRUCTION

Submit a copy of your CFSTES course certificate or score letter

COMPLETE

- | | | | |
|----|---------------------|--|--------------------------|
| 1. | Fire Instructor 2B: | Group Discussion Techniques | <input type="checkbox"/> |
| 2. | Fire Management 1: | Management/Supervision for Company Officers | <input type="checkbox"/> |
| 3. | Fire Management 2A: | Organizational Development and Human Relations | <input type="checkbox"/> |
| 4. | Fire Management 2B: | Fire Service Financial Management | <input type="checkbox"/> |
| 5. | Fire Management 2D: | Strategic Planning | <input type="checkbox"/> |
| 6. | Fire Management 2E: | Contemporary Issues and Concepts | <input type="checkbox"/> |

PREREQUISITES

Submit verification of the following:

COMPLETE

- | | | |
|----|--|--------------------------|
| 1. | OSFM certified <u>Plans Examiner (1997)</u> or certified <u>Plan Examiner (2015)</u> | <input type="checkbox"/> |
| 2. | Current Fire Code Inspector certification in the Fire Code adopted by the State of California (<i>Submit a copy of your degree</i>) | <input type="checkbox"/> |
| 3. | Possess, at a minimum, an Associate Degree (any major) or higher from an accredited post-secondary institution (<i>Submit a copy of your degree</i>) | <input type="checkbox"/> |

EXPERIENCE

Submit a current, original letter signed on department letterhead and signed by the Fire Chief or his/her authorized representative describing your specific background as it relates to this experience requirement

COMPLETE

- | | | |
|----|---|--------------------------|
| 1. | Have a minimum of <u>four (4) years full-time, paid</u> experience in a California fire department as a <u>fire prevention officer, fire inspector, or plans examiner</u> | <input type="checkbox"/> |
|----|---|--------------------------|

*This experience must include enforcing the California Fire Code and California Building Code and completing follow-up inspections for compliance.

- | | | |
|----|---|--------------------------|
| 2. | Have a minimum of two (2) years' experience in a supervisory/management position. | <input type="checkbox"/> |
|----|---|--------------------------|