California State Fire Training

Information Bulletin

Issued: August 21, 2018

Online Instructor Database

The State Fire Training (SFT) online Instructor Database webpage has been revamped and once again contains current information regarding instructor registration!

Visit: http://osfm.fire.ca.gov/training/training_instructorsdata

The old webpage relied upon SFT's previous Records Management System (RMS) to provide the information to support the webpage. With the implementation of SFT's new RMS (Acadis) system the webpage required an update and this process took down the site for over a year. While most of the query fields were maintained during the transition (i.e. Instructor Name, Subject and County) the Fire Department field had to be removed.

A single *name* query will return an Instructors Name, Primary Address County, Primary Email Address, Primary Phone Number and the courses they are registered to teach:

INSTRUCTOR SEARCH

Instructor: Smith, John
County: All Items
Subject: All Items
Click Search button for display table: Search | Clear Filters | Print Screen

Instructor Name	County	Email Address	Phone Number	Subject
Smith, John	Sonoma	John.Smith@fire.ca.gov	(916) 555-5555	Instructor of Company Officer 2A Instructor of Company Officer 2B Instructor of Company Officer 2D Instructor of Confined Space Rescue Awareness Instructor of Hazardous Materials First Responder Awareness Level Instructor of Hazardous Materials First Responder Operational Level Instructor of I-200 Instructor of I-300 Instructor of Personal Watercraft Operations Instructor of S-219 Firing Operations

To perform additional queries simply use the new **Clear Filters** button, select the desired filters and then click the Search button.

All changes to contact information or new course registrations will be applied to the webpage every Friday by 3:00 PM

Online Instructor Database

Managing Your Contact Information:
Additionally, Instructors may now manage the contact information published to this webpage by logging into their portal account at https://osfm-sft.acadisonline.com and selecting the **Manage Profile** button in the top right corner of the page.

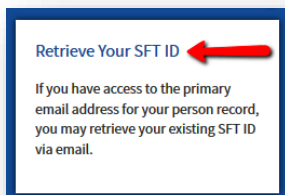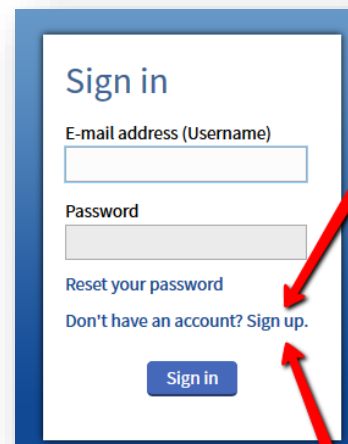**Accessing Your Portal Account:**
If you do not already have an active portal account, go to the portal sign in page and click **Sign Up**.

Signing up will require you to know your SFT ID (formatted XXXX-XXXX). *Note: the system will not recognize your SFT ID without the hyphen between the fourth and fifth character*.

If you do not know your SFT ID and you have an email address on file, from the portal logon page you may select **Retrieve My SFT ID**.

If you have already turned on a portal account but cannot remember which email address is associated with that account either use the **Password Assistance** button or contact SFT.

Please address any questions on this change to Kris Rose, Manager of Certification and Instructor Registration, (916) 568-2910, Kris.Rose@fire.ca.gov.