



# California State Fire Training



## Information Bulletin

Issued: August 08, 2017

### Task Book Update

State Fire Training recently made two key changes for all California Fire Service Training and Education System (CFSTES) Task Books. These changes have changed the rank/position requirement and allows the use of scenario or interviews to meet Job Performance Requirements (JPRs). The following Task Books have been revised to reflect the changes:

Chief Fire Officer	Fire Apparatus Driver/Operator Wildland Apparatus
Community Risk Educator	Fire Fighter I (2013)
Community Risk Officer	Fire Fighter II (2013)
Community Risk Specialist	Fire Inspector I
Company Officer	Fire Inspector II
Executive Chief Fire Officer	Fire Investigator I (2017)
Fire Apparatus Driver/Operator Aerial Apparatus	Instructor I
Fire Apparatus Driver/Operator Pump Apparatus	Instructor II
Fire Apparatus Driver/Operator Tilled Apparatus	Instructor III
Fire Apparatus Driver/Operator Water Tender Apparatus	Plan Examiner (2017)

This Information Bulletin is intended to update State Fire Training stakeholders and Certification applicants on these changes.

#### **POSITION REQUIREMENT**

The “rank” requirement has been changed to a “position” requirement for all CFSTES Task Books. Prior to this change, some Certifications required an applicant to be in a specific rank before a Task Book could be submitted for Certification. Under this new change, Task Books that have a position requirement state:

*The candidate meets the following qualifications for the position listed below. The position requirement is met when applicant fulfills the role of the specific duties as defined by the Fire Chief.*

This allows the Fire Chief to determine if an applicant has met the position requirements for the Certification. For example, the Company Officer Certification requires applicants to be in a Company Officer Position. With this new change, the Fire Chief can determine if the applicant has fulfilled the duties for the position requirement.

#### **SCENARIO OR INTERVIEW OPTION FOR JOB PERFORMANCE REQUIREMENTS**

The CFSTES Task Book JPRs are based on the Professional Qualifications outlined by the National Fire Protection Agency (NFPA). There are certain situations where candidates are not able to complete a JPR because they may not encounter the activity

## **Task Book Update** (Continued)

through their agency. The following language has been added to all Task Books to address this situation:

*For JPR's that are not part of a candidate's regular work assignment or are a rare event, the evaluator can develop a scenario or interview which supports the required task and evaluates the candidate to the stated standard.*

An example of when this situation could be used is for the Fire Inspector I Task Book. One of the Fire Inspector I JPRs requires the applicant to inspect a safe and sane fireworks stand. Several counties throughout the State do not permit the sale of safe and sane fireworks. In this instance, an evaluator could set up a scenario or interview to ensure that the candidate can demonstrate the knowledge to satisfactorily execute the JPR.

### **CURRENTLY OPEN TASK BOOKS**

These changes are retroactive to all open task books. A candidate who currently has a task book open can now meet the rank requirement with a position requirement. Additionally, the use of a scenario or interview can be used for JPRs that are not part of a regular work assignment.

To view the updated copy of each Certification task book, please visit the SFT Professional Certification webpage at: <http://osfm.fire.ca.gov/training/certification>