



DEPARTMENT OF FORESTRY AND FIRE PROTECTION
OFFICE OF THE STATE FIRE MARSHAL
State Fire Training Division

P. O. Box 944246
Sacramento, CA 94244-2460
Phone: (916) 445-8444
Website: www.fire.ca.gov



DATE: June 2, 2015
TO: All Certified California Mechanics
RE: Personal Contact Information Update and Distribution

The Office of the State Fire Marshal (OSFM), State Fire Training (SFT) maintains confidentiality of all student and participant records in conformance with State Fire Training Procedures, 2008 Edition, Page 23, Access to Student Records. This information is only released upon a written request from the student/participant. Recently SFT was contacted by both the Governor's Office of Emergency Services (OES) and the California Fire Mechanics Academy (CFMA). These partner organizations are seeking to access student/participant information so that they might directly contact Certified California Fire Mechanics in relation to their independent functions.

OES, as well as many local government fire agencies, depend on private vendors to repair and certify their fire apparatus as roadworthy and fire ready. They have done this for many years with the acceptance of the vendor and their word that they have the knowledge and equipment to perform this repair and maintenance work. OES would like to expand their ability to insure the quality of apparatus repair by requiring that personnel who maintain OES owned apparatus possess California State Fire Marshal Fire Mechanic Certification. To that end, OES would like to maintain a listing of Certified Fire Mechanics, their contact information and level of certification.

CFMA would also like to access information from the data base of Certified California Fire Mechanics maintained by SFT. CFMA would use this information to advise participants of their certification status, need to recertify, etc. CFMA would also notify these Certified Fire Mechanics of upcoming training and educational opportunities.

In order to support this effort by OES and CFMA, SFT is asking for your authorization to share your certification and contact information with both organizations. Please complete the enclosed release form and return it to SFT no later than August 1, 2015. If you have any questions, please do not hesitate to contact Kris Rose, Manager of Certification and Instructor Registration at (916) 327-2129 or kris.rose@fire.ca.gov.

Sincerely,

MICHAEL J. RICHWINE
Assistant State Fire Marshal
Chief, State Fire Training

Enclosure



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Certified Fire Mechanic
Contact Information Update and Authorization to Release Information

Please provide the following information so that State Fire Training can update your contact information in the database and sign the form agreeing to one of the two options below.

Full Name: _____
Department: _____
Last 4 digits of SSN# _____ OR
State Fire Training ID# _____
Work Phone#: _____ Home/Cell Phone#: _____
Street Address: _____
City: _____ State: _____
Zip: _____
E-Mail Address: _____

*I, the undersigned, DO **authorize** the California State Fire Marshal, State Fire Training Division to release the contact information above AND information on my status as a California Certified Fire Mechanic to the Governor's Office of Emergency Services and the California Fire Mechanics Academy.*

Signature: _____ Date: _____

*I, the undersigned, DO NOT **authorize** the California State Fire Marshal, State Fire Training Division to release the contact information above AND information on my status as a California Certified Fire Mechanic to the Governor's Office of Emergency Services and the California Fire Mechanics Academy.*

Signature: _____ Date: _____

Please return this authorization to State Fire Training at the address below no later than July 1, 2015.

CAL FIRE
Office of the State Fire Marshal
State Fire Training
1131 S Street
Sacramento, California 95811