STATE FIRE TRAINING
ELECTRONIC COURSE DELIVERY AGREEMENT

Date:		Phone:	
ARTP/ALA:		Email:	
Requestor:			
Street Address:			
City, State, Zip:			

Online Platform Used: Version:

Please check the courses to be delivered electronically:

- ☐ Command 1A: Structure Fire Command Operations for Company Officers (2012)
- ☐ Fire Command 1B: Incident Management for Company Officers
- ☐ Command 1C: WUI Fire Fighting for Company Officers (2013)
- ☐ Fire Investigation 1A: Fire Origin and Cause Determination
- ☐ Fire Investigation 1B: Techniques of Fire Investigation
- ☐ Management 1: Management\Supervision for Company Officers
- ☐ Fire Prevention 1: Fire and Life Safety Inspections for the Company Officer (2012)
- ☐ Training Instructor 1A: Cognitive Lesson Delivery
- ☐ Training Instructor 1B: Psychomotor Lesson Delivery
- ☐ Instructor I: Instructional Methodology (2014)
- ☐ Other course title: _____

Identify the formal training required for instructors who are delivering courses electronically:

As the authorized representative of the above ARTP/ALA, I understand and agree to abide by the procedures of State Fire Training (SFT) as well as the requirements listed in the Course Information and Required Materials Manual. In addition, by signing this agreement, I am authorizing State Fire Training staff to audit the delivery of courses delivered in an electronic platform as they deem appropriate for the purposes of quality improvement. All students will be notified in advance that State Fire Training may be allowed access to the class and their information.

Instructors selected by the ARTP/ALA to deliver SFT in a electronic format must be currently registered with SFT to teach the subject matter and must have taught the course in traditional classroom format before teaching online. In addition, the ARTP/ALA shall maintain training and development files for each instructor documenting the training they have received to teach in the platform being used for delivery.

I understand that failure to comply with any of the terms listed above may void this agreement and will result in losing the privilege of delivering courses in this format.

_____	_____	_____
ARTP/ALA Director's Signature	Date	Printed Name

NOTE: A new signed agreement is required when the college changes authorized representatives.

State Fire Training Use Only

Date Received: _____ **Date Approved:** _____ **Approved by:** _____

Chief State Fire Training

Revised 12/23/14