**Procedure Title:** Primary Instructor Registration  
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**Section Change:** On July 20, 2012, The Statewide Training and Education Advisory Committee (STEAC) approved the following procedure for new registered instructor applicants. State Fire Training will:

1. Continue to require participants just beginning training in instructional techniques to complete Training Instructor 1A, 1B & 1C as the first of the five options used to satisfy the Accredited Regional Instructor, instructor training requirement.  
   AND/OR  
2. For those participants that have completed the historical courses, modify policy to allow continued use of Fire Instructor 1A &1B and require completion of the new Training Instructor 1C. As an alternate, a previously completed Fire Instructor 2A course would also be an acceptable alternative to Training Instructor 1C under this scenario.

**Justification:** In January 2009 SFT began delivery of the three new courses, Training Instructor 1A, Training Instructor 1B and Training Instructor 1C. The intent was that these three courses would replace the long standing Fire Instructor 1A and Fire Instructor 1B courses as one of the five options to satisfy the Accredited Regional Instructor, instructor training requirement. In an effort to transition into this new requirement, Accredited Regional Instructor applicants were allowed to make application utilizing Fire Instructor 1A and 1B until December 31, 2011. As of January 1, 2012, Training Instructor 1A, Training Instructor 1B and Training Instructor 1C were to be the only CFSTES courses allowed to satisfy the instructor training requirement. This change was approved by STEAC and widely publicized by SFT.

Notwithstanding the statewide notification, numerous Registered Instructor candidates missed the December 31, 2012 deadline and have been soliciting SFT to accept their applications utilizing Fire Instructor 1A and 1B. Furthermore, numerous fire agencies did not adequately understand the change and have been misinforming their personnel on the requirements. This change in procedure clarifies requirements to become an SFT registered instructor.

**Effective Date:** August 1, 2012  
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**Approved By:** Mike Richwine, Assistant State Fire Marshal

*This Interim Procedure provides guidance and/or interpretation on State Fire Training Procedures and shall be effective for 12 months from the approval date.*