



California State Fire Training



Bus (916) 445-8444

osfm.fire.ca.gov/training/training.php

INTERIM SFT PROCEDURES

Reissued Date: October 27, 2015

- Procedure Title:** Trench Rescue Technician
Effective Date: July 18, 2014
Section Change: Added Trench Rescue Technician to the instructional disciplines.

New Trench Rescue Technician Instructors

New Trench Rescue Technician Instructors beginning to pursue instructor registration should utilize the requirements listed on the subsequent interim procedure pages.

Current Trench Rescue Instructors

Current Trench Rescue Instructors that have taught a Trench Rescue class after January 15, 2009 are eligible to attend a Trench Rescue Technician Update course.

Current Trench Rescue Instructors that have **not** taught a Trench Rescue class after January 15, 2009 will need to take the Trench Rescue Technician course.

Justification: On July 18, 2014 the Statewide Training and Education Advisory Committee (STEAC) recommended that the Trench Rescue Technician curriculum be approved as a Fire Service Training and Education Program (FSTEP) course. This recommendation was taken into consideration as the State Board of Fire Services also made a recommendation to the State Fire Marshal to adopt this new course.

The current SFT Procedures Manual dated May 2008 does not include these new courses. This interim procedure clarifies the instructor registration requirements for Instructors seeking to teach this new course.

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Approved By:

Mike Richwine, Assistant State Fire Marshal

This Interim Procedure provides guidance and/or interpretation on State Fire Training Procedures and shall be effective for 12 months from the approval date.

6.8.19: TRENCH RESCUE TECHNICIAN (TRT) – INSTRUCTOR LEVELS (NEW)

6.8.19.1: Trench Rescue Technician Primary Instructor Trainee

- A. Primary Instructor trainee is the entry level for becoming a TRT primary instructor.
- B. An individual is considered a primary instructor trainee while he/she completes the TRT Primary Instructor Trainee Task Book.
 - 1. Trainees have two years after beginning the task book to complete its requirements.
 - 2. The applicant must submit the task book for instructor registration within one year of completing it.
- C. Under direct supervision of a registered TRT senior instructor, the primary instructor trainee shall:
 - 1. Assist in classroom and field exercise setup
 - 2. Support the logistics of the component(s) he or she is training to teach
 - 3. Instruct no more than 50% of a single course delivery
 - 4. Carry out all other related tasks as assigned by the Senior Instructor
 - 5. Satisfactorily complete the Primary Instructor Trainee Instructor task book
- D. SFT does not register TRT primary instructor trainees.

6.8.19.2: Primary Instructor

- A. A TRT primary instructor is qualified to teach one squad (up to 12 students) in a TRT course with one or two squads.
- B. In addition to the responsibilities required of all SFT primary instructors (See **6.2.7: Responsibilities**), TRT primary instructors, under the supervision of a TRT senior instructor, are also required to:
 - 1. Set up the classroom and field exercises
 - 2. Administer any skills exams
 - 3. Evaluate student/team performance and sign student's task books
 - 4. Coordinate and monitor all safety aspects of the course

6.8.19.3: Senior Instructor Trainee

- A. Senior instructor trainee is the entry level for becoming a TRT senior instructor.
- B. An individual is considered a senior instructor trainee while he or she completes the TRT Senior Instructor Trainee Task Book.

1. Trainees have two years after beginning the task book to complete its requirements.
 2. The applicant must submit the task book for instructor registration within one year of completing it.
- C. Under direct supervision of a registered TRT senior instructor, the senior instructor trainee shall:
1. Ensure all objectives and minimum requirements of the course curriculum are met
 2. Function as the Safety Officer and monitor all safety aspects of the course
 3. Supervise and evaluate any primary instructor
 4. Carry out all other related tasks as assigned by the Senior Instructor
 5. Satisfactorily complete the Senior Instructor Trainee Instructor task book
- D. SFT does not register TRT senior instructor trainees.

6.8.19.4: Senior Instructor

- A. A TRT senior instructor is required for any delivery of a TRT course.
- B. In addition to the responsibilities required of all SFT senior instructors (See **6.3.6: Responsibilities**), TRT senior instructors are also required to:
1. Comply with **5.1.11: Record Keeping**
 2. Complete and maintain an Incident Action Plan and a daily Trench Inspection Worksheet

6.8.20: TRENCH RESCUE TECHNICIAN- PRIMARY INSTRUCTOR (NEW)

6.8.20.1: Eligible Courses

CFSTES Courses	FSTEP Courses
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> Trench Rescue Technician

6.8.20.2: General Qualifications

- A. A TRT primary instructor shall meet the qualifications required of all SFT registered primary instructors.
- See **6.2.1: Qualifications**.

6.8.20.3: Course Work

- A. A TRT primary instructor trainee or primary instructor must have attended and passed:
- Rescue Systems 1: Basic Rescue Skills
 - Trench Rescue Technician

6.8.20.4: Task Book

- A. A TRT primary instructor trainee has two years after starting his/her TRT Primary Instructor Trainee Task Book to complete the task book requirements.
- B. A TRT primary instructor trainee must satisfy all instructor requirements and become a registered TRT primary instructor within one year of completing his/her task book.
- C. Requires a minimum of one TRT senior instructor evaluator.

6.8.20.5: Rank and Professional Experience

- A. A TRT primary instructor trainee or primary instructor shall meet the rank and professional experience qualifications listed below.
- Performing in an "acting" capacity does not qualify.

FSTEP Courses	Rank and Experience
<ul style="list-style-type: none"> Trench Rescue Technician 	<ul style="list-style-type: none"> Held the rank of fire fighter performing rescue duties within a Recognized Fire Agency in California for a minimum of three years (ex. Being a member of an

	identifiable rescue team)
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6.8.20.9: Application – Primary Instructor Trainee

- A. The applicant shall submit the following items to the TRT senior instructor who will oversee the evaluation:
- A current resume listing education, position or rank, and experience
 - A copy of a course completion certificate from SFT for Trench Rescue Technician and Rescue Systems 1
 - A copy of SFT Instructor I and Instructor II certificates or verification of the qualifying equivalents
 - A verification letter signed by the fire chief or his/her authorized designee, describing the applicant's specific background as it relates to his/her rank and experience (See **4.1.1: Letters of Verification.**)
 - A blank Primary TRT Instructor Task Book

6.8.20.10: Application – Primary Instructor

- A. See **6.2.3: Application Process.**

6.8.20.11: Maintenance

- A. A TRT primary instructor shall teach at least one SFT Trench Rescue Technician courses every two years.

6.8.21: TRENCH RESCUE TECHNICIAN – SENIOR INSTRUCTOR (NEW)

6.8.21.1: Eligible Courses

CFSTES Courses	FSTEP Courses
<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • Trench Rescue Technician

6.8.21.2: General Qualifications

- A. A TRT senior instructor trainee or senior instructor shall meet the qualifications required of all SFT registered senior instructors.
1. See **6.3.1: Qualifications**.

6.8.21.3: Teaching Experience

- A. Taught at least one SFT Trench Rescue Technician course within the past two years.

6.8.21.4: Task Book

- A. A TRT senior instructor trainee has two years after starting his/her TRT Senior Instructor Trainee Task Book to complete the task book requirements.
- B. A TRT senior instructor trainee must satisfy all instructor requirements and become a registered TRT senior instructor within one year of completing the task book.
- C. Requires a minimum of two TRT senior instructor evaluators.

6.8.21.5: Rank and Professional Experience

- A. Same as TRT Primary Instructor.
1. See **6.8.20.5: Rank and Professional Experience**.

6.8.21.6: Application – Senior Instructor Trainee

- A. The applicant shall submit the following items to the TRT senior instructor who will oversee the evaluation:
- A current resume listing education, position/rank, and experience
 - Verification of primary instructor status
 - Verification of Competent Person certification
 - Senior TRT Instructor Task Book

6.8.21.7: Application – Senior Instructor

A. See **6.3.3: Application Process**.

6.8.21.8: Maintenance

A. A TRT senior instructor shall teach at least one SFT Trench Rescue Technician courses every two years.