



# STATE FIRE TRAINING

## Training Instructor Certification Checklist



**\*Retiring 12-31-17\***

Name: \_\_\_\_\_

SFT ID Number: \_\_\_\_\_

### Section 1: To Receive Task Book

#### INSTRUCTION

*Submit a copy of your CFSTES course certificate or score letter*

- |  |                          |
|--|--------------------------|
| 1. Training Instructor 1A: Cognitive Lesson Delivery (2010)            | COMPLETE                 |
| 2. Training Instructor 1B: Psychomotor Lesson Delivery (2010)          | <input type="checkbox"/> |
| 3. Training Instructor 1C: Instructional Development Techniques (2010) | <input type="checkbox"/> |

#### EXPERIENCE

*Submit a current, original letter signed on department letterhead and signed by the Fire Chief or his/her authorized representative describing your specific background as it relates to this experience requirement*

- |  |                          |
|--|--------------------------|
| 1. Fire Service  | COMPLETE                 |
| Have a minimum of two (2) years full-time paid, or four (4) years volunteer or part-time <u>paid</u> experience in a California fire department. | <input type="checkbox"/> |

#### PAYMENT

- |                       |                          |
|-----------------------|--------------------------|
| 1. Fee & Fee Schedule | COMPLETE                 |
|                       | <input type="checkbox"/> |

### Section 2: To Receive Certification

#### CERTIFICATION CAPSTONE TASK BOOK

*Submit original capstone task book to SFT (Be sure to make a copy for your records).*

- |  |                          |
|--|--------------------------|
| 1. Perform all job performance requirements (JPRs)   | COMPLETE                 |
| 2. Document teaching experience in task book (80 hours minimum)  | <input type="checkbox"/> |
| * Make sure teaching experience is verified and signed by the Fire Chief or his/her authorized representative. | <input type="checkbox"/> |