



Training Instructor Capstone Task Book Now Available

Task Book

- What is it?
 - Serves as a guide and record of what needs to be completed for certification
- How is a task book started?
 - Download from SFT website
 - Any section that must be completed in a specific order will be clearly identified
- What is the time frame for completing the task book?
 - *Can be started after completing TI 1A & 1B*
 - Any change in certification requirements while a candidate's task book is open will require starting a new task book and meeting the new requirements

Capstone Test

- When can I take the capstone test?
 - After the task book has been completed
 - AND the task book is still valid
- Where can I take the capstone test?
 - Capstone test sites will be available periodically throughout the state
 - SFT website will list the dates, location, and contact information
- How does the test process work?
 - Register with the agency conducting the Training Instructor Capstone Test prior to the test date.
- What do I bring to the test site?
 - **Original** Training Instructor Capstone Task Book.
 - Copies of TI 1A, 1B, and 1C certificates.
 - Copy of Fire Fighter II cert (if applicable).
 - Certification fee made payable to test site
 - Valid California driver's license for photo ID
- If I happen to fail the test, how do I retake the capstone test?
 - Can be retaken after 30 days
 - Retake fee is required
 - No retake limits
 - As long as the candidate's task book remains valid
- What Can I Expect?
 - 100-item multiple choice
 - 80% minimum to pass
 - Study the student textbook, supplements, and formative tests used during TI 1A, 1B, and 1C
 - All test items come from this information
- Test Day
 - Arrive early to familiarize yourself with the testing center
 - You will be asked to
 - Submit your original task book
 - Show your valid photo ID
 - Sign a confidentiality statement
 - Leave your belongings in a secured area
 - Sign in/out of the testing room