



VOLUNTEER FIRE FIGHTER

Certification Training Record

NAME: _____

	TASK TITLE May Require Completing One or More Jobs	SKILL TYPE (M / T)*	APPROVED INSTRUCTOR SIGNATURE	DATE
	PERSONNEL AND FUNCTIONS			
1.	Identify Fire Department Functions	T		
2.	Identify and Interpret Duties of Personnel	T		
	FORCIBLE ENTRY AND MISCELLANEOUS TOOLS			
3.	Operate Cutting, Boring, Fusing, and Sawing Tools and Equipment	M / T		
4.	Use Battering, Carrying, Digging, Prying, and Striking Tools	M / T		
5.	Operate Lighting Equipment	M / T		
6.	Operate Ventilation Equipment	M / T		
	LIFTING AND HOISTING EQUIPMENT			
7.	Use Ropes, Knots, and Hitches	M / T		
8.	Operate Lifting and Spreading Equipment	M / T		
9.	Operate Hoisting and Pulling Equipment (P)**	M / T		
	EXTINGUISHERS, GENERATORS, AND PROPORTIONERS			
10.	Operate Portable Fire Extinguishers (P)**	M / T		
11.	Operate Foam and Water-Additive Proportioners and Generators (P)**	M / T		
	HOSE, NOZZLES, AND FITTINGS			
12.	Couple Hose	M / T		
13.	Roll, Fold, Carry, Reel, and Unreel Hose	M / T		
14.	Connect and Operate Nozzles, Valves, Fittings, and Other Hose Devices (P)**	M / T		
15.	Siamese and Wye Lines of Hose	M / T		
16.	Extend and Reduce Hoselines	M / T		
17.	Load Hose on Apparatus	M / T		
	HOSE EVOLUTIONS			
18.	Operate Hydrants	M / T		
19.	Lay Single Line of Hose	M / T		
20.	Lay Multiple Lines of Hose	M / T		
21.	Connect Hoselines to Auxiliary Appliances	M / T		

*SKILL TYPE: M = Manipulative / T = Technical

** (P) = Partial; Supplemental Training Required for Fire Fighter I Certification



VOLUNTEER FIRE FIGHTER

Certification Training Record

NAME: _____

	TASK TITLE May Require Completing One or More Jobs	SKILL TYPE (M / T)*	APPROVED INSTRUCTOR SIGNATURE	DATE
22.	Operate Master Stream Appliances	M / T		
23.	Lay and Operate Hoselines Above and Below Street Level	M / T		
	LADDERS			
24.	Carry, Raise, and Lower Ladders	M / T		
25.	Climb, Lock-In, On, and Foot Ladders	M / T		
26.	Use Ladders as Improvised Equipment (P)**	M / T		
	BUILDING EQUIPMENT			
27.	Operate Elevators (optional)	M / T		
28.	Operate Fire Protection Systems	M / T		
29.	Operate Fire Escape Ladders (optional)	M / T		
	RESCUE TOOLS AND EQUIPMENT			
30.	Use Breathing Apparatus	M / T		
31.	Use Life Lines and Belts (optional)	M / T		
32.	Use Personal Protective Clothing and Equipment	M / T		
	FIRE BEHAVIOR			
33.	Identify Classes of Fire	T		
34.	Identify Theory and Fundamentals of Extinguishment	T		
35.	Identify Products of Combustion	T		
36.	Identify Hazardous and Explosive Materials (P)**	T		
37.	Identify the Effects of Extinguishing Agent Application (optional)	T		
	STRATEGY			
38.	Describe Size-up	T		
	FIREGROUND OPERATIONS			
39.	Control Traffic	M / T		
	SALVAGE COVER OPERATIONS			
40.	Describe Fundamentals of Salvage Covers (P)**	T		
41.	Fold and Carry Covers	M		
42.	Spread and Hang Covers	M		
43.	Improvise with Covers	T		

*SKILL TYPE: M = Manipulative / T = Technical

** (P) = Partial; Supplemental Training Required for Fire Fighter I Certification



VOLUNTEER FIRE FIGHTER

Certification Training Record

NAME: _____

	TASK TITLE May Require Completing One or More Jobs	SKILL TYPE (M / T)*	APPROVED INSTRUCTOR SIGNATURE	DATE
	PROTECT PROPERTY			
44.	Protect Building Contents	M / T		
	REMOVE WATER			
45.	Use Sweeping and Drying Tools	M / T		
46.	Operate Water Removing Devices	M / T		
	OVERHAUL PREMISES			
47.	Remove Hazards and Debris	M / T		
48.	Safeguard Property	T		
	EMERGENCY CARE			
49.	Examine Victim	M / T		
50.	Observe Surroundings	T		
51.	Determine Case History	T		
52.	Maintain Airway	M / T		
53.	Perform Resuscitation	M / T		
54.	Perform CPR	M / T		
55.	Control Bleeding and Treat Wounds	M / T		
56.	Treat Cerebrovascular Injuries	M / T		
57.	Treat Poison Emergencies	M / T		
58.	Treat Burns	M / T		
59.	Treat Heat and Cold Emergencies	M / T		
60.	Treat Fractures, Dislocations, Strains, and Sprains	M / T		
61.	Treat Shock	M / T		
62.	Treat Convulsions and Seizures	M / T		
63.	Treat Eye Injuries	M / T		
64.	Treat Multiple Casualties	M / T		
65.	Assist in Prehospital Childbirth	M / T		
	TRANSPORTATION			
66.	Perform Manual Lifts and Carries	M / T		
67.	Improvise and Provide Transportation	T		

*SKILL TYPE: M = Manipulative / T = Technical

** (P) = Partial; Supplemental Training Required for Fire Fighter I Certification



VOLUNTEER FIRE FIGHTER

Certification Training Record

NAME: _____

	TASK TITLE May Require Completing One or More Jobs	SKILL TYPE (M / T)*	APPROVED INSTRUCTOR SIGNATURE	DATE
	INVESTIGATION			
68.	Identify, Collect, and Preserve Evidence	T		
69.	Guard Property	T		

*SKILL TYPE: M = Manipulative / T = Technical

** (P) = Partial; Supplemental Training Required for Fire Fighter I Certification



VOLUNTEER FIRE FIGHTER TO FIRE FIGHTER I

Supplement Certification Training Record

NAME: _____

	TASK TITLE May Require Completing One or More Jobs	SKILL TYPE (M / T)*	APPROVED INSTRUCTOR SIGNATURE	DATE
	LAWS AND REGULATIONS			
1.	Interpret Government Organization	T		
2.	Interpret and Use Personnel Regulations	T		
3.	Interpret Retirement Systems and Worker's Compensation Laws	T		
4.	Interpret Fire Service Agency Rules and Regulations	T		
	PERSONNEL AND FUNCTIONS			
5.	Participate in Personal Development Programs	T		
6.	Identify Necessity for Obedience and Obligation to Duty	T		
	PROFESSIONAL ORGANIZATIONS			
7.	Recognize National Fire Service Organizations	T		
8.	Recognize State Fire Service Organizations	T		
9.	Recognize Local Fire Service Organizations	T		
	LIFTING AND HOISTING EQUIPMENT			
10.	Operate Hoisting and Pulling Equipment (P)**	M / T		
	EXTINGUISHERS, GENERATORS, AND PROPORTIONERS			
11.	Operate Portable Fire Extinguishers (P)**	M / T		
12.	Operate Foam and Water Additive Proportioners and Generators (P)**	M / T		
	HOSE, NOZZLES AND FITTINGS			
13.	Connect and Operate Nozzles, Valves, Fittings, and Other Hose Devices (P)**	M / T		
	LADDERS			
14.	Use Ladders as Improvised Equipment (P)**	M / T		
	BUILDING EQUIPMENT			
15.	Operate Fire Protection Systems	M / T		
	FIRE SERVICE HYDRAULICS			
16.	Determine Range and Reaction of Fire Streams	T		
	FIRE BEHAVIOR			
17.	Identify Theory and Fundamentals of Combustion	T		
18.	Identify Theory and Fundamentals of Heat Transfer	T		

*SKILL TYPE: M = Manipulative / T = Technical

** (P) = Partial; Supplemental Training Required for Fire Fighter I Certification



VOLUNTEER FIRE FIGHTER TO FIRE FIGHTER I

Supplement Certification Training Record

NAME: _____

	TASK TITLE May Require Completing One or More Jobs	SKILL TYPE (M / T)*	APPROVED INSTRUCTOR SIGNATURE	DATE
19.	Identify Fire Characteristics of Ordinary Combustible Solids	T		
20.	Identify Fire Characteristics of Flammable Liquids and Gases	T		
21.	Identify Hazardous and Explosive Materials (P)**	T		
	STRATEGY			
22.	Describe Rescue Techniques	T		
23.	Describe Exposure Tactics	T		
24.	Describe Ventilation Methods	T		
25.	Describe Methods to Confine Fires	T		
26.	Describe Extinguishing Methods	T		
27.	Describe Overhaul Methods	T		
28.	Describe Salvage Operations	T		
29.	Describe Pre-incident Plans	T		
	FIREGROUND OPERATIONS			
30.	Describe Mutual Aid Plans	T		
31.	Describe Disaster Plans	T		
	SALVAGE COVER OPERATIONS			
32.	Describe Fundamentals of Salvage Covers (P)**	T		
	PROTECT PROPERTY			
33.	Operate Sprinkler Systems	M / T		
	OVERHAUL PREMISES			
34.	Control Public Service Utilities	M / T		
	DRIVING			
35.	Operate Communications Equipment	M / T		
	INVESTIGATION			
36.	Determine Origin and Cause of Fire	T		
37.	Identify Incendiary Fires, Methods, and Motives	T		

*SKILL TYPE: M = Manipulative / T = Technical

** (P) = Partial; Supplemental Training Required for Fire Fighter I Certification