

As of Wednesday, July 1, 2020, the Fire and Life Safety Division will no longer be responsible for shipping paper plan submittals back to applicants.

We have a few options for obtaining submitted plans:

1. Provide a return label and packaging at the time of submission.
 - If this method is chosen, coordination of mail courier is dependent on the applicant.
2. Pick the plans up from our Sacramento office located at 2251 Harvard St., Suite 130.

All outgoing plans for shipping / pick-up will be held for a maximum of five business days. If the plans are not picked-up within that time frame, or a return label is not provided, the plans will be recycled.