MEMBERS PRESENT: (* attended via conference call)
Dennis Mathisen, State Fire Marshal, CAL FIRE - Office of the State Fire Marshal
* Janet Barentson, Chief Deputy Director, CAL FIRE
* Lou Paulson, California Professional Firefighters
Russell Rawls, California State Firefighter Association
Anne Walker, Fire District
Michael S. Williams, California State Firefighter Association
David Gillotte, International Association of Firefighters
* Frank Lima, California Labor Federation
* Robert Magee, City Government
* Michael Smith, California Fire Chiefs Association

MEMBERS ABSENT:
Mark Ghilarducci, California Governor’s Office of Emergency Services
Dan Terry, California Fire Fighter Joint Apprenticeship Committee
Steve Kovacs, Fire Districts Association of California
Michael Lopez, CAL FIRE Firefighters, Local 2881

STAFF:
Michael Richwine, Assistant State Fire Marshal
Jim Eastman, Fire Service Training Specialist III
Rose Jordan, Administrative Assistant I

GUESTS:
Kim Zagaris, CAL OES
John Fox, LARco
Debra Fox, LARco
Yvonne de LaPena, Cal-JAC

I. CALL TO ORDER

ROLL CALL/Determine Quorum

Chair Dennis Mathisen called the meeting to order at 10:03. Roll was called.
Quorum established at 10:10 am.

Approval of the State Board of Fire Services (SBFS) minutes from June 15, 2017 meeting:

Dennis Mathisen opened the floor for discussion on the June 15, 2017, SBFS meeting minutes.
Motion – Williams made a motion to approve and the motion was seconded by Walker. Board members approved the June 15, 2017 minutes at 10:13 am.
• Announcements
  • Mathisen introduced Anthony Marino, new executive officer for the California Underground Facilities Safe Excavation Board. He and his staff will be providing regulatory support for the Dig Safe Act.
  • CAL FIRE – Office of the State Fire Marshal continues in their efforts of recruitment.

II. CONSENT ITEMS
A. State Fire Training Division

1. Approval for reaccreditation of Accredited Regional Training Programs/Accredited Local Academies - (Discussion/Public Comment/Action) [Attachment 2]
   Seeking SBFS approval for the reaccreditation of Butte College, Fresno College, Los Medanos College, Imperial Valley College, Glendale College reaccreditation.

2. Livermore-Pleasanton Fire Department Accredited Local Academy (ALA) Application (Discussion/Public Comment/Action) [Attachment 3]
   Seeking SBFS approval for accreditation of Livermore-Pleasanton Fire Department as an Accredited Local Academy (ALA)

3. Clovis Fire Department Accredited Local Academy (ALA) Application (Discussion/Public Comment/Action) [Attachment 4]
   Seeking SBFS approval for accreditation of Clovis Fire Department as an Accredited Local Academy (ALA)

4. Company Officer Standards and Curriculum Update (Discussion/Public Comment/Action) [Attachment 5]
   Seeking SBFS approval for Standards and Curriculum Update.

5. Chief Fire Officer Standards and Curriculum Update (Discussion/Public Comment/Action) [Attachment 6]
   Seeking SBFS approval for Chief Fire Officer Standards and Curriculum Update.

   Motion – Williams made a motion to approve all five; motion was seconded by Walker. Board members unanimously approved at 10:20 am.

III. PROGRAM and ADVISORY COMMITTEE REPORTS
A. State Fire Training Division

1. Mission Alignment Objectives
   Jim Eastman

   A. Curriculum Development and Delivery

   i. AH-330 Strike Team/Task Force Leader
      (Discussion/Public Comment/Action) [Attachment 7]
      Seeking SBFS approval of the new Fire Services Training and Education Program (FSTEP) AH-330 Strike Team/Task Force Leader curriculum materials.

      Motion – Gillotte made a motion to approve; motion was seconded by Williams. Board members unanimously approved at 10:30 am.

   ii. Incident Management of High Rise Fires –
       (Discussion/Public Comment/Action) [Attachment 8]
       Seeking SBFS approval of the new Fire Services Training and Education Program (FSTEP) Incident Management of High Rise Fires curriculum materials.

       Motion – Williams made a motion to approve; motion was seconded by Rawls. Board members unanimously approved at 10:35 am.
iii. Animal Technical Rescue Standards and Curriculum  
(Discussion/Public Comment/Action) [Attachment 9]  
Seeking SBFS approval of the new Fire Services Training and Education Program (FSTEP) Animal Technical Rescue curriculum materials.  
**Motion – Gillotte made a motion to approve; motion was seconded by Williams. Board members unanimously approved at 10:40 am.**

iv. Fire Marshal Standards and Curriculum  
(Discussion/Public Comment) [Attachment 10]  
Informational only – The list of courses are still going through the STEAC meetings. A group is being put together in order to bring the textbook up to date, if a textbook is going to be used.

v. Confined Space Rescue Awareness  
(Discussion/Public Comment) [Attachment 11]  
Informational only

B. Instructor Updates  

i. FSTEP Instructor Curriculum  
(Discussion/Public Comment/Action) [Attachment 12]  
Seeking SBFS approval of the Fire Services Training and Education Program (FSTEP) Instructor Curriculum  
**Motion – Williams made a motion to approve; motion was seconded by Rawls. Board members unanimously approved at 10:45 am.**

ii. Certified Instructor Experience Requirement Change  
(Discussion/Public Comment/Action) [Attachment 13]  
Seeking SBFS approval of the Certified Instructor Experience Requirement Change  
**Motion – Williams made a motion to approve; motion was seconded by Walker. Board members unanimously approved at 10:50 am.**

iii. Future SFT Instructor Requirements  
(Discussion/Public Comment/Action) [Attachment 14]  
Seeking SBFS approval of the Future State Fire Training Instructor Requirements  
**Motion – Williams made a motion to approve; motion was seconded by Gillotte. Board members unanimously approved at 10:55 am.**

C. State Fire Training Database (Acadis) Presentation  
Brandon Erickson  
(Discussion/Public Comment)  
Erickson stated that the new database is currently in the process of being tested. It has a lot of expandability. It will have a student portal and an admin site. This new system uses email addresses and State Fire Training ID numbers instead of social security numbers. Training has started and the plan is to start using the program in the first half of 2018. It will keep track of course completions and students will be able to print their own certificates.

IV. OLD BUSINESS

A. Position Statement on SBFS/CHP Cooperation  
*Information/Discussion/Action*  
Mike Richwine  
[Attachment 15]  
The attachment is incorrect and an updated/corrected statement will be emailed to board members. Janet Barentson will reach to the CHP once the new commissioner is appointed.
V. NEW BUSINESS

B. Mathisen - Future SBFS administrative support (Information) – There will be an additional Administrative Assistant that is a governor appointed/exempt position in the near future that will take over the administrative duties that are currently done by Rose Jordan.

C. Mathisen - SBFS work plan meeting to be rescheduled (Information) This meeting/conference call will be rescheduled.

IV. MEMBERS ORGANIZATION UPDATES

Walker stated the FDAC Conference will be held at the Monterey Tides in April 2018. Also, she appreciates the information given at the last meeting about the new Wildfire application. She shared it with her board and it was well received.

Gillotte spoke about new behavioral health training. He will bring more information to this meeting when the statewide network is in place.

Davies stated that the California Fire Safe Council is issuing grants throughout the state for tree mortality. More information can be located at CalfireSafeCouncil.org. In 2017 approximately 2.1 million dollars was awarded in grants and in 2018 it will double. There are currently 150 counties that are active in the California Fire Safe Council.

Barentson said that CAL FIRE is in the process of replacing older helicopters with newer ones. There are funds now for one new helicopter. She also stated that the Governor’s Cap and Trade bill was approved. This suspended the SRA fee program.

Smith reminded everyone that the California Fire Chiefs Conference will be held September 26-28, 2017.

VI. PUBLIC COMMENT

No public comment received.

VI. MEETING DATES

A. Meeting dates for 2017 are: February 23rd, June 15th, August 24th and November 16th (moved up one week due to the holiday.

VII. MEETING ADJOURNMENT

The meeting was adjourned with a motion by Walker and second by Williams. All were in favor and meeting was adjourned at 11:45.