



**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**  
**OFFICE OF THE STATE FIRE MARSHAL**  
**Statewide Training and Education Advisory Committee**  
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**Date:** July 12, 2019

Attachment 5

**To:** Ronny J. Coleman, Chairman  
Statewide Training and Education Advisory Committee  
c/o State Fire Training

**From:** Caryn Petty, Deputy State Fire Marshal

**SUBJECT/AGENDA ACTION ITEM:**

Community Risk Curriculum Prerequisites Interim Procedure

**Recommended Actions:**

Approve the Community Risk Curriculum Prerequisite Interim Procedure

**Background Information:**

In January 2019, State Fire Training staff began a cursory review of the Community Risk curriculum based on stakeholder feedback and found discrepancies in the prerequisites for each level of training within the track. An Interim Procedure has been developed to provide interested students with updated information that is more accurately in alignment with SFT intent and procedures. A curriculum development cadre will convene at a future date to review the complete curriculum and ensure alignment with the 2015 Edition of NFPA 1035 Standard on Fire and Life Safety Educator, Public Information Officer, Youth Firesetter Intervention Specialist, and Youth Firesetter Program Manager Professional Qualifications.

**Analysis/Summary of Issue:**

In January 2019, SFT staff compiled feedback received from stakeholders regarding the 2014 Community Risk Educator, Community Risk Specialist, and Community Risk Officer courses. There has been minimal enrollment in these courses due to the availability of the required prerequisites. SFT has identified updated courses and curriculum that would serve to supplement the prerequisites. The following additions and amendments are recommended to enhance student opportunity within the Community Risk training track.

## Procedures Manual (July 2019)

In Table 6.7.2.3 Community Risk Instructor Professional Experience CFSTES Course, “Officer” has been exchanged with “Specialist” on rows 2 and 3 to correctly align the Experience requirements of the respective instructional levels.

## Course Information and Required Materials (July 2019)

### Community Risk Educator

- Add “Fire Inspector 1A: Duties and Administration” to “Fire Prevention I: Fire & Life Safety Inspections OR Fire Prevention 1A: Introduction to the California Fire Code Bridge OR Company Officer 2C: Fire Inspections and Investigations and Investigations OR Three college-level units in Introduction to Fire Technology” as an applicable course for satisfaction of the prerequisites.

### Community Risk Specialist

- Add “NFA R0358 Changing American Families at Risk OR NFA R0385 Application of Community Risk Reduction” to “Community Risk Educator” as applicable courses for satisfaction of the prerequisites.
- Add “FEMA IS-29: Public Information Officer Awareness” to “PIO Awareness EMI G-289 State OES Delivery” as an applicable course for satisfaction of the prerequisites.

### Community Risk Officer

- Add “FEMA IS-29: Public Information Officer Awareness” to “PIO Awareness EMI G-289 State OES Delivery” as an applicable course for satisfaction of the prerequisites



# COMMUNITY RISK INSTRUCTOR AND COURSE PREREQUISITES UPDATE INTERIM PROCEDURES

Issued: **DRAFT**

## Procedure Changes

- Edition** January 2019 edition of the State Fire Training Procedures Manual and Course Information and Required Materials (CIRM)
- Effective Date:** **DRAFT**
- Section Change:** Updated section 6.7.2.3: Professional Experience, Community Risk Educator CIRM, Community Risk Specialist CIRM, Community Risk Officer CIRM
- Justification:** Based on recommendations and feedback from stakeholders, SFT evaluated the accessibility and statewide availability of the listed prerequisites. Upon review, SFT found a distinct need for expansion of the prerequisite list.

Upon further review of SFT referenced documents, an error was identified in the Community Risk instructor requirements in which the Experience for the Specialist and Officer curriculum levels had been inadvertently misaligned.

**SFT Contact** [Contact SFT Staff](#) assigned to the specific certification.

**Note:** All new text appears in underline. All deleted text appears in ~~strikeout~~

## State Fire Training Procedures Manual

### 6.7.2: COMMUNITY RISK INSTRUCTOR

#### 6.7.2.3: Professional Experience

- A. A Registered Primary Instructor for a CFSTES Community Risk course shall meet the professional experience qualifications listed below.
1. Performing in an “acting” capacity does not qualify.



# COMMUNITY RISK INSTRUCTOR AND COURSE PREREQUISITES UPDATE INTERIM PROCEDURES

**Table 6.7.2.3: Community Risk Instructor Professional Experience**

CFSTES Course	Experience
<ul style="list-style-type: none"> <li>Community Risk Educator</li> </ul>	<ul style="list-style-type: none"> <li>Have a minimum of one year’s experience as a Fire and Life Safety Educator within a recognized fire agency in California</li> </ul>
<ul style="list-style-type: none"> <li>Community Risk <u>Officer Specialist</u></li> </ul>	<ul style="list-style-type: none"> <li>Have a minimum of two years’ full-time paid or six years’ volunteer or part-time paid experience in a recognized fire agency in California pertaining to fire and life safety education</li> </ul>
<ul style="list-style-type: none"> <li>Community Risk <u>Officer Specialist</u></li> </ul>	<ul style="list-style-type: none"> <li>Have a minimum of three years’ full-time paid or two years’ volunteer or part-time paid experience in a recognized fire agency in California pertaining to fire and life safety education</li> </ul>

## Course Information and Required Materials (CIRM)

<b>Course:</b>	<b>Community Risk Educator (2014)</b>
<b>Hours:</b>	24
<b>Designed For:</b>	Community Risk Educator Candidate
<b>Description:</b>	This course provides the skills and knowledge needed for the Community Risk Educator to perform his/her duties safely, effectively, and competently by coordinating and delivering existing educational programs and information.
<b>Prerequisites:</b>	<ul style="list-style-type: none"> <li>Introduction to Incident Command System I-100</li> <li>National Incident Management System (NIMS): An Introduction 700</li> <li>Instructor I: Instructor Methodology OR Training Instructor 1A Cognitive Lesson Delivery</li> <li><u>Fire Inspector 1A: Duties and Administration OR</u> Fire Prevention I: Fire &amp; Safety Inspections OR Fire Prevention 1A: Introduction to the California Fire Code Bridge OR Company Officer 2C: Fire Inspections and Investigation OR Three college-level units in Introduction to Fire Technology</li> </ul>
<b>Certification:</b>	Community Risk Educator
<b>Standard:</b>	Complete all summative tests with a minimum score of 80%. Complete all activities and formative tests.
<b>Max. Class Size:</b>	30
<b>Restrictions:</b>	None



# COMMUNITY RISK INSTRUCTOR AND COURSE PREREQUISITES UPDATE INTERIM PROCEDURES

<b>Course:</b>	<b>Community Risk Specialist (2014)</b>
<b>Hours:</b>	57
<b>Designed For:</b>	Community Risk Specialist Candidate
<b>Description:</b>	This course provides the skills and knowledge needed for the Community Risk Specialist to perform his/her duties safely, effectively, and competently by preparing educational programs and information to meet identified needs; conducting JFS intakes/interviews to determine needs for referral and/or implementing educational intervention strategies; and managing interactions with the media and articulating organizational messages as a PIO.
<b>Prerequisites:</b>	<ul style="list-style-type: none"> <li>• Community Risk Educator <b>OR NFA R0358 Changing American Families at Risk OR NFA R0385 Application of Community Risk Reduction</b></li> <li>• Introduction to Incident Information, NWCG S-203</li> <li>• Introduction to Wildland Fire Behavior NWCG S-190</li> <li>• ICS for Single Resources and Initial Action Incidents I-200.B</li> <li>• Youth Firesetting Prevention and Intervention Level I NFA-F0633; <b>OR</b></li> <li>• Youth Firesetting Prevention and Intervention NFA-R0629</li> <li>• Public Information Officer Awareness, EMI Independent Study IS-289 <b>OR FEMA IS-29: Public Information Officer Awareness</b></li> </ul>
<b>Certification:</b>	Community Risk Specialist
<b>Standard:</b>	Complete all summative tests with a minimum score of 80%. Complete all activities and formative tests.
<b>Max. Class Size:</b>	30
<b>Restrictions:</b>	None

<b>Course:</b>	<b>Community Risk Officer (2014)</b>
<b>Hours:</b>	46:30
<b>Designed For:</b>	Community Risk Officer Candidate
<b>Description:</b>	This course provides the skills and knowledge needed for the Community Risk Specialist to perform his/her duties safely, effectively, and competently by creating, administering, and evaluating educational programs and information; and managing a Junior Firesetting Intervention Program and the activities of the JFIS I.
<b>Prerequisites:</b>	<ul style="list-style-type: none"> <li>• Community Risk Specialist</li> <li>• Youth Firesetting Prevention and Intervention Level II NFA-FO634; <b>OR</b></li> <li>• Youth Firesetting Prevention and Intervention NFA-R0629</li> <li>• PIO Awareness EMI G-289 State OES Delivery <b>OR FEMA IS-29: Public Information Officer Awareness</b></li> <li>• JIS/JIC Planning EMI G-291 State OES Delivery</li> </ul>



# COMMUNITY RISK INSTRUCTOR AND COURSE PREREQUISITES UPDATE INTERIM PROCEDURES

<b>Course:</b>	<b>Community Risk Officer (2014)</b>
	<ul style="list-style-type: none"><li>• Intermediate Wildland Fire Behavior NWCG S-290</li><li>• Intermediate Incident Command System I-300</li></ul>
<b>Certification:</b>	Community Risk Officer
<b>Standard:</b>	Complete all summative tests with a minimum score of 80%. Complete all activities and formative tests.
<b>Max. Class Size:</b>	30
<b>Restrictions:</b>	None