



STATEWIDE TRAINING AND EDUCATION  
ADVISORY COMMITTEE MINUTES  
July 15, 2016 – Sacramento, California

**Members Present:**

Bradley Arganbright, Nor CAL Training Officers  
John Binaski, League of California Cities  
Taral Brideau, California Fire Fighter Joint Apprenticeship Committee  
Ron Coleman, STEAC Chair  
Randy Collins, California Fire Technology Directors Association (North)  
Bret Davidson, So Cal Training Officers  
Gareth Harris, Fire District Association of California  
Sam Hoffman, California State Firefighters' Association (alternate)  
Matthew Jewett, California Fire Technology Directors Association(North) (alternate)  
Michael Lozano, FIRESCOPE  
Gaudenz Panholzer, California Fire Chiefs Association  
Richard Rideout, California Metropolitan Fire Chiefs  
Brent Stangeland, CALFIRE  
Daniel Stefano, California State Firefighters' Association  
Ken Wagner, California Fire Chiefs Association and Committee Vice Chair  
Kim Zagaris, California Governor's Office of Emergency Services (Cal OES)

**Members Absent:**

Timothy Adams, So CAL Training Officers (alternate)  
Tony Bowden, Fire District Association of California  
Robert Briare, California Professional Fire Fighters  
Gary Dominguez, California Fire Technology Directors Association (South)  
Lorenzo Gigliotti, California Governor's Office of Emergency Services (alternate)  
Pete Jankowski, League of California Cities (alternate)  
Mary Jennings, California Fire Fighter Joint Apprenticeship Committee (alternate)  
Steve Shull, California Fire Technology Directors Association (South)(alternate)  
Rich Thomas, California Professional Fire Fighters (alternate)  
Joe Tyler, CAL FIRE  
John Walsh, Nor CAL Training Officers(alternate)

**State Fire Training Staff:**

Jim Eastman, Fire Service Training Specialist III  
Brandon Erickson, Certification Exam Coordinator  
Dennis Mathisen, State Fire Training Division Chief  
Mike Richwine, Assistant State Fire Marshal  
Mark Romer, Fire Service Training Specialist III  
Kris Rose, Staff Services Manager I

Rodney Slaughter, Deputy State Fire Marshal III Specialist

**Guests:**

Brendan O’Leary, City College of San Francisco  
David Barnett, San Jose Fire Department/FIRESCOPE  
Francis Solich, OSFM/Fire Engineering  
Carl Bjerke, Santa Monica Fire Department  
Dennis Rein, Moraga/Orinda Fire District  
Joe Rawitzer, RX Fire Council  
David Sprague, Berkeley Fire Department  
Natalie Hannum, Los Medanos College

**I. Introductions and Welcome**

The meeting was called to order at 9:00 A.M. by Chief Ron Coleman.

**A. Roll Call/Quorum Established**

A quorum was established during introductions.

**B. Member Appointment/Reappointment**

1. Brent Stangeland- Member Appointment-CAL FIRE

**II. Agenda Review**

**III. Approval of the April 15, 2016 Minutes**

**Motion:** Randy Collins moved to accept the minutes from April 15, 2016.

John Binaski seconded the motion.

**Action:** All members voted unanimously.

**IV. State Board of Fire Services (SBFS) Update**

**Presenter: Dennis Mathisen**

Dennis Mathisen advised that at the May 19, 2016 State Board of Fire Services (SBFS) meeting, the Re-Accreditations of the Oakland Fire Department, San Jose Fire Department and Solano Community College were approved. In addition, the new accreditations of the San Francisco Fire Department and the Fresno Fire Department were approved. He provided an update to the Accreditation process, advising that the Incident Management for Special Operations and Incident Management for Fire Fighter Emergency curriculum, Fire Service Training and Education Program (FSTEP) courses

will be brought back next quarter due to the information not getting to the members timely. D. Mathisen stated that he provided an update on National Accreditation, that the IFSAC process has been completed. He also gave appreciation to Ken Wagner for his work on achieving this milestone.

## **V. Mission Alignment Objectives**

### **A. Achieving National Recognition**

#### **1. CAL FIRE Academy Reaccreditation** **Presenter: Rodney Slaughter** **(Attachment 1)**

An accreditation site visit was conducted on May 23, 2016 at the CAL FIRE Academy in Lone, California. This visit was conducted by Chief Ron Coleman, STEAC Chairman, Larry Savage, Training Chief of the Sacramento Metropolitan Fire Department, Tim Palmer, Fire Technology Director of Sierra College, Leona Allen, Academy Coordinator at Lake Tahoe Community College, Chief Mike Richwine, Acting State Fire Marshal, Dennis Mathisen, State Fire Training Division Chief, and Rodney Slaughter, Deputy State Fire Marshal of State Fire Training. The Academy has been in place since 1998, and consists of 354 acres.

The purpose of this site visit was to concurrently re-accredit CAL FIRE Academy at Lone, and the Ben Clark Training Center in Riverside as an Accredited Local Academy (ALA) in the State Fire Training system.

A tour was completed of the facilities, classrooms, dormitories and training grounds. A records review of the administrative office was completed. The academy has been the subject of an investigation in the recent past. The result has been a change in the practices and procedures, with personnel adjustments as well as an overhaul of the organizational structure and culture. This visit validated that the changes made have been positive.

The tour revealed a vast array of training props that allow for real life training scenarios. There are modern classrooms as well as a cafeteria and housing for the students and Instructors. The facility has all of the tools and equipment to run the Fire Fighter Academy at Lone, as well as to concurrently run academies at the Ben Clark Training Facility in Riverside.

Brent Stangeland gave his appreciation to R. Slaughter, Chief Coleman and the rest of the team for their professional approach and evaluation of the Academy.

The site team unequivocally recommended the decision to re-accredit CAL FIRE Academy (Lone and Riverside).

**Motion:** *Kim Zagaris moved to accept the reaccreditation of CAL FIRE.*

*Gareth Harris Seconded the motion.*

**Action:** *All members voted unanimously.*

## 2. Berkeley Fire Department Accreditation

**Presenter: Rodney Slaughter  
(Attachment 2)**

An accreditation site visit was conducted on May 10, 2016. This was conducted by Melinda Drayton, Training Chief of the Oakland Fire Department, Andrew Murtagh, Training Coordinator of the San Francisco Fire Department, and Rodney Slaughter, Deputy State Fire Marshal of State Fire Training. Berkeley Fire Department was represented by Donna McCracken, Deputy Fire Chief and David Sprague, Training Captain as well as several Fire Fighters from the department. Participants interested in the accreditation process included representatives from the Richmond Fire Department and the Hayward Fire Department. D. Sprague stated that they reviewed best practices at other sites, and brought that information home to incorporate into their process. He expressed his appreciation to the team in answering his questions and providing feedback when necessary.

The Berkeley Fire Department has provided fire protection since 1904. They are active in Community Emergency Response training over 10,000 citizens in emergency preparedness classes. Berkeley Fire Department was upgraded to an Insurance Services Office (ISO) Class 1 rating in 2016.

A tour of the facilities revealed ample classroom, training ground spaces, tools, props and apparatus that can accommodate the number of Fire Fighters going through the Fire Fighter 1 (2013) training program. They secure summative test and answer keys as expected. The B-Step program is one of the best practices that were observed. This begins with fire science programs at the high school level and progresses into Emergency Medical Technician (EMT) training in the senior year of high school. Although they have a small footprint in comparison to other sites, they have a great way of storing the necessary equipment.

The site visit team unequivocally recommends the accreditation of the Berkeley Fire Department into the State Fire Training system as an accredited local academy (ALA).

**Motion:** *Bradley Arganbright moved to accept the accreditation of the Berkeley Fire Department.*

*Gareth Harris seconded the motion.*

**Action:** *All members voted unanimously.*

### **3. Santa Monica Fire Department Accreditation**

**Presenter: Rodney Slaughter  
(Attachment 3)**

An accreditation site visit was completed on June 13, 2016 at the Santa Monica Fire Department Division of Training. The site visit was conducted by Dan Stefano, Chief of the Costa Mesa Fire Department and STEAC member, Sam Giovanna, Verdugo Fire Academy, Glendale Community College and Rodney Slaughter, Deputy State Fire Marshal, of State Fire Training. The Santa Monica Fire Department was represented by Carl Bjerke, Chief of Training.

The Santa Monica Fire Department has provided fire protection for 127 years. This is the first application for accreditation for the department. They are participating in the Fire Fighter I training program as well as positioning them to participate in the certification exam process in the future. They maintain an Insurance Services Office (ISO) Class 1 rating.

A tour of the facilities revealed ample classroom and training ground spaces. They have sufficient tools, equipment, props and apparatus that allow them to easily accommodate the number of cadets going through the Fire Fighter 1 (2013) training program. They are developing protocol to maintain course records and summative test and answer keys in a secured environment. One of their best practices is that they keep a 4-1 student instructor ratio. Their largest class to date is comprised of 18 students.

Dan Stefano mentioned that it would be nice to go over the actual process of how an agency becomes accredited. R. Slaughter briefly provided information about the process which includes the self- assessment report, the site visit, procedures and best practices being adhered to, Statewide Training and Education Advisory Committee (STEAC) and State Board of Fire Service (SBFS) approval. Richard Rideout asked how often they need to re-accredit. R. Slaughter stated the first time is 3 years from the date of accreditation, and then every 5 years from that point forward.

The question was asked how long does a reaccreditation process take. R. Slaughter indicated that the site visit is completed in one day, but the preparation beforehand takes several months. Jim Eastman stated that with numerous Accredited Local Academies (ALA'S) jumping on board to get accredited, the workload this creates is cause for concern. He also indicated that we need to ensure we don't lose sight of our quality assurance losing ground. D. Mathisen stated that adding additional Deputy State Fire Marshal's to assist with the accreditation and re-accreditation process is underway.

Natalie Hannum stated that the process is more rigorous than in the past, and some professional development and partnering with the California Fire Technology

Directors Association (CFTDA) would be great at a meeting teaching them how to complete self-studies. C. Bjerke indicated that he spent some time gathering and researching other agencies self-assessments to help create their own.

Brett Davidson stated that what is causing the issue is that departments want to be able to handle their own Fire Fighter I and Fire Fighter II examinations, but don't necessarily want to become accredited to teach Fire Officer or Chief Officer. The accreditation handles the whole gamut. It may be preferential to have a tiered system set up to move into the future.

A lengthy discussion took place regarding Accredited Regional Training Programs (ARTP'S) and Accredited Local Academies (ALA'S) and the evaluator training, partnership and testing process. The participants included Mark Romer, John Binaski, David Barnett, Gaudenz Panholzer, Randy Collins, Natalie Hannum, Carl Bjerke, Jim Eastman, Brett Davidson, Rodney Slaughter, Chief Coleman and Ken Wagner.

Chief Coleman requested that a copy of the report on professionalism by Dr. Dennis O'Neal be brought to the next STEAC meeting for handout and discussion.

D. Barnett asked for an ALA meeting regarding the changes to the Fire Fighter I examination process.

The site visit team is unequivocal about their decision to recommend the accreditation of the Santa Monica Fire Department into the State Fire Training system as an Accredited Local Academy (ALA).

***Motion:*** ***Dan Stefano moved to accept the reaccreditation of the Santa Monica Fire Department.***

***Kim Zagaris seconded the motion.***

***Action:*** ***All members voted unanimously.***

## **2. Fire Fighter I Certification Examination Update**

**Presenter: Ken Wagner  
(Attachment 4)**

At the January 22, 2016 STEAC meeting, staff provided updates regarding the successful peer review site visits by both the International Fire Service Accreditation Congress (IFSAC) and Pro Board. Subsequently, Pro Board conferred accreditation of our Fire Fighter I program at their annual conference on January 15, 2016 and IFSAC conferred accreditation at their annual conference on April 30, 2016. After these successful peer review site visits, staff began implementing the certification examination process on a statewide basis.

On December 10, 2015, staff transmitted a letter to all Accredited Regional Training Programs (ARTP'S) and Accredited Local Academies (ALA'S) updating them on the pending accreditation from IFSAC and PROBOARD. They were

provided an online questionnaire that was designed to assist in understanding each agencies need for training on the certification examination process. In January, this information was reviewed and we began scheduling Certification Examination Evaluator Training and Ethical Leadership in the Classroom classes. Concurrently the beta test curriculum for Certification Examination Evaluator Training was updated and finalized. An instructional cadre was established, consisting of the following Fire Service Training Specialists: Joe Bunn, Jim Eastman, Nick Pavone, Mark Romer and Ken Wagner.

The first training sessions were conducted on February 23-25, 2016 for Mt. San Antonio College and Santa Ana College. Additional training sessions have been scheduled for various locations through November 2016. Thus far, 839 people have been through the Evaluator training and 215 through the Ethical Leadership in the Classroom training. As a result of these training sessions thus far, State Fire Training has registered approximately 85 lead evaluators and 224 skills evaluators. Added to that is the recent July 12<sup>th</sup> and 13<sup>th</sup> training that was completed in Fresno. This comprised of 36 people for the Evaluator training, and 23 people completing the Ethical Leadership in the Classroom training. Several ARTP'S and ALA'S have delivered the examinations. It is anticipated that these training courses will be concluded by the end of 2016. In the future, classes will be scheduled to accommodate newly accredited ARTP'S and ALA'S as well as the need for additional evaluators due to attrition. In addition, a fee will be charged for future evaluator training beginning next year. We are set up to begin issuing IFSAC and PROBOARD certifications seals.

It is expected that all ARTP'S and ALA'S will provide delivery of these examinations by December 31, 2017. Any Fire Fighter I candidate who submits their application after December 31, 2018, will need to indicate proof of completion of the certification examination process in order to be provided with the IFSAC and PROBOARD seals or a regular California certification.

K. Wagner stated that Brandon Erickson is the glue that holds this process together and he is very much appreciative of the work B. Erickson had done and continues to do on this project.

A score letter is in process that will indicate wording that provides information that a candidate passed the IFSAC/PROBOARD examination, even if they have not completed the task book or occupational experience that the state of California requires, so they can show this to other state agencies in order to meet reciprocity requirements.

Bradley Arganbright asked for confirmation that a student can go through the Academy, complete the testing and task book and can become certified. Wagner stated, yes, however, they cannot get IFSAC/PROBOARD certified until they complete the examination.

K. Wagner indicated that procedural changes will not be adopted into regulation until they have been finalized. This will be worked on over the next year.

## **B. Curriculum Development & Delivery**

### **1. No Report**

## **C. SFT Funding Study Task Force Update**

**Presenter: Ron Coleman**

### **1. Chancellor's Office**

Chief Coleman had a conversation with Erik Nelson at the Chancellor's office to discuss some issues. There is a special meeting being held on July 22, 2016 regarding issues related to funding at the Community Colleges. This will be a significant meeting to set direction for the Community Colleges and the Chancellors office. It is expected that the meeting will consist of around 150 people to discuss circumstances for state fire funding that can or cannot be paid for by public safety courses. There are approximately 6 STEAC members and staff planning to attend. Natalie Hannum stated the biggest issue is the misuse of instructional service agreements and the negative fallout. This goes back 5-6 years when there was double dipping, and money had to be paid back to the Chancellor's office. She indicated that E. Nelson has been working over the last twelve months on a model language for Instructional Service Agreements (ISA) of what we can and cannot do. The second piece is the issue of repeatability. When a change was made to Title V, there was a negative impact to public safety. N. Hannum stated there are some work arounds to that repeatability on public safety. This meetings conversation will be around the do's and don'ts of what should be included in a good instructional service agreement, how we deal with funding, and the issue of repeatability as it relates to Title V.

### **2. POST**

Chief Coleman advised that he asked Erik Nelson of the Chancellor's office for statistics regarding the amount of Full Time Equivalent Students (FTES) paid by the Community College on State Fire Training. Chief Coleman referred to a handout that indicated the units of FTES that is being generated is broken into categories of Fire Academies and Fire Technology. Between the two there is approximately a \$50M expenditure. These funds are going back into the community colleges to pay for classes and resources. Natalie Hannum provided some background information regarding the community colleges and public safety funding, Title V and the political landscape of fund raising. Taral Brideau asked N. Hannum about Joint Apprenticeship. N. Hannum responded that under the Instructional Services Agreement (ISA) if your industry is receiving funding for Joint Apprenticeship, you cannot charge the same hours over to a college



program. Chief Coleman indicated that he has been told that we should have a Peace Officers Standards and Training (POST) like program. This bears the question of what does this look like and how is it structured and how is business done. He discussed the California Penal Code 135.10 regarding this. Chief Coleman stated that POST is voluntary, not mandatory. POST is considered to be a special fund agency, and until this year due to a serious deficiency in the collection system, they did not receive funding from the state's general fund budget. This year they received \$21M. They receive funding from the court system in California, which imposes fines on traffic violations and criminal activities. This results in an annual revenue stream of \$117M. Of that, 25.07% goes directly to the driver penalty assessment fund and approximately 23.99% goes to the Peace Officers training fund. Their funding source is drying up because the courts are no longer imposing the fines, they are being waived due to the high dollar amount. The POST organizational structure consists of a commission and executive office, a service division that functions similar to State Fire Training (SFT), a statewide advisory committee and regional skills training center. This system parallels ours in context. Although this is a voluntary program, most police forces conform to their funding program. Chief Coleman indicated he will have a follow up meeting after studying the Penal Code 135.10 further. He asked for members of STEAC to participate in this meeting. Randy Collins, John Binaski, Bradley Arganbright and Bret Davidson agreed to participate on the committee.

## **VI. Reconfiguration of State Fire Training**

### **A. No Report**

## **VII. Announcements/Correspondence**

### **A. SFT Staffing**

**Presenter: Dennis Mathisen**

Dennis Mathisen advised that there are positions in State Fire Training that have been vacant for some time. Three positions are being recruited for currently. One Deputy State Fire Marshal III Supervisor and two Deputy State Fire Marshal III, Specialists.

Kris Rose stated that our Office Technician (book store) position is currently vacant. Jonathan Chavez and Diane Radford are assisting in keeping the bookstore job duties moving forward. Should there be any concerns regarding course processing, please reach out to K. Rose for assistance.

### **B. SFT Database**

**Presenter: Dennis Mathisen**

Dennis Mathisen indicated that the team selected a vendor and secured a contract with Envisage for the new database. D. Mathisen applauded Kris Rose, Jim Eastman, Brandon Erickson and Kevin Dickson for their efforts on bringing this to fruition. We were able to pay for the first year's costs out of last year's budget. The partnership with the Fire Protection program will be supportive and ongoing once it is in place. The kickoff meeting is scheduled for July 26, 2016. Kim Zagaris asked if the contract was performance based or hours based. D. Mathisen indicated it is performance based.

### **C. Regulations Update**

**Presenter: Rodney Slaughter**

Rodney Slaughter indicated that the regulations package that was submitted a year ago was approved by the Secretary of State on July 1, 2016. The certification training standards were added to Title 19 as reference documents. Currently we have a version of Title 19 that helps set up the national recognition model. We have a new formatted procedures manual and a new Course Information Manual (CIRM). The regulations process we just went through reformatted the old procedures manual that was dated 2008. That allows us to now look at the interim procedures we have and the new certification classes we have been approving the last year and add them into the next regulations package.

### **D. Correspondence**

**Presenter: Joe Rawitzer**

Chief Coleman introduced correspondence from the Live Fire Training working group. Joe Rawitzer stated that many veteran instructors have been teaching S-234 and S-290 but with the S-234 Life Fire Training component. Tasked by the True Mortality Task Force and the recent State and Federal Fire Memorandum of Understanding (MOU) created a working group to work with them on both of those documents, some are calling for an increased capacity in prescribed fire in the state. This is seen as an opportunity for getting more fire on the ground as well as hands on training opportunity for the fire service. We are looking at what's occurring with the state adopted National Wildlife Coordinating Group (NWCG) 310-1 as an acceptable wildland fire standard in the state. The suppression elements of that have been adopted as acceptable procedures. Part of that NWCG 310-1 are courses described as prescribed fire courses. They are an RX prefix rather than an S prefix. The RX courses are, Burn Boss 1 and Burn Boss 2, Prescribed Fire Manager 1 and 2. The positions are there but there is silence on the courses that are required for those positions. The original communication was to seek guidance and direction from the advisory committee as to what does that mean. Is anything needed to obtain continuity and consistency statewide for increasing prescribed fire capacity? And in doing so, what are the courses that are necessary to do that. In a letter submitted in

April, the question was asked what is needed to acknowledge these RX courses. An update since then is that the Tree Prescribed Fire Council, Northern and Southern units working with CAL FIRE and the Forest Service and the Nature Conservancy, has received some limited funding to begin six model projects at various locations throughout the state. These will consist of more than one series of prescribed burn projects that are intended to be cooperative and a training exchange. This model has been in operation in Northern California for 6 years. This current model is being looked at for use in these 6 model projects. J. Rawitzer stated that another issue that arose is the Ignition Operations S-234 and the Cal Fire C-234 course which is a 32 hour, two day hands on class. Can State Fire Training (SFT) set up a 32-hour course, consistent with CAL FIRE'S C-234 course and can we have a consistent standard in the state. A discussion ensued in detail regarding the state laws and statutes that are currently in place, as well as expanding Instructor qualifications. Kim Zagaris advised that we are using California Incident Command Certification System (CICCS) not NWCG 310-1 and that a task book may be needed to become registered to teach. J. Rawitzer indicated that part of the issue may be that when the NWCG 310-1 was adopted by the state, the Instructor qualifications may not have been adopted at the same time. It was brought up that there is a task force group in place at CAL FIRE to resolve this. Ken Wagner indicated that this is an Incident Command System (ICS) issue, and this dialog needs to take place with the CICCS working group. Dennis Mathisen and Kim Zagaris are to set up a meeting with Scott Vail and get CICCS direction on this. Other participants in the discussion included Brent Stangeland, Dennis Rein, John Binaski, and David Barnett. Mark Romer stated that it is important that we have more direction in the Course Information Manual (CIR) and no classes should take place without live fire.

## **VIII. Roundtable**

Mark Romer stated that another contract was signed with Sacramento State College for \$300,000.00 towards curriculum development. At the August staff meeting, staff will discuss new curriculum and updates to curriculum as a result of changes made by National Fire Protection Association (NFPA).

Dan Stefano advised the group that retired Fire Chief Jim Reed passed away recently. He had been Chief of several locations in Southern California and has children in the fire service. There will be a service held for him next Friday for anyone who knew him and wishes to attend.

D. Stefano also indicated that today is John Binaski's first day as Fire Chief of the Clovis Fire Department.

Kim Zagaris stated that the FIRESCOPE Board of Directors on Wednesday approved an update to the FIRESCOPE Proof of Operations Guide for 2017 that will come out in the fall.

K. Zagaris also stated that there is a \$23M budget change proposal. We ended up with \$12M, \$10M of which was slated to replace equipment and \$12M for 12 new staff. Five support positions were cut, and we ended with 6 new Assistant Chief's and one additional mechanic. Working with the Director and the Governor's office he was able to win an increase in his staff salaries.

Richard Rideout asked if anyone was working with law partners and other states regarding live shooter incidents. Taral Brideau stated that the Joint Apprenticeship Committee (JAC) through two separate grants from the Office of Emergency Services (OES) put together a unified response incident. It was developed in 2013 and in 2014 they rolled out 6 train the trainer classes. Another grant was obtained and an additional 7 classes were completed this last year. The last one was held in May in Santa Barbara. It was joint law enforcement and fire Service class. The classes were successful and no negative responses were received. The classes ranged in size from 25 to 65 people. Approximately 150 law enforcement and 150 Fire Service personnel have gone through this training to date. Kim Zagaris stated that the world we live in and what we see going on throughout the world indicates that the job we signed up for and where we are headed is completely different.

Natalie Hannum stated that she just returned from the National Fire Academy. She stated she was disappointed, as nothing is coming out of the national fire agency at this time that makes the trip worthwhile. She indicated that the membership has been reduced across the board, on the trade side as well as the educational side. The levels of people going back are looking for innovation and creativity. She advised that there was one item that came out that was informative in terms of leadership which was a presentation from a gentleman from New Jersey on cultural confidence. N. Hannum stated that on the technical director's side we are looking for leadership and inspiration and it is not there right now. Kim Zagaris stated that California is always innovative. We need to plot a course for the future.

Rodney Slaughter stated that the State Fire Training (SFT) gets a grant from the national fire academy. In the past we have tried to contract out instructors to deliver these courses, however there is only \$20,000, with CAL FIRE taking their \$5000 cut, so there is not sufficient funding to do this. The one training program they have is Training Operations for Small Departments. R. Slaughter stated that he and Chief Coleman have delivered this course. Embedded in the program is leadership and organizational culture. He stated that he will be delivering the class in Oxnard, Moreno Valley and Victor Valley College over the next few months.

Dennis Mathisen advised that he was approached by some water rescue groups to reformat and formulate some training for some disciplines that they are interested in. He advised he has provided some direction for them to put together and come back to this group so educated decisions can be made.

D. Mathisen advised that the prerequisites for Chief Fire Officer were discussed. A small group is working on this and will be convening in the next couple of weeks to iron out these details.

D. Mathisen advised that Senate Bill 1221 requires Peace Officer Standards and Training (POST) to provide a course related to law enforcement personnel and their interaction with people with mental disabilities. The bill requires POST to provide this information to the State Fire Marshal's office, but the implication is that SFT will need to act on this. His expectation is to tailor this to the Fire Service. Kim Zagaris asked if there was funding provided to POST for this course and D. Mathisen indicated his request for funding was denied. California League of Cities is working with the author and POST to provide us the course information.

Chief Coleman asked the two Training Officers present and on the phone along with Natalie Hannum to stay after the meeting and join him in a discussion regarding POST and the community college funding.

- IX. Future Meeting Dates
  - A. October 14, 2016, January 13, 2017 and April 14, 2017
- X. Adjournment
  - Meeting was adjourned at 11:45 a.m.